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BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

June 10, 2013

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Adachi, Mr. Gowing, Ms. Green, Mr. Clough, Mr. Sonner, and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Adachi – Congratulations to Acton Boxborough High School Graduates. She attended the 2013 graduation ceremony and presented the scholarships to students at the annual scholarship night. On Thursday night, there is the annual Selectmen's concert at NARA and the anonymous person who donated the Selectmen's Concert has invited the Board to dinner. On June 13, there will be a Mass DOT public hearing regarding the Assabet River Rail Trail in Maynard. Purpose of the meeting is to provide Maynard and Acton with information about the project. On June 17 the Board of Selectmen will be holding their Annual Goal Setting meeting at the Public Safety Facility. Upcoming Items on the Agenda for June 24 include a Joint meeting with Acton Housing Authority to fill a vacancy, the space needs study, part two of the sewer district primer, and the town Manager's Annual review. The Acton Leadership Group schedule will be developed by the Manager.

Mr. Ledoux – The land fill solar project is moving along nicely. He noted the discovery of trash on the site and said that DEP has approved the clay material to cap the trash. They are expecting the delivery of the equipment shortly.

In January at an MMA conference, the Town of Acton gave a presentation regarding our newly established visitor code of conduct. The Town has been asked to make the presentation to the 2013 ICMA Annual meeting in Boston this September.

PUBLIC HEARINGS & APPOINTMENTS

USE SPECIAL PERMIT, 5/6/13-443, 531 MAIN STREET (GREEN)

The hearing was opened and granted an extension to June 24th at 9:15 so that abutters could be properly noticed. Ms. Green – Moved to continue to June 24th at 9:15. Mr. Clough – second. UNANIMOUS VOTE.

PANERA, LLC. SITE PLAN SPECIAL PERMIT #3/5/13-441, 252 MAIN STREET (CONTINUED FROM APRIL 22, and May 20th, 2013 and requesting a continuance) (GOWING)

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Mr. Gowing - Moved to continue the hearing to July 22nd at 7:35 in order for Panera to solidify their plans for the project. Mr. Sonner – second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

OPEN SPACE CONSERVATION RESTRICTION, CAOQUETTE LAND

Karen O'Neil, Open Space Committee and Chair of the Conservation Restriction Committee for the Caouette property made a presentation to the Board. Open Space Committee asked that we consider hiring a person for 2-4 hours per week to help manage all of the Conservation Restrictions in Acton.

She discussed the project in 2011 when the first CR was before the Board. People wanted only organic farming, and it was determined that it was not appropriate for those issues within the CR and it was felt this is a town wide issue and merited town wide consideration.

They have discussed the issue for the paved parking lot and rail trail. They felt they could take it out of the CR and make it easier. They took the NE Corner out of the restriction to allow for the rail trail. This is allowed because the town used non-CPA money to supplement the purchase, therefore they could remove a proportional amount of land from the CR. The document is simpler and cleaner and has been reviewed by the two holders of the CR, Acton Conservation Trust and Sudbury Valley Trustees.

Mr. Gowing noted it was a long process but it addressed all the issues and they made it work. Karen O'Neil recognized the Committee and the Simeone's efforts in this process.

Sudbury Valley noted that they need to prepare base line documentation and need a signature from the Board Chair.

Sudbury Valley discussed the monies spent to develop this and wanted to know how the Board wanted to handle the funding.

Mr. Gowing - Moved to approve ACT's need to formalize documents, and to approve the CR as presented tonight – Mr. Clough – second. Mr. Sonner noted he lives ½ mile away for disclosure purposes. UNANIMOUS VOTE

Mr. Gowing thanked the Committee for the very good job.

MORRISON FARM REUSE COMMITTEE DISCUSSION

Ms. Adachi asked if we want it to move forward and what issues came up at town meeting that would be worth considering.

Mr. Gowing said that as a result of town meeting we did not get the 2/3rds vote but we did get 50%, and he wanted to move forward with the project. He thinks the town's concerns were mostly around the building and feels we could be successful with a smaller plan.

Mr. Sonner – He supports moving forward, and agrees that the concerns were with the building – both building the new one and tearing down the barn. Felt we needed to say no to a fall STM and wait until Annual Town Meeting,

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Mr. Clough noted that taking down the barn was the piece that was the issue and if we don't tear down the barn or build a building it may move forward. He felt we need to move it forward to get the attention and felt we move it forward at the next Special Town Meeting.

Ms. Green felt that people were concerned about the building and the barn at town meeting and politically we need to address it. We need to move forward with it and talked about putting in on the STM, or next year at the Annual town meeting. We need to reaffirm our support for the project.

Ms. Adachi discussed this with Mr. Mullin and felt the board could support it moving it forward. She feels we could reach consensus to move forward with the Barn and tear down the old barn. She would like to have a voice vote to determine 2/3 Vote. She asked that any big issue be brought before the Board.

Mr. Gowing noted that the BOS needs to give direction and that we have not discussed the house. We know that it has issues to be corrected before we can use it. He also brought up the issue of having a permanent fall Town Meeting for zoning articles so they get a fair assessment. If we move forward with this idea, we can discuss the issue of whether or not to include this in the fall town meeting.

Mr. Mullin noted that it is an important project and people want it. The committee will continue to serve and they all want to continue to serve except for one. They did not win but all of us want to do what the people want. He asked about the default historical period in town and said the committee took a vote and said the default is the colonial era not the industrial and/or the depression area. If you have that discussion with others it may help. The committee will continue to address the issues and move this forward.

Walter Foster spoke about MFC and wanted the Board of Selectmen's continued support.

Ann Chang discussed the Cellar hole and the masons who said it needed to be addressed. It needs to be repaired within the next two years.

Ms. Green feels we not should exclude items as we move discussions of the project forward. She feels we need vet it through the public. Mr. Gowing said we should send the committee to work on the stuff that people can see the results of and we will have less resistance.

Bill Mullin noted he wants to understand the status of the MHCR List and what does that prohibit us from doing. He would ask to have the Town Manager research what can and what cannot be done to the barn and the house.

Mr. Clough felt we needed to have a plan for the future for the Barn and felt we needed to take it down for liability issues.

Doug Tindal spoke about the barn and house which are not historical.

Ms. Green said it is an entire property and we need to decide what to do as an entire property.

Mr. Clough said we needed to get information about what can be done.

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Mr. Gowing said we needed to review this before we move forward and find out what options we have and to inform the MFC. We need to find a function for the house.

Mr. Clough - Move to instruct the Town Manager to look into the issues of the house and barn.
Mr. Gowing – second UNANIMOUS VOTE

Mr. Clough – Moved we charge the committee to come up with a solution to address the historic parts and schedule of how we do this over the next years. Ms. Green – second.
UNANIMOUS VOTE

REQUEST FROM THE FIRE CHIEF TO FORM A STEERING COMMITTEE FOR A NORTH ACTON FIRE STATION

Mr. Ledoux noted we previously had a committee to look at this issue in 2008 and it was dissolved at the end of the task. The Chief has made some compelling arguments regarding current response times and has requested a new committee. Mr. Sonner asked about the authorization of the committee. Mr. Ledoux said if BOS wants to move forward he would come up with a proposal for the next meeting. Mr. Gowing had some concerns about the makeup of the committee; we may want to just appoint people ourselves instead of involving VCC at this time. Mr. Ledoux will look into this for the board. Mr. Sonner - Move to ask the Town Manager to come back with a proposal for the Board to discuss. Mr. Clough -second. UNANIMOUS VOTE

SELECTMEN TO ISSUE UNIQUENESS DECLARATION ON ANDERSON PROPERTY

Mr. Ledoux outlined the need to declare this a Unique property. The Chair read the motion (attached). Mr. Gowing – Moved to designate this property as Unique. Mr. Sonner – second.
UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner – Memorial Library Trustees revised their bylaws and are looking at long range planning. Two new 2020 members are on the agenda for approval will help the committee to move forward. The Green Advisory Board is looking into community solar gardens. SATSAC is continuing to focus on facilitating communication during the train station construction.

Mr. Clough – Attended the Board of Assessors and Planning Board and Design Review Board meetings, noted that there is not a lot going on at this time.

Ms. Adachi –ABCC will be discussing a sculpture donation for NARA and will evaluate the potential sites. They will review the sculptures. They are also talking about funding a summer concert. ACHC - There will be a ceremony on Wednesday honoring Nancy Tavernier as a Partnership Housing Hero. Bruce Freeman and Assabet River Rail Trail are on the TIP List. Bruce Freeman Trail was discussed and finalizing the design and bid soliciting. It was decided to have the COD speak with Steve and Katie to address their concerns about Town Meeting accessibility issues. Noted that all the Board attended the Memorial Day events. She also presented scholarships at the annual scholarship night. There was a presentation of the annual

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Youth Risk Behavior Survey which showed a small decline in risky behaviors and highlighted a small problem with homelessness among students.

Mr. Gowing – **MAGIC** – Presentation by the MAPC staff on the current TIP plan (public comments until 6/18). Four new projects were added (none in our area) due to changes in funding. Election of officers next month. Spoke with MAPC staff regarding traffic light sequencing on Route 2 during construction.

LRTA – The LRTA was awarded four grants totaling over \$2M dollars. They increased the hours (in the form of increased funding) by \$4,965 to Acton for the Roadrunner.

