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To: Board of Selectmen
From: Steven L Ledoux, Town Manager
Date: June 19, 2013
Re: Draft Charge of North Acton Fire Station Task Force

NORTH ACTON FIRE STATION TASK FORCE

The Acton Board of Selectmen does hereby create a North Acton Fire Station Task Force. The purpose of the Task Force is to determine the optimal location for a Fire Station in North Acton.

The Task Force shall analyze run data and response times; locate potential sites for a station; conduct trial runs from those locations; and, recommend sites for Board of Selectmen consideration. The Task Force may request the use of consultants or other resources with the approval of the Board of Selectmen.

The Task Force shall consist of: The Fire Chief; Deputy Fire Chief; a member of the Board of Selectmen; a member of the Finance Committee; the Municipal Properties Director; the IT Director; and three members of the general public.

The Task Force will dissolve once the task is complete.