

11/18 (3) 030

**Christine Joyce**

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**From:** Christine Joyce  
**Sent:** Wednesday, October 16, 2013 10:37 AM  
**To:** Holly Ben-Joseph; Board of Selectmen  
**Cc:** Design Review Board  
**Subject:** RE: DRB - request to be put on BOS agenda

Holly, Dave did give us a heads up at last meeting. I can fit you in on November 18<sup>th</sup> at 7:35 for 15 minutes, and we really need to stick to that 15 minutes as this time of year time is important for all the end of year issues addressed by the Board. If you have any materials you would like the board to have and review on the 18<sup>th</sup>, please forward them to me on the Wednesday before the Monday Meeting for inclusion in the Selectmen's Mail Packet.

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**From:** Holly BenJoseph [<mailto:hollydbj@gmail.com>]  
**Sent:** Wednesday, October 16, 2013 10:29 AM  
**To:** Board of Selectmen  
**Cc:** Design Review Board  
**Subject:** DRB - request to be put on BOS agenda

Hello Christine,

I am contacting you to request some time for the DRB in front of the Board of Selectmen, (I hope Dave Clough has given you a heads-up). The DRB would like to introduce ourselves to the new Board of Selectmen members, and also briefly describe what we do as a committee and the process we follow when reviewing a project. I don't think this should take more than 10 to 15 minutes.

Most of our members are available on November 18, and December 2nd, so we would like to request to be put on the agenda for either of those dates.

Thank you,  
Holly Ben-Joseph  
Design Review Board - Chair

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