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BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**October 21, 2013
Francis Faulkner Hearing Room
7:00 p.m.**

Present: Ms. Adachi, Mr. Gowing, Ms. Green, Mr. Clough, Mr. Sonner, Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

David Martin reported on recent happenings at the South Acton Train Station. SATSAC (South Acton Train Station Advisory Committee) is working with the MBTA to create historical sign panels for the new station. He asked if the board wanted to be involved or wanted delegate control of the design to SATSAC. Mr. Gowing thought the Historic District Committee should look at the signs. Mr. Clough felt that if the station is not in the historic district, then the Historical Commission should review this. There was general consensus that if it is outside the historic district and concerns mostly the content on the signs, not the design, then it should go to the Historical Commission, but that it would also be worth it to consult with the HDC.

Mr. Martin also announced that road closures will be needed during a few weekends to accommodate construction and will take place in early November. Parts of Central Street and Maple Street will be closed over some weekends in November. He was asked to email the Town Manager with the details of the closure. Mr. Martin noted that the closures will cut many residents off and require them to travel through Maynard or Stow to avoid the closures. He asked if the town could look at allowing the residents to leave their cars in the train station lot over the weekends. The Town Manager will look into this possibility. Mr. Sonner said it was MBTA's responsibility to get this information out to residents but was pleased that we were also helping that effort. Mr. Gowing also suggested having the Town Manager look at making Maple Street two ways during the road closures.

Paul Macholi – Spoke about his concerns with Concord's proposal to park their school buses at Knox Trail. He is concerned with accidental discharges and the effects this can have on our water supply. The proposal has a potential to be more than an innocuous parking lot and he feels this land needs to be protected and included in the overlay district to protect the water supply. There will be a public hearing on the issue on 11/7 in Concord.

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Mr. Ledoux – Met last week with the School Superintendent, Finance Director, and Director of Properties to discuss transferring property to the new school region. The group agreed that the town would keep the MacPherson and Hart fields at the Conant School and that the Elm Street

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playground would be divided right after the basketball court and the school will keep the basketball area. The schools indicated their desire to retain the Arlington Street parcel. They were reminded that the agreement only discusses the transfer of property with buildings.. Steve noted we would like to retain the Arlington parcel for possible location for a Senior Center or other building. The town received its Free Cash certification of \$7,406,552 for the general fund. He also met with the students at UMass Lowell who are working on the town wide Citizen Satisfaction Survey.

Ms. Adachi – Attended the Minuteman Vocational Technical School legislative breakfast today. They discussed the challenges facing the district and the financing changes in the regional contract. They hope to bring a revised regional agreement to each member town's town meeting this spring. There will be a Wright Hill open house and walk this Sunday at 3pm starting at the Half Moon Hill clubhouse. She met Bobby Orr at Willow Books this past weekend.

PUBLIC HEARINGS & APPOINTMENTS

NORTHEAST COLLECTION, INC. CLASS 11 NON-DISPLAY CAR LICENSE, SUITES 1&2, 107 GREAT ROAD

Mr. Nylen spoke about Mr. Bertolami's collection of automobiles and his plan to display them as a museum at 107 Great Road suites 1 & 2. He said they will apply for 501C designation and will be putting together the submission. They said they need the license for part of the submittal of the 501C application.

Mr. Clough asked several questions about Northeast Collection. He was confused about the moving parts relating to the various licenses Mr. Bertolami has requested lately and what would be going in Suites 1 & 2 versus suite 3. He also asked if they are still following the original plan or if requesting this license now was a reaction to the discussion the last time he appeared before the Board. Mr. Nylen said this has been their plan the whole time.

Mr. Sonner asked several questions about the non-display license. He wanted to know if they will be coming back for a display license once the 501 C3 application goes through. Mr. Nylen said they would not.

Mr. Gowing noted that the proposal seems to be a hairbreadth's difference between a museum and a dealership. He said that the Board was wrestling with this nuance. Mr. Nylen said he believes it comes down to the 501 C3 status and that when they have that status, they will be able to display the cars for the museum purpose.

