

## Scott Mutch

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**From:** Kate Chung [katewchung@yahoo.com]  
**Sent:** Thursday, April 11, 2013 11:40 AM  
**To:** Scott Mutch  
**Cc:** Sidewalk Committee  
**Subject:** Re: Site Plan Special Permit Application - 252 Main Street

Hi Scott -

The Sidewalk Committee discussed the site plans last night. We thought they looked fine but recommend that the sidewalk be improved and brought up to code.

Thanks,

Kate Chung

Co-chair, Sidewalk Committee

**From:** Scott Mutch <[smutch@acton-ma.gov](mailto:smutch@acton-ma.gov)>  
**To:** Health Department <[Health@acton-ma.gov](mailto:Health@acton-ma.gov)>; Frank Ramsbottom <[framsbottom@acton-ma.gov](mailto:framsbottom@acton-ma.gov)>; Tom Tidman <[ttidman@acton-ma.gov](mailto:ttidman@acton-ma.gov)>; Patrick Futterer <[pfutterer@acton-ma.gov](mailto:pfutterer@acton-ma.gov)>; Municipal Properties Department <[MP@acton-ma.gov](mailto:MP@acton-ma.gov)>; Chris Allen <[chris@actonwater.com](mailto:chris@actonwater.com)>; Sidewalk Committee <[sc@acton-ma.gov](mailto:sc@acton-ma.gov)>; Assessor Department <[Assessor@acton-ma.gov](mailto:Assessor@acton-ma.gov)>; Transportation Advisory Committee <[TAC@acton-ma.gov](mailto:TAC@acton-ma.gov)>; Design Review Board <[DRB@acton-ma.gov](mailto:DRB@acton-ma.gov)>  
**Sent:** Tuesday, April 9, 2013 4:30 PM  
**Subject:** Site Plan Special Permit Application - 252 Main Street

Good afternoon,

Reminder that comments are due this **Friday (April 12, 2013)** regarding the above captioned Site Plan Special Permit Application. The docushare link to the submitted application and drawings is <http://doc.acton-ma.gov/dsweb/View/Collection-5256>

Please review and return all comments directly to Scott Mutch by no later than **Friday, April 12, 2013**. I will then forward any comments to the applicant.

If you have any questions, comments or concerns regarding this matter, please feel free to contact our office at (978) 929-6631, Monday through Friday (except for holidays) between the hours of 8:00 am and 5:00 pm.

Sincerely,

Scott A. Mutch  
Zoning Enforcement Officer & Assistant Town Planner  
Town of Acton  
Planning Department  
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Acton, MA 01720  
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