MAPC – Annual Council meeting held in Quincy. Dr. Scott, MBTA Director, was the keynote speaker. The officers and executive committee were elected. 5 cities, 5 towns, 5 gubernatorial positions on the Exec. Committee. The towns are represented by: Keith Bergman, Littleton; Rich Canale, Lexington; Lou Gitto, Stoughton; Joan Meschino, Hull & Sharon Wason, Foxborough.

COA – Elected new officers. Discussed what the future plan is for a new senior center. Still developing goals.

RTAC – Approved an advisory letter to MAPC regarding the TIP projects that exist in the universe of projects.

Cross Town Connect – Would like to come before the BOS in July to review where they are in the roll out of the CIC grant from the Governor

Ms. Green – She attended the AB United Way Community Forum with a presentation from Reverend Matt Crebbin of Newtown, CT. She said COD held two variance hearings on accessibility for the Windsor Building and the Sorrento's Plaza. They also discussed ideas for making the special town meeting more accessible and would like to potentially come before the board in the future to discuss this issue. She and Ms. Adachi attended the 90's luncheon at the COA and noted it was the first one held in Acton.

She attended the AB Regional School Committee where they said goodbye to the High School principal and introduced the new leadership team. The School Committee also voted to refinance \$14 million in bonds over 10 years. They discussed the year end funds and noted they were \$620,000 under budget. The Superintendent would like to use some of the money for installing security cameras and furniture for science labs, leaving \$247,000 to go back into the E&D fund. She also attended the No Place for Hate meeting where they discussed plans for the upcoming year.

Mr. Sonner explained the need for support for the Assabet River Rail Trail and also the Bruce Freeman Trail.

Mr. Sonner – Moved to approve signing the letter of support for ARRT. Mr. Gowing – second. UNANIMOUS VOTE

Mr. Sonner – Moved to approve the signing of the letter of support for the Bruce Freeman Trail. Mr. Clough – second. 4-1 Motion passes, Mr. Gowing Abstained.

CONSENT

Mr. Gowing - Moved to approve the Consent Items - Mr. Sonner - second. UNANIMOUS VOTE

final

Ms. Adachi Moved to adjourn. Mr. Clough – second. UNANIMOUS VOTE

Christine Joyce
Recording Secty

Clerk

Date

RECORD OF VOTE OF THE ACTON BOARD OF SELECTMEN
June 10, 2013

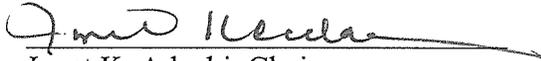
At a duly called public meeting of the Acton Board of Selectmen on June 10, 2013 the Board voted as follows:

That the Board has determined that advertising under General Laws Chapter 30B for the Town's acquisition of the following parcel of real property will not benefit the governmental body's interest due to the unique qualities of the property:

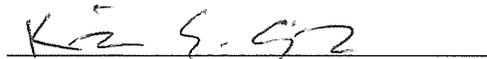
Land consisting of approximately 20.68 acres shown on the Town of Acton Assessor's Map D-3 as Parcel 10 (the "Property"), constituting a portion of the property described in that certain deed dated July 19, 1955 recorded with the Middlesex South Registry of Deeds in Book 8525, Page 541.

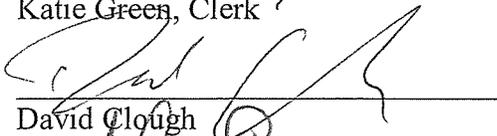
Specifically, the Property is being offered to the Town pursuant to General Laws Chapter 61, Section 8, and the Property is a top priority parcel for open space acquisition by the Town. The Property contains attractive, scenic, high quality land that is uniquely situated to be used by the Town of Acton for open space and passive recreation. The Property is adjacent to other conservation land owned by the Town to the west and is across the street from other Town-owned conservation land. The Property consists of a mature pine forest that is ecologically diverse and is also the home to various endangered species.

ACTON BOARD OF SELECTMEN


Janet K. Adachi, Chair


Michael Gowing, Vice-Chair


Katie Green, Clerk


David Clough


John Sonner

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room

June 10, 2013

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 **CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chairman will briefly update the Board. The Town Manager will provide a brief report.
2. 7:25 **USE SPECIAL PERMIT #5/6/13-443, 531 MAIN STREET, PETER PIPPOS KARATE CENTER (GREEN)**
See enclosed materials. (continue – applicant did not notify abutting towns)
3. 7:45 **PANERA, LLC. SITE PLAN SPECIAL PERMIT #3/5/13-441, 252 MAIN STREET CONTINUED FROM MAY 20, 2013 (GOWING)**
See enclosed materials. (continue to future meeting in June – to be determined)

SELECTMEN'S BUSINESS

4. **OPEN SPACE CONSERVATION RESTRICTION, CAQUETTE LAND**
See enclosed materials.
5. **MORRISON FARM REUSE COMMITTEE DISCUSSION**
See enclosed materials
6. **REQUEST FROM THE FIRE CHIEF TO HAVE THE BOARD FORM A STEERING COMMITTEE TO REVIEW THE NEED FOR A NORTH ACTON FIRE STATION**
See enclosed materials.
7. **BOARD OF SELECTMEN TO ISSUE UNIQUENESS DECLARATION ON THE ANDERSON PROPERTY"**
See enclosed materials.

SELECTMEN'S REPORTS

III. CONSENT AGENDA

- 8. ACCEPT MINUTES, BOARD OF SELECTMEN, MAY 7, 2013**
See enclosed materials.
- 9. ACCEPT GIFT OF A RED BUD TREE TO THE WOODLAWN CEMETERY FROM JUDY WERNER IN MEMORY OF HER LATE HUSBAND**
See enclosed materials.
- 10. ONE DAY LIQUOR LICENSE, NARA PARK BIRTHDAY PARTY**
See enclosed materials.
- 11. REQUEST TO ALLOW MULTIPLE SCLEROSIS SOCIETY TO BIKE RIDE THROUGH ACTON IN SUPPORT OF MS FUND RAISING ACTIVITIES**
See enclosed materials.
- 12. COMMITTEE APPOINTMENT, MORRISON FARM COMMITTEE, LEANNE BAXTER**
See enclosed materials.
- 13. COMMITTEE APPOINTMENT, MORRISON FARM COMMITTEE, MARY ANN ASHTON**
See enclosed materials.
- 14. COMMITTEE APPOINTMENT, ACTON 2020, BRUCE FORMAN**
See enclosed materials.
- 15. COMMITTEE APPOINTMENT, ACTON 2020, ERIC SOLOMON**
See enclosed materials.
- 16. COMMITTEE APPOINTMENT, HISTORIC DISTRICT COMMISSION, ALTERNATE POSITION, DAVID SHOEMAKER**
See enclosed materials.
- 17. COMMITTEE APPOINTMENT, COMMISSION ON DISABILITY, JOY KOHOUT, FROM FULL MEMBER TO ASSOCIATE MEMBER**
See enclosed materials.
- 18. COMMITTEE APPOINTMENT, COMMISSION ON DISABILITY, WEN LI, FROM FULL MEMBER TO ASSOCIATE MEMBER**
See enclosed materials.

**19. COMMITTEE APPOINTMENT, LAND STEWARD SHIP COMMITTEE,
JOE WILL**

See enclosed materials.

**20. RESIGNATION PROCESS OF COMMITTEE MEMBER, COA DUE TO
ATTENDANCE**

See enclosed materials.

**21. COMMITTEE APPOINTMENT, BOARD OF HEALTH, ASSOCIATE POSITION,
PAMELA HARTING-BARRAT**

See enclosed materials.

22. ACCEPT GIFT, PLANNING DEPARTMENT

Accept Gift of \$2,000.00 from Robbins Brook Housing Element Construction to support Community Housing Program

See enclosed materials.

23. ACCEPT GIFT, PLANNING DEPARTMENT

Accept Gift of \$2,000.00 from Robbins Brook Housing Element Construction to support Community Housing Program

See enclosed materials.

24. ACCEPT GIFT, FIRE DEPARTMENT

Accept a gift of \$100.00 from the Rosenman Family as a Thank You for allowing their 3 year old to tour the West Acton Fire Station as part of his birthday

25. ACCEPT GIFT, RECREATION

Accept gift of \$500.00 from Harvard Pilgrim Health Care to be used to support Acton's Independence Day Celebration

26. DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY

See enclosed materials.

27. SITE PLAN AMENDMENT #7/26/10-428, 232 ARLINGTON STREET

See enclosed materials

EXECUTIVE SESSION

ADDITIONAL INFORMATION

See enclosed correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

JUNE 24

Acton Housing Authority to fill unexpired vacancy
Second in the series of three Sewer Presentations to the Sewer Commissioner's by the Health Director
Reappointment Process of Boards and Committees, Space Study Report Discussion

July 8

Final session in the series of three Sewer Presentations to the Sewer Commissioner's by the Health Director
Senator Eldridge, Representatives Benson and Atkin's – update the Board and answer any questions the Board may have.