Ms. Green asked if the license was required for their 501 C3 application. Mr. Nylen said it wasn't required but had been told that it was good for the application. Ms. Green also asked if they planned to sell any cars with this license before they get the 501 C3

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status. Mr. Nylén said they would not and that Mr. Bertolami already has the ability to sell cars online and therefore doesn't need this license for that purpose.

Ms. Adachi said she still wasn't getting the connection between the non-display license and the museum status. Mr. Nylén said that they would be prohibited from selling any of the cars once they have the museum status without the license and that they would like the ability to sell in order to keep the museum fresh.

Mr. Clough asked who owns the cars now and how the ownership will be transferred to the museum. Mr. Nylén said that they are all Mr. Bertolami's cars and that he will donate or loan the cars to the museum.

Mr. Bartl spoke about the non-display license and noted that they cannot display any vehicle either inside or out without the 501 C charitable designation. They will need to have the educational part of it approved and noted this proposed action falls under the Education Use under the Dover Amendment.

Mr. Sonner – Moved to approve the non-display Class II License at 107 Suite 1 & 2 Great Road, with no cars on site either inside or out until he receives his 501C approval. Mr. Gowing - second – UNANIMOUS VOTE

NURSING SERVICE DISCUSSION

Doug Halley and Heather York went over their slide presentation, updating the Board on the status of the Nursing Service. The Nursing Service is running in a positive direction; they have \$155,000 in reserve. They continue to review a potential merger and noted that they would be working with HMS to give them advice on a merger and discussed the timeline for that review. They will report back to the Board on that process and hope to be complete by April and move forward by July of next year.

Mr. Sonner asked about any potential negotiations and any sticking points they anticipate. Mr. Halley said that they will be looking to make sure that any merger would result in the same, or better, service and that it makes fiscal sense. Once any agreement is formally completed it will need to go to Town Meeting, as there is an Enterprise Fund involved.

Mr. Gowing congratulated the Nursing Service for receiving an elite care award and asked if we were still on the three year track previously laid out. Mr. Halley said that they are and that they are still on track to ask for a subsidy of \$70-\$90k this year.

Ms. Green asked if they are looking at a particular partner for a merger or if it's a more general look. Mr. Halley said that it wasn't just a general look but did not want to discuss specifics in a public forum.

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Mr. Clough asked about why increase in the free cash was higher than the profits this year. Mr. Halley said that at one point we needed to go to town meeting to set aside monies and we did not need to access this until it went into free cash. Mr. Clough asked why they would seek another subsidy if they have money in free cash. They want that fund balance to take care of any changes in the healthcare system. He asked about the need if there were people out there can perform these services less expensively. Mr. Halley said that the premise of the nursing service is that these services aren't being done well everywhere and so we meet a specific need.

Ms. Adachi said that she is pleased to see the reliance on the subsidy decreasing and applauded them for looking at other options.

Pat Clifford asked about how they are thinking about statutory requirements to provide Public Nursing Services to the town if they did merge. She hoped they have been thinking about the public health piece as that is what the voters said they want. Mr. Halley said they have looked at keeping the public health aspects separate and are definitely keeping it in mind as negotiations continue.

CVS SITE PLAN CONTINUED FROM OCTOBER 7TH

The proponent has asked to continue the hearing to November 4th at 8:20.

SELECTMEN'S BUSINESS

ALG/FINANCE POINT OF VIEW

Mr. Ledoux provided an update on several issues that have come out of the recent ALG meetings. The town's new growth is \$100,000 over what we estimated, there is still no consensus on the format of the spreadsheet, but everyone agreed that there is no need for an operational override this year. They also agreed that the concept of the split between the town and school may have reached the end of its usefulness. The group is also looking at setting aside between \$1-\$1.4 million for OPEB this year but is still waiting to hear from the OPEB working group. The group will also discuss the overlay held by the Board of Assessors and reserve use for OPEB at a later time.

Mr. Clough described the work of the OPEB group and said that their general feeling is to put \$1.1 million toward OPEB this year and then bump up to \$1.4 million in FY'16.. The legislators and State are still working on this issue and their actions will impact how much we need to set aside in the future.

