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TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9628
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Recreation Department

MEMO

DATE: February 15, 2013

TO: Steve Ledoux, Town Manager

FROM: Maura Haberman

RE: Donation Acceptance: Especially for Pets – Fiscal Donation \$1,500
Especially for Pets – In-Kind Donation \$ 500
Total \$2,000

For your acceptance, a pledged fiscal donation has been received in the amount of \$1,500 and a \$500 In-kind donation consisting of gift cards by Ms. Amy Kinne, Director of Business Development, Especially for Pets, with its headquarters based at 1185 Chestnut Street, Newton, MA, 02464, to support production costs for our 2013 Summer Concert Series.

These funds will be used directly to support production costs for the 2013 Summer Concert Series. The gift cards will be used for prizes and raffles.

Thank you.