July 22

PENDING MINUTES

April 22
~~May 6, May 13~~
~~May 20, June 3~~

PENDING COMMITTEE APPOINTMENTS

~~Eric Solomon – 2020, TAC 6/10~~
~~Leanne Baxter – Morrison Farm Reuse Committee 6/10~~
~~Pamela Harting-Barrat - BOH Assoc 6/10.~~
~~David Shoemaker – HDC 6/10~~
~~Mary-Ann Ashton – Morrison Farm Reuse Committee 6/10~~
Eileen Lucey – COA
~~Bruce Forman – 2020-6/10~~
Padmaja Kuchimanchi, Green Advisory
~~Joe Will – Land Steward, 6/10~~
Joe Will - Cemetery Commission
Franny Osman – COA

AWAITING VCC REVIEW AND RECOMMENDATION

Vickie Wallin - 2020 sent to VCC
✓ Andrew Brockway – 2020 –sent to VCC
Ronald Regan – HDC – Sent to VCC
✓ Madeleine Harvey – COD – Sent to VCC
✓ Cindy Patton – COD – sent to VCC
✓ Jon Benson – Morrison Farm Reuse Committee – Sent to VCC
Theresa Portante-Lyle - Conservation Commission –Sent To VCC
✓ Bonny Nothern- Acton 2020 – Sent to VCC

My Background Jobs (56)

Location: Home » Public Meetings » Board of Selectmen » 2013 » 06-10 » Agenda Listing

Agenda

- Properties
- Add to Favorites

Refresh

<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, June 10, 2013	manager	06/07/13	64 KB	
<input type="checkbox"/>		015 (2) Peter Pippas Site Plan	manager	06/07/13	180 KB	
<input type="checkbox"/>		020 (3) Panera Site Plan Materials	manager	06/07/13	22 KB	
<input type="checkbox"/>		025 (4) Conservation Restriction Caouette Land	manager	06/07/13	263 KB	
<input type="checkbox"/>		030 (5) Morrison Farm Materials	manager	06/07/13	49 KB	
<input type="checkbox"/>		031 (5) Morrison Farm Town Meeting Presentation Version 03 29 13	admin	06/07/13	2 MB	
<input type="checkbox"/>		040 (6) Fire Chief's Request to Study N, Acton Fire Station Site	manager	06/07/13	26 KB	
<input type="checkbox"/>		050 (7) Vote for Anderson Land	manager	06/07/13	15 KB	
<input type="checkbox"/>		060 (8) Selectmen's Minutes, May 7, 2013	manager	06/07/13	17 KB	
<input type="checkbox"/>		070 (9) Accept Gift, Cemetery Commission	manager	06/07/13	57 KB	
<input type="checkbox"/>		080 (10) One Day Liquor License, NARA Park	manager	06/07/13	34 KB	
<input type="checkbox"/>		090 (11) MS Event Passing through Acton	manager	06/07/13	174 KB	
<input type="checkbox"/>		100 (12) Committee Appointment, Leanne Baxter, MFC	manager	06/07/13	54 KB	
<input type="checkbox"/>		120 (13) Committee Appointment, Mary Ann	manager	06/07/13	66 KB	

Ashton, MFC					
<input type="checkbox"/>		130 (14) Committee Appointment, Bruce Forman, 2020 Committee	manager	06/07/13	87 KB
<input type="checkbox"/>		140 (15) Committee Appointment, Eric Solomon, 2020 Committee	manager	06/07/13	83 KB
<input type="checkbox"/>		150 (8) Committee Appointment, David Shoemaker, HDC	manager	06/07/13	35 KB
<input type="checkbox"/>		160 (17) Committee Appointment, Joy B. Kohout, COD	manager	06/07/13	24 KB
<input type="checkbox"/>		170 (18) Committee Appointment, Wen Li, COD	manager	06/07/13	19 KB
<input type="checkbox"/>		180 (19) Committee Appointment, Joe Will, Land Stewardship Committee	manager	06/07/13	48 KB
<input type="checkbox"/>		190 (20) Committee Resignation, COA	manager	06/07/13	17 KB
<input type="checkbox"/>		200 (21) Committee Appointment, Ms. Harting-Barrat, Board of Health	manager	06/07/13	62 KB
<input type="checkbox"/>		210 (22) Accept Gift, Planning Dept	manager	06/07/13	23 KB
<input type="checkbox"/>		220 (23) Accept Gift, Planning Dept	manager	06/07/13	21 KB
<input type="checkbox"/>		230 (24) Accept Gift, Fire Department	manager	06/07/13	215 KB
<input type="checkbox"/>		240 (25) Accept Gift, Recreation Department	manager	06/07/13	127 KB
<input type="checkbox"/>		250 (26) Declare Obsolete Materials, Memorial Library	manager	06/07/13	14 KB
<input type="checkbox"/>		260 (27) Site Plan Special Permit # 07.26.10-428, First Amendment, 232 Arlington Street	manager	06/07/13	72 KB

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6/24 (10)

**BOARD OF SELECTMEN MINUTES
PRE-TOWN MEETING BOARD MEETING
JUNE 3, 2013
6:00 PM
HIGH SCHOOL FACULTY DINING ROOM**

Present: Janet Adachi, Mike Gowing, Katie Green, David Clough, John Sonner and the Town Manager, Steven Ledoux

Article 1 – Mr. Sonner – Moved to recommend as amended. Katie Green – second 3-2 – Ms. Adachi and Mr. Clough – Nay, Motion Passes

During Article 1 discussion Ms. Adachi polled the Board after the School Committee presented. No one changed their opinion and Article 1 was Recommended 3-2

Article 9 – Mr. Sonner – Moved to take no position – Mr. Gowing – second. Unanimous Vote

Article 10 – Mr. Sonner – Moved to not recommend. Ms. Adachi – second. 4-1 - Mr. Clough Nay, Motion Passes

Steven Ledoux
Minute taker

Katie Green, Clerk
Date: _____

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

May 20, 2013

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Adachi, Mr. Gowing, Ms. Green, Mr. Clough, Mr. Sonner, and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Adachi – Reported on the success of the Academic Team that represented A/B High School. This Wednesday there will be a discussion of the Youth Risk Survey prepared last year. Regionalization proposal has final forums beginning tomorrow at COA, Wednesday at Gates PTO, and Merriam PTO on the 28th. Memorial Day Observation, Mr. Gowing will read the list of those veterans who have passed during the year. Pre-town meeting is scheduled at PSF for presentation review with the Moderator for the Special Town Meeting. June 3rd is the first night of town meeting and they will be discussing second night options. Upcoming items on the June 10 meeting are Caouette Conservation Restriction Committee, the Town Manager review and Morrison Farm Committee will be discussed under Selectmen's Business.

Mr. Ledoux - Participated in the tour at Post Office Square proposed affordable housing project. DHCD said they will try to get materials to them as the Board of Appeals action needs to happen quickly to make the time constraints.

There was a meeting with the Village Crossing Condos on Railroad Street residents regarding their concerns about the use of their property for parking during the Train Station Project. The T will put up a larger sign and police will be patrolling. The T will put up the sign shortly.

Landfill Solar Project began and uncovered some exposed trash, the clay on the site will be spread on top of the landfill to address this.

Mr. Ledoux met with Political Science professors at U Lowell, one of which is an Acton resident. They have offered to conduct a Citizens Satisfaction Survey. Acton has received a Transportation Grant of \$44,000 for Regional Dispatch and \$16,000 for a Mobility Manager.

PUBLIC HEARINGS & APPOINTMENTS

ORDER OF TAKING – KENNEDY LAND, RIGHT OF WAY FROM NARA PARK

Corey York made a presentation of the taking and explained the proposal for the Order of Taking of a portion off Quarry Road.

final

Mr. Clough asked Corey about the road and Corey noted that we plow it and it is paved.

Mr. Sonner - Moved To Lay this out as a Public Way. Mr. Clough – second – UNANIMOUS VOTE

USE SPECIAL PERMIT, 4/10/13-442, ANY TIME FITNESS CENTER, 100 POWDER MILL ROAD (SONNER)

Proponents were present and Mr. Sonner explained that this was a fairly easy hearing. They will be going into the plaza by Stop and Shop. They are looking for two special permits one for 24 hour operation and another for operating a business commercial recreation facility of 2,000 sq. ft. or more.

Mr. Clough asked about the other franchises they own. They own one in Maynard. They explained the operation of the facilities. Mr. Clough asked about age of clients. They allow 16 and up in Maynard and have parent sign the application.

Ms. Adachi asked about problems with people in the facility by themselves. They do not anticipate problems and have not had any problems in this type facility.

Mr. Gowing asked about the check in and check out and asked about someone getting a head injury and not being able to push the button for help.

Mr. Clough asked about the training on equipment and if they had cameras. Everything is videoed at the club.

Ms. Green asked about the trainers and certification of those trainers.

Mr. Sonner noted that there were no problems noted by staff on this request.

Mr. Gowing - Moved to approve site Plan #4/10/13-442 Mr. Clough - second UNANIMOUS VOTE

PANERA, LLC. SITE PLAN SPECIAL PERMIT #3/5/13-441, 252 MAIN STREET (CONTINUED FROM APRIL 22, 2013) (GOWING)

Scott Much, Zoning Enforcement Officer was asked by Mr. Clough if he felt the requested continuance was due to zoning or the request for a traffic study. Mr. Gowing said that the betterments issue needs to be resolved before they come back to us. Mr. Manager will need to follow up. Mr. Sonner – Moved to Continue to June 10 at 7:45 – Mr. Gowing – second UNANIMOUS VOTE

SEWER PRESENTATION OUTLINE 1. ONE OF THREE SESSIONS PRESENTED BY HEALTH DIRECTOR WITH THE BOARD AS SEWER COMMISSIONER'S

Health Director Doug Halley gave a presentation of the history of sewers in Acton.