Mr. Gowing said that there is still a lot of ambiguity around how we'll handle OPEB with the schools as the responsibility changes. There are a lot of moving parts that we can't pin down yet.

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Mr. Clough said Don Arcardi prefers a lump sum payment as the town's own formula is more complicated.

Ms. Adachi said that the Fin. Com. feels that we should use more of our reserves for the next few years to offer relief to tax payers.

Mr. Sonner asked if we are separating our discussion into the near term versus the long term. He asked if this discussion was supposed to be about the budget next year or just a long term look. Mr. Clough said that the Fin. Com. is going for a long-range look, particularly when we are looking at the plan for using our reserves.

Mr. Sonner would like to put this discussion in the framework of the financial decisions we will have to make in the next few years. For example, we should be thinking about the possibility of building a senior center or another fire station and how those decisions will impact this budget discussion.

Mr. Gowing said that he appreciates the long-term point of view but noted that we cannot commit future boards. He said that in the presentation they spoke about citizen's relief and it is difficult to see it as tax relief. He wanted to make sure people are aware that we are discussing a smaller increase in the tax rate and not a reduction of the tax rate.

Ms. Green said that she had concerns that if we don't go to the full 2.5% this year, we may need to go above that in future years. She is not ready to say that we should not go to the full 2 1/2 percent and is concerned about the impact of spending down the reserves to keep the rate low.

Mr. Clough said that he didn't fear the need to go higher than 2.5% in the future and noted that he agrees with everything in the Fin. Com point of view except that he wants to see us put more into OPEB.

Pat Clifford, Chairman of the Fin. Com. said that the OPEB working group met and made their recommendations after the Fin. Com. put out their point of view document, which explains the two different tracks.

Mr. Clough said that one thing we have to address is the idea of level service budgets versus increasing the head count for town staff. The Town Manager noted that you can still have a level service budget even if you add heads.

Ms. Adachi said she likes the long-term projection and that they put in actuals numbers.

CPC SUBMISSIONS

Roland Bartl discussed his proposal to fund a study of the Historic District Guidelines and Design Standards. He felt that this is something that the town should bring up this

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year while they continue to work with 2020 as they are trying to get things up and ready. He feels that we need to get more comfortable on how new development and new construction can fit in the historic districts and that while our current design guidelines have a lot of detail about how to deal with dormers windows and doors, they don't encourage new buildings that fit in to historic districts.

Mr. Gowing was surprised that Mr. Bartl had not first had the Historic District Commission weigh in on this proposal. He feels that this is more of a zoning issues and that Mr. Bartl's goal is to relax what the zoning allows the HDC to regulate.

Mr. Sonner asked if we would get revised bylaws/standards passed at town meeting out of this process? Mr. Bartl said that the bylaws are about procedures and that the HDC deals with design guidelines.

Mr. Clough asked what the HDC uses to make decisions right now. Mr. Bartl said that they use the historic district bylaw in town and state zoning regulations.

Ms. Green asked if the current guidelines were passed at Town meeting. Mr. Bartl said that they were not. She felt that we need to have guidelines brought before town meeting asking citizens what they want in their Historic Districts. Mr. Gowing noted that the guidelines were fashioned in line with the Mass Historic Regulations/Guidelines.

Mr. Clough asked how Mr. Bartl pictures this process unfolding. Mr. Bartl said that he envisions his staff doing the initial leg work, looking at the architecture we currently have, looking at frameworks in other communities, etc. and then establishing site specific stanards/guidelines. Mr. Clough said that he would want this process to include the HDC. Mr. Bartl said that he's brought the idea to the chairman already and that he plans to bring it before the whole HDC if he gets support from the BOS.

Ms. Adachi said that she is interested in this idea and would like to learn what other towns with HDC's do to allow their historical areas to be able to evolve and stay viable.

Mr. Bartl discussed his proposal to ask the CPC for \$42,000 to continue our membership in the Regional Housing Service Program. The RHSO provides monitoring for all of our affordable units, of which we have 552.

