



ALLEN & MAJOR  
ASSOCIATES, INC.

SITE LOCUS: N.T.S.



## 20 MAIN STREET ACTON, MASSACHUSETTS NOTICE OF INTENT

**DATE PREPARED:**

OCTOBER 2, 2013

**APPLICANT:**

Blossom Station  
222 Main Street  
Acton, MA 01720

**PREPARED BY:**

ALLEN & MAJOR ASSOCIATES, INC.  
P.O. BOX 2118  
100 COMMERCE WAY  
WOBURN, MASSACHUSETTS 01888-0118



**ALLEN & MAJOR  
ASSOCIATES, INC.**

100 Commerce Way  
P.O. Box 2118  
Woburn, MA 01888-0118  
Tel: (781) 935-6889  
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October 2, 2013

Mr. Terry Maitland; Chairman  
Acton Conservation Commission  
Acton Town Hall  
472 Main Street  
Acton, MA 01720

Re: A&M Project #: 1905-02  
NOI Submittal  
20 Main Street, Acton, MA

Dear Mr. Maitland:

On behalf of the Applicant; Blossom Station, Allen & Major Associates, Inc. (A&M) is pleased to submit this Notice of Intent (NOI) for the conversion of a portion of the existing office and warehouse building to a proposed daycare facility at 20 Main Street, Acton.

**Existing Site**

The existing site is a previously developed property consisting of various office and warehouse tenants. Vehicular access to the property is through two driveway entrances off of Main Street. Along the northern and southwestern portions of the site are Bordering Vegetated Wetlands (BVW) and forest. See the attached narrative and plans for additional information.

**Proposed Work**

At the southwest portion of the building, the applicant is proposing to convert the interior of the building to a daycare center. The other portions of the building will remain undisturbed. The only exterior site work is to convert two areas which are primarily impervious surfaces (concrete sidewalks & bituminous parking pavement) to pervious childrens play areas. See the attached narrative and plans for additional detail. ***It is also important to note, there will be no BVW disturbance.***

**Submittal:**

Enclosed are 4 copies of the above referenced submittal and a check in the amount of \$846.50 for the Town of Acton's share of the filing fee. One PDF copy of the submittal will also be sent via email to the commission. A check in the amount of \$821.50 will be sent to the MA DEP. Additionally enclosed is a check for the local filing fee in the amount of \$333.60. It is understood the legal ad in the local newspaper will be invoiced to the applicant. A copy of the filing has also been sent the DEP Central Region.

Allen & Major Associates, Inc. looks forward to discussing the project at the next public hearing. Thank you for your time and consideration. If you have any questions regarding this submittal please contact me at (781) 935-6889.

Very truly yours,  
**ALLEN & MAJOR ASSOCIATES, INC.**

Ryan Bianchetto  
Assistant Project Manager

Copy: Thomas P. Scott, AIA; Scott/Griffin Architects Ltd.  
Brenda Katz; Blossom Station



ALLEN & MAJOR  
ASSOCIATES, INC.

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# **SECTION 1.0 – NOI APPLICATION & DEP WPA FORM 1**

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## **Project Narrative**

### **Existing Conditions**

The existing site at 20 Main Street is a previously developed property consisting of various office and warehouse tenants. The assessors lots which encompass the commercial property include I2-33, I2-21-3, I2-84, I2-83, I2-20, I2-48, I2-32. Vehicular access to the property is through two driveway entrances off of Main Street.

### **Review of Area for Jurisdictional Resources**

Along the northern and southwestern portions of the site are Bordering Vegetated Wetlands (BVW) and forest. On September 5<sup>th</sup>, 2013, the locations of wetlands near the proposed work area was flagged by Allen & Major's wetland specialist. The two (2) areas of wetlands were delineated with numbered wetland flagging and the locations have been plotted on the attached "Existing Conditions" plan. Additionally shown on the attached plans are the Local 50-foot Undisturbed Vegetation setback, the Local 75-foot No Build setback and the State 100-foot Jurisdictional Buffer lines.