Mr. Gowing asked about multi-family units and cost. Ms. Green asked about Privilege Fee and Doug said it is based upon increased use.

final

Mr. Sonner asked about percentage of those who have hooked up. He also asked about effects on health. Mr. Sonner also asked about the effect on development. Doug said we have high density users who have their own plant, and some did take advantage of the sewerage to build on lots that were unbuildable without the sewers.

Mr. Halley noted many of the issues mentioned by the board will be addressed at the next Presentation.

SELECTMEN'S BUSINESS

REQUEST FROM SHARON MERCURIO, COA DIRECTOR, FOR DISCUSSION OF SPACE NEEDS AT THE ACTON SENIOR CENTER

Sharon noted the 52% increase in Acton's senior population alone, and the increase in services they provide for the residents using the facility. She said they are 60 to 90 plus and the needs are varied. She wanted to address the needs of the older seniors. She asked about fund raisers and having a sub-committee look for private donors.

They are looking for support to move forward and to reconstitute the senior center study committee and identify it as one of the Selectmen's Goals.

Mr. Gowing noted that he has volunteered at COA and has also been a board member and they have talked about the need for a new senior center during that time. Then the economy crashed. They looked at leasing, building a new center and it failed at town meeting. We are still faced with the same problems as were known in 2007. We cannot wait for the resolution because we are currently turning seniors away.

Mr. Sonner asked about if they are looking at just a long range, or also a short range plan. Sharon said they are looking at long range approach.

Mr. Clough asked about the vote at town meeting and noted that while it got a majority of the vote, it did not get the required 2/3's vote.

Ms. Green said it was clear we need to look at it. She talked about fund raising and asked if the Friends Group could take the lead in fund raising.

Ms. Adachi asked about approval and would we still have inadequate space until a resolution is found which would be a five year wait until it is finished. It may be a good time to review and reconstitute the Senior Center Study Committee.

Sid Levin spoke about the need for addressing this. He felt we needed to know why it did not pass at town meeting.

Lynn Osborn of the Friends Group urged that we keep this on the front burner and said it is time to address this issue.

Barbara Panzer – She said the center is an important part of her life and supports the staff and expansion. They need space.

Peter Ashton spoke about the other speakers and the need to move forward. He thinks it failed at town meeting because we did not express our needs well enough and the last two months it got comingled with the Community Center concept.

final

Mr. Clough wanted to start with having the space needs addressed. Mr. Sonner agreed that we need to look at the space study as a whole.

Mr. Ledoux has asked about the space study cost estimates. Dean Charter said within the next month they will have priced out the items either with or without the consultant. Mr. Clough asked about the time table and how this all fits together. Dean said the documents should be done by July and bidding out the work on Town Hall in August or September. Dean noted that this is a 20 year plan.

Ms. Adachi said we need to reconstitute the committee and will follow up with the Board

DISCUSSION OF NEW FINES FOR DOG BYLAW VIOLATIONS

Mr. Gowing – Moved to pass over. Mr. Sonner- second UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner – Spoke about scheduling the Selectmen's Goals for June 17th if it is good for the Board. 2020 has only four members and has processed some of the new members. He spoke about Panera and the issue of the 10 foot gap and 10 foot setback for the sidewalk. SATSAC is working on communication around the train station construction. The VCC wants to know if they need to re-interview known people in town if they apply for another board position. We could instead leave the interview to the committee Liaison. Mr. Gowing felt that the board liaison should still interview them. Ms. Green spoke about the need to make it easy and one level of screening if we know the person. Board agreed that the VCC could skip the interview for people who have already served on other boards, but that the Selectman liaison will still complete and interview.

Mr. Clough - Cory Atkins meeting - She spoke about the House budget and Chapter 90 funds as well as Regional School funds. Talked about police and fire and whether they are ready to handle emergencies. EDC met and are looking at electronic inventory of business.

Ms. Adachi – ABCC finished up the movie program. ACHC reported on site visit to 6 Post Office crossing, she also attended the COD meeting as reported by Ms. Green. Conservation meeting talked about Hybrid Farm leasing town land, and they discussed the Quail Ridge Conservation Restriction that has been drafted. She reported on Safety Net meeting.

Mr. Gowing – Transaction Associates – transportation committee went to see what they are using for software. HDC further discussed citizen's petition on Windsor Ave. Attended softball meeting regarding Elm Street with Recreation. ACAT Board is working on modifying their agreement with the Town. Cable Advisory met and trying to bring their new members up to speed. Mr. Gowing led the 3rd Annual Caouette Walk and reminded folks about the upcoming Memorial Day activities.

Ms. Green – She met with the Nursing Service Tiger Team and got good background information and noted that the Nursing Service has had an increase in Medicare and admissions. Met with Senior Tax Aid Committee Tiger Team and discussed ideas to offer seniors tax relief. Historical Commission had brief meeting on a preservation restriction request from a resident. Ms. Green attended a double Eagle Scout ceremony which went well. COD discussed two variances requested: one on Great Road and one for Starbucks. Spoke about

final

her attendance at School Committee meeting and their vote to increase lunch prices for next year.

CONSENT

Hold 9 - Mr. Clough asked about our Town Counsel representing the Gaming Commission and it was noted that we would have to obtain Special Counsel. It is noted their participation will not harm Acton.

Hold - Mary Ann Ashton #17 - Ms. Adachi would like to pull it until another volunteer waiting for appointment is interviewed. Noted that some members are behind in liaison reviews and wishes we would do better with follow-up.

Ms. Adachi - Moved to pull and defer Mary Ann Ashton's Appointment to June 10th, Mr. Sonner – second, 4-1 Mr. Gowing, Nay, Motion passes

Mr. Clough - Moved to approve the Consent as amended - Mr. Sonner - second. UNANIMOUS VOTE

Christine Joyce
Recording Secty

Clerk

Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'

MEETING AGENDA

Francis Faulkner Hearing Room

May 20, 2013

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 **CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chairman will briefly update the Board. The Town Manager will provide a brief report.
2. 7:20 **ORDER OF TAKING, KENNEDY LAND, RIGHT OF WAY, FROM NARA PARK**
See enclosed materials.
3. 7:20 **USE SPECIAL PERMIT, #4/10/13-442, ANY TIME FITNESS CENTER, 100 POWDER MILL ROAD (SONNER)**
See enclosed materials.
4. 7:45 **PANERA, LLC. SITE PLAN SPECIAL PERMIT #3/5/13-441, 252 MAIN STREET CONTINUED FROM APRIL 22, 2013, (GOWING)**
See enclosed materials.
5. 8:00 **SEWER PRESENTATION OUTLINE 1. ONE OF THREE SESSIONS PRESENTED BY DOUG HALLEY, HEALTH DIRECTOR WITH THE BOARD AS SEWER COMMISSIONERS**
See enclosed materials.

SELECTMEN'S BUSINESS

6. **REQUEST FROM MS. MERCURIO, COA DIRECTOR, FOR DISCUSSION ON SPACE NEEDS OF THE ACTON SENIOR CENTER**
See enclosed materials.
7. **DISCUSSION OF NEW FINES FOR DOG BYLAW VIOLATIONS**
See enclosed materials.

SELECTMEN'S REPORTS

III. CONSENT AGENDA

- 8. REQUEST FROM CYCLE KIDS, INC. TO USE PART OF THE SOUTH ACTON TRAIN STATION AS A REST AREA ON SUNDAY JUNE 9TH**
See enclosed materials.
- 9. REQUEST FROM A&K TO REPRESENT THE MASSACHUSETTS GAMING COMMISSION ON CERTAIN MATTERS**
See enclosed materials
- 10. REQUEST FROM ACTON HOUSING AUTHORITY FOR FAMILY NARA SUMMER BEACH PASSES FOR FOUR LOW-INCOME FAMILIES**
See enclosed materials
- 11. REQUEST FOR FARMER'S MARKET WINE LICENSE, STILL RIVER WINERY**
See attached materials.
- 12. WAVE SPECIAL PERMIT AMENDMENT**
See attached materials
- 13. ACCEPT GIFT, RECREATION**
Gift of \$120.00 from Ellen Grant Valade to be used to support the Goward Field Project.
- 14. ACCEPT GIFT, PLANNING**
Gift of \$2,000.00 for the Housing Program Fund
- 15. ACCEPT GIFT, PLANNING**
Gift of \$11,666.67 for the Monument Place Project off Harris Street and Quarry Road (10th deposit)
- 16. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY**
See enclosed materials
- 17. COMMITTEE APPOINTMENT, MORRISON FARM COMMITTEE, MARY ANN ASHTON**
See enclosed materials

EXECUTIVE SESSION

ADDITIONAL INFORMATION

See enclosed correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

JUNE 10

Annual Board and Committee Reappointment process (needs to be completed by July 1st)
Use Special Permit #5/6/13-443, Peter Pippas Karate Studio, 531 Main Street (Green Assigned)

JUNE 24

Acton Housing Authority to fill unexpired vacancy
Second in the series of three Sewer Presentations to the Sewer Commissioner's by the Health Director

July 8

Final session in the series of three Sewer Presentations to the Sewer Commissioner's by the Health Director