Nancy Tavernier, Chairman of the ACHC, noted that the RHSO is organized to further the town's work and to meet our responsibilities regarding reporting and monitoring. The volunteers' don't have the resources to stay on top of things. Ms. Tavernier and Mr. Bartl acknowledge that the CPC funded this program two years ago with a note that when it comes up for renewal the town should pay for it out of the General Fund. Mr. Bartl feels we need to submit to them again and Ms. Tavernier noted that four out of the five other towns in the RHSO fund their membership through the CPA.

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Ms. Tavernier said we have a responsibility for affordable housing. The Manager's of the six towns meet except for Lexington it is felt that this will be an on-going issue. They get 409 hours of service with a staff of 3 based in Sudbury. Concord will be the host town when they leave Sudbury. The monitoring is very important especially for the 54 units that are owned and to be sure that they are still affordable and have not entered into any unapproved mortgages and that the deeds are still the same.

Mr. Sonner wanted to be sure it was 2 years funding. Mr. Clough asked if all the reviews are needed. Ms. Tavernier said yes.

Mr. Gowing asked if this request was over and above the 10% of CPA funds that we need to put towards affordable housing. Ms. Tavernier said that it was part of the 10%.

Ms. Green said it was a great program for monitoring affordable housing and is generally supportive of this request.

Tom Tidman, Natural Resources Director, presented the requests from the Department. He said that these came requests came from the On the Hill process and the group felt that all of these could be eligible for CPC funding. Bettina Abe, Natural Resources Assistant, presented the Bog Board walk project as proposed for the Arboretum. This bog was used for cranberries and Iron Ore in earlier years. They are looking for \$30,000 from the CPC. The boardwalk was originally built in 1989. The proposed new boardwalk would be ADA accessible with a nonslip fiberglass product. Mr. Gowing asked about where the proposed bench would be. Ms. Abe said it would be in the double wide section in the middle of the boardwalk.

Mr. Sonner asked if this quote included demolition of the old boardwalk. Ms. Abe said that it did not but that they expected that they could find volunteers to perform that work.

Mr. Clough asked about how much use the boardwalk gets. Mr. Tidman said it is used constantly. It was noted that the Friends of the Arboretum do a lot of tasks at the Arboretum at no cost to the town.

Ms. Green said that she felt it was a good use of money and was particularly pleased that it would be made ADA accessible.

Ms. Adachi asked how long the fiberglass usually lasts. Ms. Abe said it usually lasts about 30 years.

Ms. Abe and Mr. Tidman also presented a proposal to redo the parking lot at the Arboretum off Minot Ave. The lot was first built in 1986 and its conditions are deteriorating. The current lot also does not address storm water issues. They are proposing to strip out the two existing lots and ultimately pave them and create a new lot. They have two potential proposals – both options would create 35 spaces, which is

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double the number there now. They also propose to put a rain garden near the lot which would address the storm water before it travels into the arboretum.

Mr. Sonner asked if it would save money to have a paved path but to keep the parking spots gravel. Mr. Tidman acknowledged that it would save money but that the department felt that it made sense to pave it all at once.

Mr. Gowing said that angle parking would work at this location in the preferred design. He also noted that paving the whole lot controls run off better and it would allow you to paint lines, which helps guide parking.

Mr. Clough agreed with the angled parking idea.

Ms. Adachi noted that if it is not paved, the lot will get rutted and need repairs quicker than if you do it all at once.

Mr. Tidman introduced the proposal for a new well at Morrison Farm to support the community gardens. They currently piggy back off the house's well which is not an ideal situation. They considered extending the existing infrastructure to use the well currently on cemetery property, but the Cemetery Commissioners were not happy with that plan. They looked at bringing water from Ice House Pond, but that was also problematic. They have settled on a new well, including bringing in electric service from Concord Road for the pump.

Ms. Green asked about the nature of the Cemetery Commission's opposition. Mr. Tidman said that there is space on Morrison Farm and that the commission felt they should use that instead of land that they may want to use in the future. She also asked about the cost differential between using the well on cemetery land and building a new well. The costs are nearly the same as using the Cemetery land.

