

# Acton 2020 Implementation Committee

## DRAFT Minutes

0 6/26/13 7:30 p m - A c t o n Town Hall Room 204

### Attendees:

**Liaisons:** Roland Bartl, Kristin Domurad-Guichard, John Sonner, Marion Maxwell (Council on Aging liaison), Jim Snyder (Green Acton)

**Members:** Kat Hudson, Andy Brockaway, Bonny Northern, Bruce Forman,

### ACTION ITEMS

1. All: Review against assignments against our action items
2. All: Assign liaisons by category for one time check in and then check back annually.
3. All: Regarding RFP, anything you see you're concerned about ask a question
4. Roland: Send to RFP to DRB, EDC, finance, planning, for feedback.
5. Kristen: Develop minutes schedule

### NOTES

Bonnie motions to approve minutes and Andy second. Minutes approved with typos corrected.

Agreed to note attendees as members, liaisons, public, going forward

#### I. Meetings and Membership

Update on members and Board Liaisons:

- Rob Buckowski to be planning board liaison
- Vickie will be on consent agenda July 8
- Kat will discuss potential membership with Chris Starr

#### II. Working Session

Reviewed “farmed out” action items and created preliminary assignments.

### **III. Zero Waste Committee Discussion**

Clarifications:

Green Advisory Board: Focuses on energy usage

Green Action: Citizens advisory group that is an umbrella environmental group.

Jim Snyder provided an update on the Zero Waste group, the same group that did the drop and swap effort three years in a row. They would like to do this more frequently. Also working on adding recycling to recreation areas, permanent drop swap in transfer station, curbside trash pickup, paying for trash by volume, starting zero waste committee, paying for trash reduction programs with nesba funds.

### **IV. Review Draft RFP**

Suggested updates to RFP Andy made recommendation for multiple scenarios for visualization. Roland prefers to leave out how many scenarios proposed. Language has been changed to make the visualization requirement more clear - paragraph B. Andy asked on p9 paragraph B, regarding emphasis on warm fuzzy experience of traffic and transportation. Section C was added. Would like to identify scope to include landscaping since this is Public land that we can influence. Want to intimate that landscape is an integral part of the plan. Roland proposes that we add to section VI part 4. 5b was also added to address request for cost estimate. Roland will add verbiage regarding cost feasibility. Kat also provided suggested updates.

Roland noted that we have formally applied to ULI. They are meeting June 26. If we get selected, Acton 2020 members will be welcome to participate in the process.

### **V. Administrative Updates**

- Opening Meeting Law to be an agenda item on the 24th.
- Dylan and Jamie from Acton Boxborough High School will attend our next meeting on the 10th
- Will have TDR review at a future meeting

Meeting Adjourned.