July 22

PENDING MINUTES

April 22

May 6, May 7

May 13

PENDING COMMITTEE APPOINTMENTS

Eric Solomon – 2020, TAC
Sharon Schifer 2020 or VCC
Leanne Baxter – Morrison Farm Reuse Committee
Pamela Harting-Barrat - BOH Assoc.
David Shoemaker – HDC
Eileen Lucey – COA
Bruce Forman – 2020

Vickie Wallin - 2020 sent to VCC
Andrew Brockway – 2020 –sent to VCC
Joe Will – Land Steward, Cemetery Com. Sent to VCC
Ronald Regan – HDC – Sent to VCC
Franny Osman – COA – Sent to VCC
Madeleine Harvey – COD – Sent to VCC
Cindy Patton – COD – sent to VCC

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, May 20, 2013	manager	05/17/13	49 KB	
<input type="checkbox"/>		020 (2) Order of Takings	manager	05/17/13	86 KB	
<input type="checkbox"/>		030 (3) Use Special Permit 4-10-14-13-442 Any time Fitness	manager	05/17/13	645 KB	
<input type="checkbox"/>		040 (4) Panera site Plan materials	manager	05/17/13	280 KB	
<input type="checkbox"/>		050 (5) Sewer Presentation Materials	manager	05/17/13	2 MB	
<input type="checkbox"/>		060 (6) Space Needs Study Concerns, COA Director	manager	05/17/13	11 KB	
<input type="checkbox"/>		070 (7) Dog Fine Fee's Review	manager	05/17/13	157 KB	
<input type="checkbox"/>		080 (8) Request to use South Acton Train station for Rest Stop for Cycle Kids	manager	05/17/13	95 KB	
<input type="checkbox"/>		090 (9) Request from Counsel for consent to work for the Mass Gaming Commission (Boxboro Site)	manager	05/17/13	149 KB	
<input type="checkbox"/>		120 (11) Farmers Market Winery Permit	manager	05/17/13	382 KB	
<input type="checkbox"/>		130 (12) Wave Project Presentation	manager	05/17/13	3 MB	
<input type="checkbox"/>		140 (13) Accept Gift recreation	manager	05/17/13	17 KB	
<input type="checkbox"/>		160 (14) Accept Gift, Planning	manager	05/17/13	13 KB	
<input type="checkbox"/>		160 (15) Accept Gift, Planning	manager	05/17/13	13 KB	

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

May 6, 2013

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Adachi, Mr. Gowing, Ms. Green, Mr. Clough, Mr. Sonner, and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

Bob Ingram – Member of the West Acton Baptist Church spoke about temporary sign requests. He was directed to the Board by planning as the Board of Selectmen are the only ones that can waive fees. He asked the Board to waive the fees for Churches. The Board discussed the issue and that the Board could have the Town Manager designated to waive these fees for churches and non-profits. The Board will follow-up with the Town Manager

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Adachi – There is an upcoming joint meeting with fincom 7:30 in Jr. High Library to hear presentation for school regionalization. Noted public outreach meetings coming up in May. Outlined the issues that will be coming up in the next months. She also discussed the new OML and 3 part presentation about sewers by Doug Halley. Upcoming meetings will also address the Morrison Farm project and what the role of the Morrison Farm Committee will be going forward, as well as the space needs study and town common policy.

Mr. Ledoux –received a bona fide offer for the Anderson Parcel on Arlington Street. The clock started last Monday. We received a memo that Amerisco contracts are signed and they will be moving forward. Train station and bike racks removed and replaced, dealing with issues with condominiums on Railroad Street, neighbors want a buffer between the lot and their condominiums. There will be a Site meeting there with MBTA and Condo association. Groener Conservation Restriction will be back this week. He will attend the Post Office Square site at 8:30 tomorrow morning.

PUBLIC HEARINGS & APPOINTMENTS

REQUEST FROM THE LOCAL TABLE, 251 ARLINGTON TO ADD CORDIALS AND LIQUEURS TO THEIR BEER AND WINE LICENSE.

Rose Saia of the Local Table, Arlington Street came before the Board to add a license to add cordials and liqueurs to their Beer and Wine license.

Mr. Gowing – Moved to approve. Mr. Clough – second. UNANIMOUS VOTE

final

CLASS II CAR DEALER'S NON-DISPLAY LICENSE AT 930 MAIN STREET, KEVIN CARROLL

Mr. Carroll said he was requesting a Class II non-display License. Nina Pickering Cook asked questions about his previous businesses. He was a contractor and in 2006 he closed his business Better Built. Asked if he held any licenses by state and town, he had a contractor supervisors license and it was revoked. She asked why suspended and he said because of a build in Boxborough. Counsel asked about his criminal record in 1994. Asked about suing and what how many times he had been sued. Counsel said she had dockets for 18 court cases and asked had he been present on the 18 cases, he replied no. Most were about contracting and from when he filed bankruptcy. Two of those were cases against Better Built (Boxboro suit) and the owners were awarded \$400,000. He was asked if he appeared in court. He said he did not appear in court. Counsel asked about another suit in 2005 by Christopher Carnedy who was awarded \$24,000. Asked if he has paid off the judgments in the Boxboro cases, he said no. He was asked if he had a criminal record, he noted he has not been convicted of any act.

Ms. Adachi recommended that we not approve his application - it is unusual and one of the concerns of issuing a license goes to the character of the applicant and it is a privilege to be granted a license, and further, we want to protect the citizens.

Mr. Clough wanted to know if he takes a deposit for work, he said no. Does he offer a warranty, he said 60 days.

Mr. Sonner – Moved to deny this request. Ms. Green second, 4-1 Mr. Gowing NAY - Motion Passes

SELECTMEN'S BUSINESS

CLOSE THE WARRANT FOR THE JUNE SPECIAL TOWN MEETING

Mr. Ledoux said we are investigating whether we want to have a fall town meeting for zoning. Mr. Clough spoke about, supporting this especially with Kelley's Corner and the proposed new Panera.

Ms. Green said she has had concerns about this and felt we could consider if the Planning Board articles really needed to be put on the upcoming Special. Mr. Gowing said that it would limit the length of town meeting and would give us 6 months to recharge and would eliminate the crush for Annual town meeting, he felt it would work for everyone. Mr. Clough asked about the closing of the warrant

Mr. Sonner felt it makes sense to move forward to a fall town meeting and have the LWV give their position.

Mr. Clough – Moved to Remove #16 as it is not urgent enough to be on the June Special. Mr. Gowing – second. UNANIMOUS VOTE

Mr. Sonner – Moved to Close the June 3 Special Town Meeting Warrant at the close of this meeting. Mr. Gowing – second. UNANIMOUS VOTE

final

Ms. Adachi wanted to address this tonight and not wait until next week.

COURT OF HONOR TO BE ASSIGNED, THOMAS RUSSELL, MAY 26, 2013

Mr. Sonner will be attending

BOARD DISCUSSION OF LIAISON ASSIGNMENTS

Ms. Adachi spoke about the assignments. Mr. Gowing noted he will be on ALG. There are 47 total assignments. Mr. Clough asked about OPEB working group and asked if we should put that on the list. Ms. Adachi suggested it could be added to ALG.

Mr. Gowing suggested that Ms. Green would be the liaison to Senior Tax Aid Committee and she agreed. Ms. Green would be good for the I-495 committee and she agreed. Mr. Sonner – Moved to approve the revised list. Mr. Gowing – second. UNANIMOUS VOTE.

ACHC REQUEST TO EXPAND MEMBERSHIP, APPOINTMENT OF DANIEL BUCKLEY AND LARA PLASKON AS REGULAR MEMBERS

Ms. Adachi gave a background of the situation of Associate members. It was approved at town meeting and now needs to be voted at ballot for this to become official. Ms. Tavernier asked that we allow them to appoint the new members before the Ballot. This is permitted under the current Town Charter.

Mr. Gowing Moved to expand from 5 members to 7. Mr. Clough – second. UNANIMOUS VOTE

Mr. Clough – Moved to appoint Mr. Buckley and Ms. Plaskon as full members. Mr. Sonner – second. UNANIMOUS VOTE.

CONFIDENTIAL REQUESTS FROM THE VARNUM TUTTLE MEMORIAL FUND

Mr. Sonner was not supporting the requested relief for excise tax and noted that the applicant should be able to pay it if they have a newer car. Mr. Clough – second for discussion.

Mr. Gowing said he trusted staff's recommendation.

Mr. Clough – Moved to approve. Mr. Gowing – second 4-1 Sonner - Nay

SEWER COMMISSIONERS' BUSINESS

SEWER CONNECTION REQUEST FROM 1 LILAC COURT

Mr. Halley outlined the request and felt it will not affect our capacity and based on those issues and failing system he is recommending that the Commissioner's approve the Privilege fee payment for \$12,311.52 as noted under regulations D10-5.b and additionally, the permit owner of 1 Lilac Court will need to file for discharge from the courts for a previous agreement with the town.

Mr. Gowing asked about the connection fees and the vacant property. Mr. Halley noted that they are already paying for the connection.

Existing house was built in 1955.

Mr. Clough - Moved to approve with conditions as noted from the Health Dept. Mr. Sonner - second. UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner – Noted the letters he received from citizens who had not attended the meeting and did not understand that we cannot break zoning regulations, and that we were not trying to stop the Panera project. He thanked the citizens for the letters. 2020 still looking at their structure and working on bringing in new members. Clean up day in South Acton was not well attended. SATSAC and train station construction have noted the learning curve with the ongoing construction. AML revising their bylaws.