Mr. Sonner asked if it is a given that if we turn the house over that we can't draw water from that well for town purposes any longer. Mr. Tidman said that they have been encouraged by the Acton Water District to go to their own source of water.

Mr. Gowing also noted that when the AWD puts water bans in effect, it's not great for the community gardens. He also noted that we don't know the capacity of the well on the cemetery land.

Mr. Clough asked how deep is the current cemetery well. Mr. Tidman said it is 300 feet.

Ms. Adachi asked how they plan to manage the use of the new well. Mr. Tidman said that they will continue to provide guidelines on water usage to the community gardens. The gardeners are very good at policing themselves.

Cathy Fochtman, Recreation Director, presented the proposals from that Department. They are proposing a Basketball Court replacement at Gardner Playground and at

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Goward field. They want to have two junior 30x50 courts. The courts need to be replaced. At the Goward playground they wanted to keep the playground and basketball court work separate.

Ms. Green asked if there was anything they could have done to provide better maintenance and protection. Ms. Fochtman said that this was the natural lifespan of a basketball court.

Mr. Sonner asked what that typical lifespan is. Ms. Fochtman said it's 10-15 years with occasional patching work. He asked if they had considered alternative surfaces. Ms. Fochtman said that they hadn't but that she would look into it.

Ms. Fochtman presented their proposals for NARA improvements including two new tents for the picnic area, two new shade structures for the beach and the playground, the materials to finish the removable elevated stage, and security upgrades for the bathhouse..

Mr. Clough asked why we needed new tents if we are building the new picnic pavilion. Ms. Fochtman said they need the tents for the summer camps to provide shade at various areas throughout the park.

Mr. Sonner asked that they plant some trees at the same time that we put in the playground shade tent so that we won't need to replace it in the future. Ms. Fochtman agreed with that plan. Mr. Sonner asked if they had looked into an alarm system or CC TV for security at the bathhouse. Ms. Fochtman said that the current proposal is the first step and they will look at more security in the future.

BOY SCOUT COURT OF HONOR, CONNOR SUMMERS

Mr. Gowing will attend.

SELECTMEN'S REPORTS

Mr. Sonner – A future WLMAC (Water Land Management Advisory Committee) meeting will probably address the Concord bus parking on Knox Trail. He recommends that the BoS look at the issue of odd-shaped lots (spaghetti lots) meeting the letter but not the spirit of the lot size zoning law.

Mr. Clough –spoke about the Finance Committee and OPEB. EDC had a meeting The CPC had a heads up on projects and the West Acton Congregational Church thanked them for their support in previous years. He spoke about the Bruce Freeman and Assabet River Rail Trails. He reported on the meeting with CVS and the area neighbors. CVS is agreeing to put up a fence, provide trees on their side of the fence, and provide money for plantings on the residents' side of the fence. The Kelley corner selection committee received four applications and they've narrowed it down to 3 and will check references and interview them and hope to have decision by the middle of November.

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Ms. Adachi – Acton Meadows affordable home and will have a lottery. Acton Water District Hayward Road project and when will notice be given and hoping to finish and pave this month. Land Steward Work shop to help out and get in touch with Jim Snyder-Grant. WRAC draft bylaws going out to bid for study.

Mr. Gowing – RTAC officially elected as the vice chair of the Regional Transportation Advisory Council to the MPO. They finalized their recommendation to the MPO regarding freight (rail, road, ship, air). Although the Boston MPO is required to interface with other state MPO's by the FTA they are not required to deal with interstate MPO's. We identified that as a potential problem as much rail travels between Worcester and Providence, Rhode Island and so much road traffic (truck) travels on route 495 to 95 to Maine.

MPO – Sec. Davies was unable to attend, his lieutenant, Ned Codd, ran the meeting. They discussed the freight finding that RTAC had submitted. Most of the discussion after focused on the Metro West area (Framingham hosted) and traffic mitigation needs.

