

3/11(8)

**Christine Joyce**

---

**From:** Nancy Tavernier [ntavern@comcast.net]  
**Sent:** Monday, February 18, 2013 11:05 AM  
**To:** Manager Department  
**Cc:** Janet Adachi  
**Subject:** ACHC member disclosure  
**Attachments:** Disclosure Corrina Roman-Kreuze WA land.doc

Attached please find a Filing for disclosure and determination by the Board of Selectmen to allow ACHC member Corrina Roman-Kreuze to participate in discussions about a parcel of land to which abuts an abutter to her property , with the property line within 300 feet.

Thanks.

**DISCLOSURE BY NON-ELECTED MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST  
AND DETERMINATION BY APPOINTING AUTHORITY  
AS REQUIRED BY G. L. c. 268A, § 19**

	<b>MUNICIPAL EMPLOYEE INFORMATION</b>
Name:	Corrina Roman-Kreuz
Title or Position:	Co-Clerk
Municipal Agency:	Acton Community Housing Corporation
Agency Address:	Acton Town Hall 472 Main St. Acton, MA 012720
Office Phone:	978-263-9611
Office E-mail:	achc@acton-ma.gov
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
	<b>PARTICULAR MATTER</b>
Particular matter  E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter.  Committee discussion about acquisition and development on a parcel of land in West Acton.
Your required participation in the particular matter:  E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter.  As a voting member of the ACHC, I may be involved in discussions and votes on issues such as whether or not the ACHC will participate in the exploration of uses for this parcel of land.
	<b>FINANCIAL INTEREST IN THE PARTICULAR MATTER</b>
<b>Write an X by all that apply.</b>	<input checked="" type="checkbox"/> I have a financial interest in the matter. <input type="checkbox"/> My immediate family member has a financial interest in the matter. <input type="checkbox"/> My business partner has a financial interest in the matter. <input type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter. <input type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.
Financial interest in the matter	Please explain the financial interest and include a dollar amount if you know it.  I am an abutter to an abutter within 300 feet of the property line of the parcel in question and therefore under MGL C. 268A, Section 19, I am presumed to have a financial interest

	in a particular matter regarding this real estate. Other than my proximity to the parcel in discussion, I do not have a personal financial interest. Dollar amount of financial interest is \$0.00.
Employee signature:	<i>Annunzio A. Roman-Kreuzer</i>
Date:	<i>21 February 2013</i>

**DETERMINATION BY APPOINTING OFFICIAL**

<b>APPOINTING AUTHORITY INFORMATION</b>	
Name of Appointing Authority:	
Title or Position:	
Agency/Department:	
Agency Address:	
Office Phone:	
Office E-mail:	
<b>DETERMINATION</b>	
Determination by appointing authority:	As appointing official, as required by G.L. c. 268A, § 19, I have reviewed the particular matter and the financial interest identified above by a municipal employee. I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.
Appointing Authority signature:	
Date:	
Comment:	

Attach additional pages if necessary.

**The appointing authority shall keep this Disclosure and Determination as a public record.**