Mr. Clough – Design Board met with Panera and have been working on the site and have brought an all new plan to address issues. The area requires many new things due to new zoning. The roof lines are made for narrow building and the site is square. They came up with gable ends to minimize the size of the roof and will have to address the mechanics. They are only landscaping their parking lot space in the parking lot.

Ms. Adachi – Cultural Council started Movie night. ACHC and Housing Authority issue regarding old high school parking situation. WRAC continuing to draft bylaw. Attended Mass Municipal meeting.

Mr. Gowing - **COA** – Volunteer appreciation day was held last week at the senior center. About 75 volunteers attended and all had a good time. The COA discussed their goals for the upcoming year. The goals will be formalized at their June meeting. One board member is resigning.

LRTA board met and discussed the timeline for improvements to the parking garage/multimodal center. The contract has been awarded and work will start in about 30 days.

MAGIC – Carlisle – approved a senior housing development of 26 units on 3.8 acres. Sudbury – getting ready for town meeting, the hot points are a new public safety building and a citizens petition that the budget presented at town meeting cannot exceed a 20% differential from the one posted in the warrant. **Concord** – at town meeting, the water bottle bill failed in its effort to be overturned, conservation restriction to be placed on the landfill failed and school bus parking on the landfill failed. **Littleton** – the final configuration of the hundred and 90 rental unit (40 B) was approved with the shared sewage treatment plant to be built on seven unbuildable lots. Land acquisition for 7 acre farm parcel on Rt. 2A. The group discussed their fiscal 2014 work plan – six out of the nine goals set last year were accomplished. The remaining three revolved around smart growth. It will be taken up again this year.

Fitchburg Line Group – a Littleton station dedication will be planned for mid June when the station officially opens. By September, the MBTA will extend the express trains to Littleton. There was a discussion about improved times for outbound (reverse commute) trains with MBTA operations. The MART shuttle has had a successful three months taking people from Fitchburg to the VA hospitals and the downtown medical community.

STAC – they discussed how to better market the senior tax relief fund and are planning to discuss expanding the senior work program with the BOS soon.

HDC – lack of quorum, meeting rescheduled

TAC – lack of quorum, meeting rescheduled

CAB - meeting not posted in time, meeting rescheduled

HIT – the trust discussed the past years performance, it will appear that the trust will lose about \$1.5 million this year. Blue Cross Blue Shield came in and present information on their

final

indemnity plans (Master Health Plus, Blue Care Elect, and Medex). They also discussed alternative drug coverage for Medicare retirees (currently we offer Medex 3). The town and school respective HR departments will review the impact and report back to the trust in June.

UMass Semi-Annual transportation meeting - Aniko Laszlo, our local contact who has helped us through several of the grant applications, will be leaving UMass next month and going to a newly created position at MassDOT. A trip planning seminar will be held next month. The focus of this meeting was on transportation of veterans. Franny Osman presented her experiences to the group in using the Fitchburg line shuttles to Boston and Worcester.

Sesquicentennial – met with staff to help organize a celebration of the sesquicentennial of the battle of Gettysburg this Fourth of July to also celebrate Nathaniel Allen's (we renamed NARA after) award of the Medal of Honor.

Ms. Green – Attended Planning Board meeting and discussed warrant articles. The Board also voted to approve \$50,000 for ACHC to release a 40B unit and are hoping to look at more formal way to address these situations in the future. School committee discussed regionalization and how Acton will require a Charter change to update number of school committee members if regionalization passes.

CONSENT

Mr. Gowing - Moved to approve the Consent agenda - Mr. Sonner - second. UNANIMOUS VOTE

Ms. Adachi - Moved to enter in to Executive Session. Mr. Gowing - second.
Ms. Green took the Roll, All Ayes

Adjourned into Executive Session
9:30 p.m.

Christine Joyce
Recording Secty

Clerk

Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room

May 6, 2013

Regular Session 7:00 PM

There will be a need for Executive Session at the conclusion of the Regular Meeting to consider the Purchase, Exchange, Lease or Value of Real Property

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 **CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chairman will briefly update the Board. The Town Manager will provide a brief report.
2. 7:10 **REQUEST FROM THE LOCAL TABLE, 251 ARLINGTON STREET TO ADD CORDIALS AND LIQUEURS TO THEIR BEER AND WINE LIQUOR LICENSE**
See enclosed materials.
3. 7:20 **CLASS II CAR DEALER'S NON-DISPLAY LICENSE AT 930 MAIN STREET, KEVIN CARROLL**
See enclosed materials.

SELECTMEN'S BUSINESS

4. **CLOSE WARRANT FOR JUNE 3, 2013 SPECIAL TOWN MEETING**
5. **COURT OF HONOR, THOMAS RUSSELL, MAY 26TH - SELECTMAN TO BE ASSIGNED**
See enclosed materials.
6. **BOARD OF SELECTMEN DISCUSSION OF LIAISON ASSIGNMENTS**
See enclosed materials.
7. **ACHC REQUEST TO EXPAND MEMBERSHIP; APPOINTMENT OF DANIEL BUCKLEY AND LARA PLASKON AS REGULAR MEMBERS.**
See enclosed materials.
8. **CONFIDENTIAL REQUEST FROM THE VARNUM TUTTLE MEMORIAL FUND.**
See enclosed materials.

SEWER COMMISSIONERS' BUSINESS

9. **SEWER CONNECTION REQUEST- PRIVILEGE FEE, 1 LILAC COURT**
See enclosed materials.

SELECTMEN'S REPORTS

III. CONSENT AGENDA

10. **ACCEPT GIFT, RECREATION**

Gift of \$75.00 from Marjan and Kathryn Krajewski to be used to support the 2013 Summer Concert Series at NARA Park.

11. **ACCEPT GIFT, RECREATION**

Gift of \$1,500.00 from Emerson Hospital to be used to support the 2013 Summer Concert Series at NARA Park.

12. **ACCEPT GIFT, PLANNING**

Gift of \$11,666.67 from Monument Place Project, Bentley Builders to support affordable housing and street improvement in the vicinity of the project off of Harris Street (eighth deposit)

13. **ACCEPT GIFT, PLANNING**

Gift of \$11,666.67 from Monument Place Project, Bentley Builders to support affordable housing and street improvements in the vicinity of the project off of Harris Street (ninth deposit)

14. **ACCEPT GIFT, BOARD OF HEALTH**

Gift of \$2,000 from various contributors to support Wellness and You Program.

15. **REQUEST FOR FARMER'S MARKET WINE LICENSE, COSTAL VINEYARDS**

See enclosed materials.

16. **APPROVAL OF PERMITTING AUTHORITY, (POLICE CHIEF) FOR ISSUANCE AND SETTING FEE FOR A PERMIT TO ENGAGE IN ICE CREAM TRUCK VENDING FOR BOARD APPROVAL**

See enclosed materials.

17. **DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY**

See enclosed materials

IV. EXECUTIVE SESSION

EXECUTIVE SESSION TO CONSIDER THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY

ADDITIONAL INFORMATION

See enclosed correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

MAY 20

Kennedy Land Right of Way Off Of Nara Park
Use Special Permit, Anytime Fitness Club at 100 Powder Mill Road (Sonner)
Panera, LLC. continued from April 22, 2013 Site Plan #3/5/13-441, 252 Main Street (Gowing)
Health Director will present the first of three Sewer primers for the board as Sewer Commissioners'

JUNE 10

Town Manager Annual Performance Appraisal

JUNE 24

Acton Housing Authority appointment to fill unexpired term
Health Director will present second of three sewer primers for the Board as Sewer Commissioners'

PENDING MINUTES

April 22

PENDING COMMITTEE APPOINTMENTS

Padmaja Kuchimanchi, Green Advisory -JS
Eric Solomon – 2020, TAC JS
Sharon Schifer 2020 or VCC JS
Pamela Harting-Barrat BOH Assoc. KG

MaryAnn Ashton – Morrison Farm- sent to VCC
Vickie Wallin- 2020 sent to VCC
Bruce Forman – 2020 sent to VCC
Eileen Lucey – COA – sent to VCC

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<input type="checkbox"/>		010 Agenda, Board of Selectmen, May 6, 2013	manager	05/03/13	51 KB	▼
<input type="checkbox"/>		020 (2) Local Table request for cordials and Liqueurs	manager	05/03/13	132 KB	▼
<input type="checkbox"/>		030 (3) Class II Car Dealers License, Kevin Carroll, 930 Main Street	manager	05/03/13	346 KB	▼
<input type="checkbox"/>		040 (5) Eagle Scout Court of Honor	manager	05/03/13	26 KB	▼
<input type="checkbox"/>		050 (6) Committee Liaison Assignments	manager	05/03/13	160 KB	▼
<input type="checkbox"/>		060 (7) ACHC Request for Membership Expansion	manager	05/03/13	288 KB	▼
<input type="checkbox"/>		070 (9) Sewer Connection - Privledge Fee, 1 Lilac Court	manager	05/03/13	209 KB	▼
<input type="checkbox"/>		080 (10) Accept Gift, Recreation	manager	05/03/13	33 KB	▼
<input type="checkbox"/>		090 (11) Accept Gift, Recreation	manager	05/03/13	18 KB	▼
<input type="checkbox"/>		110 (12) Accept Gift, Planning	manager	05/03/13	23 KB	▼
<input type="checkbox"/>		120 (13) Accept Gift, Planning	manager	05/03/13	22 KB	▼
<input type="checkbox"/>		130 (14) Accept Gift, Health Department	manager	05/03/13	14 KB	▼
<input type="checkbox"/>		140 (15) Farmer's Market Wine Sales, Costal Vineyards	manager	05/03/13	71 KB	▼
<input type="checkbox"/>		150 (16) Ice Cream Vending Application	manager	05/03/13	18 KB	▼
<input type="checkbox"/>		160 (17) Disposal of Obsolete Materials, AML	manager	05/03/13	23 KB	▼

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

April 22, 2013

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Adachi, Mr. Gowing, Ms. Green, Mr. Clough, Mr. Sonner, and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

Ann Chang talked about a letter that was signed by a Morrison Farm critic. Ann noted that she spent time researching to find an area which includes depression era buildings. The writer needs to prove that the Depression Era is an actual historic style.