Crosstown Connect – a representative from Sen. Kate Hogan's office, the director from MART and the COA directors from Acton, Boxborough, and Littleton attended to hear the latest update on Crosstown Connect progress. Boxborough is set to go online December 1.

Cable Advisory Committee – the committee got together all of the minutes that were missing (according to the town clerk), approved and submitted them. They are still searching for one from 2010, one from 2011 and one from 2012 to complete the set.

HIT – the Health Insurance Trust heard from the trust accountant and the problem with receiving data from the carriers too late to get them in to our meeting. This data is critical for the H I T to be able to set rates for next year. He has been invited back next month to review progress.

HDC - handled several applications that had been in process. Was working through the Building Department and the Assessor's office to formalize the process to notify necessary direct abutters and send out letters. The Building Department has agreed to place the public notices in the paper.

Ms. Green – The COD sent a note saying that they discussed accommodation issues at the Douglas School. They also have an upcoming meeting with the town moderator and clerk to discuss accessibility issues at town meeting. They are also planning a social gathering for the group this coming Sunday. The school committees heard a report from Nancy Banks and Cheryl Mahoney on the Minuteman Vocational Technical School. The majority of the committee voted to support SB228. The committee also heard an update from the finance committee on their point of view document. They provided an update on the superintendent search process. Currently, they are working with their consultant to finalize the advertisement and they discussed qualification and salary guidelines to provide to the consultant. Brigid Bieber was named the chair of the search committee. They also heard a presentation on enrollment, which has declined region wide by 85 students from last year (100 if you don't include choice students).

CONSENT

Mr. Sonner held #9 regarding minutes from September 9, 2013

Mr. Clough held #12 regarding a Class II license application

Questions were answered

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Mr. Sonner - Moved to approve the Consent Items - Mr. Gowing - second. UNANIMOUS VOTE

Christine Joyce
Recording Secty

Clerk

Date

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Agenda

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|--------------------------|------|--|---------|----------|--------|---------|
| <input type="checkbox"/> | | 010 (1) Agenda, Board of Selectmen, October 21, 2013 | manager | 10/18/13 | 76 KB | |
| <input type="checkbox"/> | | 020 (2) Class One Non-Display Car License, 107 Great Road - Northeast Collection | manager | 10/18/13 | 1 MB | |
| <input type="checkbox"/> | | 025 (3) Nursing Servide Status Presentation Slides | manager | 10/18/13 | 457 KB | |
| <input type="checkbox"/> | | 030 (4) CVS Request for Continuance, November 4th at 8:20 | manager | 10/18/13 | 22 KB | |
| <input type="checkbox"/> | | 040 (6) CPC Applications | manager | 10/18/13 | 4 MB | |
| <input type="checkbox"/> | | 050 (7) Boy Scout Eagle Scout Court | manager | 10/18/13 | 44 KB | |
| <input type="checkbox"/> | | 060 (8) Accept Minutes, Board of Selectmen, September 9, 2013 | manager | 10/18/13 | 384 KB | |
| <input type="checkbox"/> | | 070 (9) Committee Appointment, Suzzanne Buckmelter, ZBA, Associate | manager | 10/18/13 | 88 KB | |
| <input type="checkbox"/> | | 080 (10) Disposal of Obsolete Materials, AML | manager | 10/18/13 | 24 KB | |

-  [090 \(11\) Accept Gift, Planning Department](#)  manager 10/18/13 27 KB    
-  [100 \(12\) Class II Change of Location, 99 Great Road](#)  manager 10/18/13 82 KB     

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BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room

October 21, 2013

7:00 P.M.

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE

The Chairman will briefly update the Board. The Town Manager will provide a brief report.