### **Environmental Due Diligence**

A review of the latest Massachusetts Natural Heritage Atlas; 13<sup>th</sup> Edition, reveals that there are no Estimated Habitats, Priority Habitats or Certified Vernal Pools onsite or directly adjacent to the site. The latest Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) map was also reviewed. The latest map has an effective date of June 4, 2010, and is noted as community panel # 25017C354E. While there is 100 year floodplain onsite (the Zone A), the proposed work is not located within any areas of the floodplain.

### **Proposed Work**

At the southwest portion of the building, the applicant is proposing to convert the interior of the building to a daycare center. The other portions of the building will remain undisturbed. The only proposed exterior site work is to convert two (2) areas which are primarily impervious surfaces (concrete sidewalks & bituminous parking pavement) to pervious children's play areas. The first playground area is located adjacent to the southwest portion of the building which is currently utilized as a truck dock loading area. The bituminous pavement and an existed planting area will be removed and a retaining wall with fencing will be added to bring the area up to the same grade as the interior floor.

The second childrens playground area will be located adjacent to the northwestern side of the building. The existing concrete sidewalk will be removed and a new handicap accessible ramp and sidewalk will be constructed. The bituminous pavement directly in front of the new sidewalk will be modified and a portion of the existing plant beds will be removed to accomodate a new smaller play area. See the attached plan which show the proposed work for additional detail. **It is also important to note, there will be no BVW disturbance.**

At the start of construction, appropriate erosion control measures will be installed. These controls include protecting the existing catch basins with silt sacks, and installing tubular sediment controls along the edge of the parking lot at the southwest corner of the site. See attached plans for the extent of the proposed work.

### **Narrative Conclusion**

The applicant would like to improve the property by removing some existing exterior impervious areas and converting it to a pervious playground surface. Additionally, the project will follow low impact development practices, as the applicant is re-using an existing buiding rather than disturbing another undeveloped site and building a new structure. Site and building designs have also avoided disturbance to the existing wetlands.

In conclusion, any potential impacts have been minimized and the interests of the Massachusetts Wetlands Protection Act have been protected.

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### **MA Stormwater Performance Standards**

As the project scope is very limited and results in a reduction of impervious areas, it is considered a Redevelopment project. A redevelopment project is required to meet the following MA Stormwater Management Standards only to the maximum extent practicable: Standard 2, Standard 3, and the pretreatment and structural stormwater best management practice requirements of Standards 4, 5, and 6. ***The attached narrative demonstrates that these standards for redevelopment have been met. There will be an improvement to existing conditions due to the removal of impervious surfaces. There will be no changes to the existing stormwater systems onsite, no new outfalls, and no increase of existing peak flows. A long term operations and maintenance plans has been developed and appropriate erosion controls will be installed prior to construction.*** The accompanying section below is a summary of compliance with the standards.

## **STORMWATER PERFORMANCE STANDARDS**

*Site Redevelopment – 20 Main Street Acton, MA*

### **➤ MA DEP STORMWATER PERFORMANCE STANDARDS**

The MA DEP Stormwater Management Policy was developed to improve water quality by implementing performance standards for storm water management. The intent is to implement the stormwater management standards through the review of Notice of Intent filings by the Issuing Authority (Conservation Commission or DEP). The following section outlines how the proposed Stormwater Management System meets the standards set forth by the Policy.

The Massachusetts Department of Environmental Protection has established ten (10) Stormwater Management Standards. A project that meets or exceeds the standards is presumed to satisfy the regulatory requirements regarding stormwater management. The following summary shows that the redevelopment project meets the 10 standards. The standards are as follows:

1. *No new stormwater conveyances (e.g. outfalls) may discharge untreated stormwater directly to or cause erosion in wetlands or waters of the Commonwealth.*

**The proposed site improvements will not introduce any new outfalls with direct discharge to a wetland area or waters of the Commonwealth of Massachusetts. All discharges will be via existing means and the peak runoff rates and volumes will not be increased over existing conditions.**

2. *Stormwater management systems shall be designed so that post-development peak discharge rates do not exceed pre-development peak discharge rates. This Standard may be waived for discharges to land subject to coastal storm flowage as defined in 310 CMR 10.04.*