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Adachi welcomed the Board back, and welcomed Katie Green to the Board. The response to the Patriots Day marathon tragedy displayed a high level of community spirit in the aftermath. She noted that Acton had 24 registered runners and Boxborough had 8 registered. Hopefully there were no injuries to the local runners. A Moment of Silence was observed.

Ms. Adachi announced a Joint meeting with Finance Committee at 7:30 in Jr. High School to hear a presentation by the School Committee regarding the regionalization proposal.

Mr. Ledoux – He noted that Crystal Campbell, one of the persons killed in the bombing, had been a waitress at Scupper Jack's. He reported on the solar project on the landfill. The contract makes us responsible to remove the clay on site, which they may truck to the Lip project on Great Road.

The Space Needs Study cost estimates contract was awarded and will include the Town Hall, DPW and Harris Street property.

Kang Associates will begin the design plans for the permitting offices side of Town Hall.

Mr. Ledoux updated the Board on the MMA - Suffolk University local government certificate program, and believes that we will have 6 employees attending this cycle if they pass the review by MMA and Suffolk.

Mr. Ledoux discussed a possible Citizen's Petition expected for the Special Town Meeting regarding a moratorium in West Acton to review zoning in relation to land areas and which makes the zoning regulations compatible with the homes on Windsor Street.

BOARD REORGANIZATION

Mr. Clough - Moved to nominate Ms. Adachi as Chairman. Mr. Gowing – second
Ms. Adachi - Moved to nominate Mr. Gowing as Vice-Chairman. Mr. Clough – second

final

Ms. Adachi, Moved to nominate Ms. Green as Clerk, Mr. Gowing – second
(All Unanimous votes)

PUBLIC HEARINGS & APPOINTMENTS

NATIONAL GRID – GAS MAIN PETITION, 742 MAIN

Mr. Gowing – Moved to approve. Mr. Sonner – second. UNANIMOUS VOTE.

Resident Bill Hall stated that he has a problem with construction taking place in North Acton and that it has affected his property. It has put water in the street and in the culvert west side of Main Street and washes his driveway out. It was noted that National Grid's potential installation is not the entity causing the issues of water experienced by the resident.

SITE PLAN CONTINUATION, #2/5/13-440, WEDGEWOOD TRUST, 20 MAIN STREET

John Anderson representing Wedgewood Realty Trust wants to bring in a new tenant. The space will house a Karate studio and there will be no major renovations needed. Mr. Anderson said parking spaces will be available and that they have had other tenants there without problems. The proposed Karate studio owner said their parents often car pool. Mr. Gowing asked about the space and if the bathrooms are shared with the entire building. They are, but the studio owner says that most parents accompany students to the rest rooms. Ms. Adachi-Moved to close the hearing. Mr. Gowing – second. UNANIMOUS VOTE.

Mr. Sonner - Moved to approve the Site Plan Decision – Mr. Clough – second UNANIMOUS VOTE

SITE PLAN, SPECIAL PERMIT #3/5/13-441, PANERA, LLC. 252 MAIN STREET

Lance Williams, Jennifer Richter representing Panera Location Office and engineers were in attendance.

They are planning to demolish the exiting McDonalds. The site has water, sewer, electrical. They will be changing curb cuts and increasing landscaping islands in the parking lot. They will be tying into the existing water and sewer and electrical service. They will have it chain linked while it is being constructed. Staff has reviewed the proposal and Panera will do a traffic study if required. Planning noted the Kelley's Corner zoning guidelines with regard to the building. Materials were discussed and Panera has new renderings and made changes with existing finishes to keep with the look and feel in Acton such as using hearty plank. They will have a sloped roof. Patio was showing four to five screens with lights to separate the patio from the street.

Mr. Gowing noted issues of inclined roof and said it has to be a 9/12 roof and that part can be flat, but the current roof design is not allowed in the Bylaws. Panera would like a partially flat roof to hide the cooling equipment from the public. They designed it to accommodate the units and not place them on the ground. The Floor Area Ratio is exceeding what is allowed under current zoning with that style roof. They will modify with Mansford roof and asked if that is acceptable to the board. Mr. Gowing noted the amount of liner footage facing Main Street. They will need a 10 foot side walk and 10 foot buffer. Their intent is to work with the departments to make the suggested changes and will work with the Town Planner.

final

Mr. Clough asked if they had contacted the Design Review Board for input and suggested they meet and discuss the design.

Ms. Adachi discussed the comments from the Water District and asked Panera to consider using plantings not requiring additional water and rain gardens at this location. Asked about their plant selection and asked if they are part of their "brand" and if they will use water tolerant plants. Irrigation will not be needed as they are not planning to irrigate the property except for roof drains.

Mr. Sonner asked about elevations and asked about North elevation. He asked about the East Elevation and location. He said the memo from the Zoning Enforcement Officer highlighted 6 areas where there are requirements from a bylaw standpoint and noted that under these there is no room for negotiations.

Ms. Green asked about the cedar screens on the plans. They said they put it in to screen customers from the busy street.

Zoning Enforcement Officer spoke about traffic study, bike racks and other issues for comments.

Bruce Green of Task Road – spoke about Panera and noted the potential for an increase in the commercial tax base and supported the area proposed for this business.

Continued to May 20 at 7:45

SELECTMEN'S BUSINESS

W.R. GRACE – SHUT DOWN NORTHEAST PLUME AREA TREATMENT PROGRAM

Mr. Halley gave an overview of the situation. Grace was making battery separators and washing those and the water from that washing went to Sinking Pond and caused contamination. EPA has treated them as a Super Fund Site. They needed to find out how to treat the ground water contamination. Contamination on north east property was escaping and Grace said it was not their responsibility, but it was determined that it was their responsibility. The levels coming out of the wells has lessened and they have requested that EPA allow them to discontinue remediation of the north east wells. Doug is concerned about closing the wells and noted there is still a high level of contaminates on Lisa Lane.

In Jim Okun's letter, he said we should not allow this and that we need a better assessment of what would happen by stopping now. He felt that we need to review the pumps when they are shut off and re-address the wells in 6 months. We need to send a letter to EPA expressing that it is not the right time to discontinue the remediation and we need to review the contaminates and ground water during different seasons. Doug suggested we have a letter drawn up to be signed by the Town Manager to EPA asking them to not allow the discontinuation of the clean up. Mr. Gowing was concerned about the nearby aquifer.

Mr. Clough was concerned about whether the contaminates were really gone, and what happens when you stop drawing from the well.

Ms. Adachi asked about the three year clean-up by EPA, it is a projection according to Doug.

Mr. Clough – Moved that the Town Manager write the letter to EPA expressing our concerns with the discontinuation of the remediation. Mr. Gowing – second. UNANIMOUS VOTE

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DONATION BIN DISCUSSION

Mr. Sonner wants hold off and go back to the drawing board. Mr. Gowing thinks we need to put a time limit on this to evaluate the best practices and include the bin owners in the review process.

Mr. Clough suggested we come up with a resolution and properly address concerns about enforcement. The Board needs to discuss this and to address it for next Spring Town Meeting.

Ms. Green spoke about other proposals, like having one place in town such as the Transfer Station for the Bins. Mr. Ledoux said he spoke with staff and it would not be feasible.

Ms. Adachi felt we needed more information.

Mr. Clough asked about a person to spear head this project. Mr. Ledoux noted the Planning Director said that the Planning Board will be taking this up.

Mr. Nitschelm presented the Board with a handout. He researched the bin locations in Town. It is a complicated issue and he believes we should drop this issue. During the last process the Bin owners were not contacted. He brought up the Dumpsters that can accept donations, such as schools for paper drives.

Mr. Sonner suggested that we let the Planning Board look at this and come back to us with a plan for the Board.

Mr. Sonner – Moved to ask the Town Manager to contact the Zoning Enforcement to not enforce the donation bins currently in violation of the zoning bylaw. 4-1 Mr. Gowing nay

COURT OF HONOR- DECLAN CROOKS AND DAVID QUANTRILLE – SELECTMEN TO BE ASSIGNED

Ms. Green assigned

SELECTMEN'S REPORTS

Mr. Sonner – 2020: Kelly's Corner Study was voted and now they are looking at that and other priorities. He felt we need a separate committee to address Kelley's Corner. They have a growing need for new members and several are now coming forward for 2020, they will need to select a new chair this meeting or next.