2. 7:30 NORTHEAST COLLECTION, INC., CLASS I NON-DISPLAY CAR DEALER LICENSE, SUITES 1 & 2, 107 GREAT ROAD

See enclosed materials

3. 7:45 NURSING SERVICE DISCUSSION

4. 8:10 SITE PLAN, CVS CONTINUED FROM OCTOBER 7TH

The Proponents' will be seeking a continuance to November 4th at 8:20 p.m

SELECTMEN'S BUSINESS

5. ALG/FINANCE POINT OF VIEW

6. CPC SUBMISSIONS – 1.) Historic District Study and Design Guidelines and Standards and 2.) Housing Services 3.) Natural Resources, beach improvement, picnic tent NARA amphitheater elevated stage components and NARA bathhouse security upgrade 4.) Morrison Farm well, and irrigation system for community gardens, basket ball court renovations – Goward and Gardner playgrounds 5.) Parking Lot Improvements at the Arboretum and repairs to the board walk at the Arboretum

See enclosed materials

7. BOY SCOUT COURT OF HONOR, CONNOR SUMMERS, NOVEMBER 24TH SELECTMAN NEEDS TO BE ASSIGNED

See enclosed materials

SELECTMEN'S REPORTS

III. CONSENT AGENDA

8. ACCEPT BOARD OF SELECTMEN MINUTES, REGULAR AND EXECUTIVE SESSION, SEPTEMBER 9, 2013

See enclosed materials

9. COMMITTEE APPOINTMENT, SUZANNE BUCKMELTER, BOARD OF APPEALS, ASSOCIATE MEMBER, TERM TO EXPIRE 6/30/16

See enclosed materials

10. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

See enclosed materials

11. ACCEPT GIFT, PLANNING DEPARTMENT

See enclosed a gift of \$3,000.00 from CIP MCRT, Longview Meadows LLC (formerly Alexan Concord) to be used to pay for a traffic peer review consultant

See enclosed materials

12. REQUEST TO ALLOW MILL DAM TRUST TO RE-OCCUPY 99 GREAT ROAD AS A CLASS II NON-DISPLAY LICENSE

This will allow him to re-occupy the non-display Class II License at their previous location at 99 Great Road until such time as he is able to occupy the space at 107 Great Road, Suite 3

See enclosed materials

EXECUTIVE SESSION

ADDITIONAL INFORMATION

See enclosed correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

November 4

November 18

Common Victualler and Full Liquor License Transfer,
Benjarong, 214 Main Street
Acton Memorial Library Long Range Plan
CVS continuance from October 21, 2013
Green Advisory Committee

Use Special Permit, #10/11-13-445, 848 Main Street
Jacob Abraham, Manufacture Fire Wood

PENDING MINUTES

May 13, September 23
October 7

PENDING COMMITTEE APPOINTMENTS

AWAITING VCC REVIEW AND RECOMMENDATION

Vandama Sharma – Interested in Sustainable Housing – applicant will sit in on Committee's to see what she feels would be appropriate for her interests

AWAITING BOS REVIEW AND RECOMMENDATION

H.W. Flood – NA Fire Station Task Force
Robert Puffer – NA Fire Station Task Force
Robert Ingram – NA Fire Station Task Force
Dale Chayes – NA Fire Station Task Force
Peter Balkus - NA Fire Station Task Force
Garry McCarthy – NA Fire Station Task Force
Maura Harrington – NA Fire Station Task Force
Malcolm MacGregor – NA Fire Station Task Force

Renato Nakagomi - Green Advisory Committee – JS
Aaron Goff – HDC- MG

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ACTON MEMORIAL LIBRARY

**486 Main Street
Acton, Massachusetts 01720
978 929-6655
TDD 978 635-0072**

November 13, 2013

Board of Selectmen
C/o Town Manager's Office
Acton Town Hall

Members of the Board,

I would like your consent to dispose of 635 items that have been removed from Acton Memorial Library's collection. A list of the items is attached.

As of July 1, 2013, there were approximately 162,542 items in Memorial Library's collection. (Figure does not include downloadable titles.)

Most of the items have been withdrawn by professional librarians on staff due to poor condition, lack of accuracy or use, or because they are no-longer-needed multiple copies of a title which was once in high demand. A few have been lost or severely damaged and paid for by library users or identified as items which are no longer in the collection and need to be removed from the database to maintain its integrity.

Following your approval, they will be disposed of in the manner approved by the Board of Selectmen in 2007.

Thank you for your consideration of this matter.

Sincerely,

Marcia A. Rich
Library Director

attachment