

**THE COMMONWEALTH OF MASSACHUSETTS
MASSACHUSETTS HIGHWAY DEPARTMENT
INTEROFFICE MEMORANDUM**

TO: Neil E. Boudreau, State Traffic Engineer
FROM: Michael Galvin, P.E., Traffic Operations Engineer 
DATE: December 28, 2011
RE: **Maynard/Acton – Assabet River Rail Trail
25% Design Submission Review (File # 604531; EWO # P6045311P11)**

The Traffic Engineering Unit of the Highway Safety Division has completed its review of the 25% design plans submitted for the proposed Assabet River Rail Trail Project. Provided the minor comments listed below are addressed, this project may be developed to the next design level.

The work to be performed consists of constructing a new 12 miles long rail trail and related work on a former rail line in the town of Marlborough, Hudson and Maynard.

- The traffic management plan (TMP) should have been included. Although not a mandatory part of a 25% design, the TMP is a critical component of this type of project since it often establishes the parameters of the construction staging.
- The designer needs to show all existing traffic operations-related signs in the project area and indicate what their disposition is (i.e. R&S, R&R).
- Provide a separate Sign & Pavement Marking Plan and a Construction Sign Summary sheet.

If there are any questions or comments regarding this review, please contact Thao Tran at (617) 973-7457.

Consultant Evaluation: 25% Traffic Operations Submission

AECOM

Score: (0 = unacceptable; 5 = average; 10 = exceptional): 7.0