Mr. Clough – EDC and Open Space met and are discussing a parcel to bring to town meeting, but it is too soon to discuss. They discussed the developers for Kelley's Corner.

Ms. Adachi – AB Cultural Council will have art sculptures on display. They will be hosting Movie night in May, the movies are short and some will be shown at the Boxborough Library, these are all free. Spoke briefly about the ACHC items that were approved tonight.

Mr. Gowing – SATSAC and MBTA to discuss their schedule and are listening to the concerns regarding a reduction of parking spaces and other problems for commuters. There is a web site [www. Acton train info](http://www.actontraininfo.com) which will have all the construction updates listed there. They hope to have message boards about loss of spaces. Cemetery Commissioners discussed the outcome

final

of Article 47 failing, and if we cannot use barn for storage of equipment, what do we do with it. Reported on civic Class he attended at the school.

Ms. Green – Nothing to report at this time as it is her first meeting

CONSENT

Mr. Gowing - Moved to approve the Consent agenda Minus 9 and 11 - Mr. Sonner - second.
UNANIMOUS VOTE

Ms. Green Abstained from #9 as she was not a member at the time of the minutes.
Mr. Gowing wanted to defer #11 so that he could interview Ms. Baxter, who is asking for appointment to Morrison Farm Committee

Ms. Adachi - Moved to enter in to Executive Session. Mr. Gowing - second.
Ms. Green took the Roll, All Ayes

Adjourned into Executive Session
9:30 p.m.

Christine Joyce
Recording Secty

Clerk

Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'

MEETING AGENDA

Francis Faulkner Hearing Room

April 22, 2013

7:00 PM

Executive Session at the conclusion of the Regular Meeting to discuss potential litigation to enforce Town Bylaw Chapter R relative to imminent shutdown and removal of WR Grace Northeast Area Remedial Action

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE
The Chairman will briefly update the Board. The Town Manager will provide a brief report.
2. 7:07 BOARD REORGANIZATION
3. 7:10 NATIONAL GRID – GAS MAIN PETITION – 742 MAIN STREET
See enclosed materials.
4. 7:15 SITE PLAN CONTINUATION, WEDGEWOOD TRUST, 20 MAIN STREET (FROM MARCH 11TH)
(Selectman Clough). See enclosed materials.
5. 7:30 SITE PLAN, SPECIAL PERMIT #3/5/13-441, PANERA, LLC, 252 MAIN STREET
(Selectman Gowing). See enclosed materials.

SELECTMEN'S BUSINESS

6. W.R. GRACE – SHUT DOWN NORTHEAST PLUME AREA TREATMENT PROGRAM
See enclosed materials.
7. DONATION BIN DISCUSSION
See enclosed materials
8. COURT OF HONOR, DECLAN CORMIER CROOKS AND DAVID JAMES QUANTRILLE, MAY 11TH - SELECTMAN TO BE ASSIGNED
See enclosed materials.

SELECTMEN'S REPORTS

III. CONSENT AGENDA

9. **ACCEPT BOARD OF SELECTMEN'S MINUTES OF MAY 21, 2012
MARCH 11 AND 18, 2013 (REGULAR MEETINGS); APRIL 1 AND 2
(PRE-TOWN MEETING).**
See enclosed materials.
10. **REGIONAL HOUSING SERVICE PROGRAM FINAL INTER-MUNICIPAL
AGREEMENT**
See enclosed materials.
11. **COMMITTEE APPOINTMENT, LEANNE BAXTER, MORRISON FARM
COMMITTEE**
See enclosed materials.
12. **REQUEST FOR FEE WAIVER, FREE THE CHILDREN FUNDRAISING
WALK AT NARA**
See enclosed materials.
13. **REQUEST FOR FEE WAIVER, PMC - KIDS (PAN MASS CHALLENGE)
AT NARA PARK**
See enclosed materials.
14. **ONE DAY LIQUOR LICENSE AT NARA FOR A ANNIVERSARY PARTY**
See enclosed materials.
15. **ONE DAY LIQUOR LICENSE AT NARA PARK FOR ANNUAL NEW
ENGLAND RUGBY TOURNAMENT**
See enclosed materials.
16. **ONE DAY LIQUOR LICENSE AT EXCHANGE HALL, BIRTHDAY PARTY**
See enclosed materials.
17. **ONE DAY LIQUOR LICENSE AT CONGREGATION BETH ELOHIM, FUND
RAISER**
See enclosed materials.
18. **ACCEPT GIFT, CONSERVATION**
Gift of \$349.69 from Matthew Robbertz to be used by the Natural Resources
Department for future trails and maintenance
19. **ACCEPT GIFT, RECREATION**
Gift of \$3,000.00 from TD Bank to be used to support the Summer Concert
Series at NARA Park

20. **REQUEST TO PLACE SIGNS FOR ACTON CLEAN-UP DAY, GREEN ACTON AT VARIOUS LOCATIONS THROUGHOUT ACTON**
See enclosed materials.
21. **ACCEPT GIFT, RECREATION**
Gift of \$3,000.00 from Dunkin Donuts to be used for the July 4th Celebration
22. **ACCEPT GIFT, RECREATION**
Gift of \$3,015.54 from Friends of Goward Field to be used for the Goward Field Playground Project
23. **ACCEPT GIFT, RECREATION**
Gift of \$230.00 from various donors to be used for the Goward Field Playground Project
24. **ACCEPT GIFT, RECREATION**
Gifts totaling \$700.00 from various donors to be used for the Goward Field Playground Project
25. **ACCEPT GIFT, RECREATION**
Gift of \$500.00 from various donors to be used for the Goward Field Playground Project
26. **DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY**
See enclosed materials.
27. **ACTON BOXBOROUGH FARMERS MARKET LICENSE AGREEMENT FOR 2013**
See enclosed materials.
28. **REQUEST FROM TURTLE CREEK WINERY TO SELL WINE AT THE A/B FARMER'S MARKET**
See enclosed materials.
29. **REQUEST FOR RESALE OF LIP UNIT, ROBBINS BROOK**
See enclosed materials.
30. **ACTON MEMORIAL LIBRARY PROCLAMATION - VOLUNTEER APPRECIATION WEEK**
See enclosed materials

IV. EXECUTIVE SESSION

Executive Session to discuss potential litigation to enforce Town Bylaw Chapter R relative to imminent shutdown and removal of W.R. Grace Northeast Area Remedial Action

See enclosed materials.

ADDITIONAL INFORMATION

See enclosed correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

PENDING MINUTES

NONE

PENDING COMMITTEE APPOINTMENTS

Padmaja Kuchimanchi, Green Advisory
Eric Solomon – 2020, TAC
Sharon Schifer 2020 or VCC
Pamela Harting-Barrat BOH Assoc. to VCC

<input type="checkbox"/>	 100 (11) Committee Appointment, Leanne Baxter, Morrison Farm Committee 	manager	04/19/13	79 KB	    
<input type="checkbox"/>	 110 (12) Request for Fee Waiver, Free The Children Fundraising Walk at NARA 	manager	04/19/13	235 KB	    
<input type="checkbox"/>	 120 (13) Request for Fee Waiver, PMC-Kids (Pan Mass Challenge) at NARA Park 	manager	04/19/13	221 KB	    
<input type="checkbox"/>	 130 (14) One Day Liquor License at NARA Park for an Anniversary Party 	manager	04/19/13	47 KB	    
<input type="checkbox"/>	 140 (15) One Day Liquor License at NARA Park for Annual New England Rugby Tournament 	manager	04/19/13	69 KB	    
<input type="checkbox"/>	 150 (16) One Day Liquor License at Exchange Hall, Birthday Party 	manager	04/19/13	73 KB	    
<input type="checkbox"/>	 160 (17) One Day Liquor License at Congregation Beth Elohim, Fund Raiser 	manager	04/19/13	63 KB	    
<input type="checkbox"/>	 170 (18) Accept Gift, Conservation 	manager	04/19/13	23 KB	    
<input type="checkbox"/>	 180 (19) Accept Gift, Recreation 	manager	04/19/13	21 KB	    
<input type="checkbox"/>	 190 (20) Request to Place Signs for Acton Clean-up Day, Green Acton at Various Locations Throughout Acton 	manager	04/19/13	21 KB	    
<input type="checkbox"/>	 200 (21) Accept Gift, Recreation 	manager	04/19/13	26 KB	    
<input type="checkbox"/>	 210 (22) Accept Gift, Recreation 	manager	04/19/13	71 KB	    
<input type="checkbox"/>	 220 (23) Accept Gift, Recreation 	manager	04/19/13	22 KB	    
<input type="checkbox"/>	 230 (24) Accept Gift, Recreation 	manager	04/19/13	22 KB	    
<input type="checkbox"/>	 240 (25) Accept Gift, Recreation 	manager	04/19/13	43 KB	    
<input type="checkbox"/>	 250 (26) Disposal of Obsolete Materials, Memorial Library 	manager	04/19/13	21 KB	    
<input type="checkbox"/>	 260 (27) Acton Boxborough Farmers Market License Agreement for 2013 	manager	04/19/13	68 KB	    
<input type="checkbox"/>	 270 (28) Request from Turtle Creek Winery to Sell Wine at the A/B Farmer's Market 	manager	04/19/13	58 KB	    
<input type="checkbox"/>	 280 (29) Request for Resale of LIP Unit, Robbins Brook 	manager	04/19/13	137 KB	    