**The proposed work includes the conversion of primarily impervious surfaces (bituminous and concrete pavement) to pervious surfaces (playground). No new drainage structures are being installed, all discharges will be via existing means and the peak runoff rates will not be increased over existing conditions.**

3. *Loss of annual recharge to groundwater shall be eliminated or minimized through the use of infiltration measures including environmentally sensitive site design, low impact development techniques, stormwater best management practices, and good operation and maintenance. At a minimum, the annual recharge from the post-development site shall approximate the annual recharge from pre-development conditions based on soil type.*

**The proposed work will actually increase the existing infiltration conditions as existing impervious surfaces are being converted to pervious playground areas. The infiltration will be an improvement over existing conditions.**

4. *Stormwater management systems shall be designed to remove 80% of the average annual post-construction load of total Suspended Solids (TSS). This Standard is met when:*

- a. *Suitable practices for source control and pollution prevention are identified in a long-term pollution prevention plan, and thereafter are implemented and maintained;*
- b. *Structural stormwater best management practices are sized to capture the required water quality volume determined in accordance with the Massachusetts Stormwater Handbooks; and*
- c. *Pretreatment is provided in accordance with the Massachusetts Stormwater Handbook.*

**For redevelopments, compliance with the long-term pollution plan is required. Existing long-term pollution plans will be maintained, including: storing materials and waste products indoors or under cover; routine inspections and maintenance of existing stormwater BMPs; maintenance of lawns, gardens, and other landscaped areas; pet waste management; proper management of deicing chemicals and snow; etc.**

5. *For land uses with higher potential pollutant loads, source control and pollution prevention shall be implemented in accordance with the Massachusetts Stormwater Handbook to eliminate or reduce the discharge of stormwater runoff from such land uses to the maximum extent practicable.*

**The project site is not considered a land use with high potential pollutant loads.**

6. *Stormwater discharges within the Zone II or Interim Wellhead Protection Area of a public water supply, and stormwater discharges near or to any other critical area, require the use of the specific source control and pollution prevention measures and the specific structural stormwater best management practices determined by the Department to be suitable for managing discharges to such areas, as provided in the Massachusetts Stormwater Handbook..*

**The proposed site improvements will not introduce any new outfalls with direct discharge to Zone II or Interim Wellhead Protection Area of a public water supply. All discharges will be via existing means.**

7. *A redevelopment project is required to meet the following Stormwater Management Standards only to the maximum extent practicable: Standard 2, Standard 3, and the pretreatment and structural best management practice requirements of Standards 4, 5, and 6. Existing stormwater discharges shall comply with Standard 1 only to the maximum extent practicable. A redevelopment project shall also comply with all other requirements of the Stormwater Management Standards and improve existing conditions.*

**The proposed project is considered a redevelopment project under the Stormwater Management Handbook guidelines and must make reasonable efforts to meet the standards.**

8. *A plan to control construction-related impacts including erosion, sedimentation and other pollutant sources during construction and land disturbance activities (construction period erosion, sedimentation, and pollution prevention plan) shall be developed and implemented).*

**A combination of silt sacks at all nearby stormwater inlets and erosion control tubes (filter socks) will be utilized during construction in an effort to control erosion. Erosion control methods can be found on the attached plan.**

9. *A long-term operation and maintenance plan shall be developed and implemented to ensure that stormwater management systems function as designed.*

**A Long-Term Operation and Maintenance (O&M) Plan has been developed as required by Standard 9.**

10. *All illicit discharges to the stormwater management system are prohibited.*

**There are no expected illicit discharges to the stormwater management system.**

# *Operation & Maintenance Plan*

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**INTRODUCTION**

In accordance with the standards set forth by the Stormwater Management Policy issued by the Department of Environmental Protection (DEP), Allen & Major Associates, Inc. has prepared the following Operation and Maintenance Plan for the proposed project at 20 Main Street, Acton, MA.

The plan is broken down into three major sections. The first section describes construction-related erosion and sedimentation controls (Construction Period). The second section describes the long term pollution prevention measures (Long Term Pollution Prevention Plan). The third section is a post-construction operation and maintenance plan designed to address the long-term maintenance needs of the stormwater management system (Long Term Maintenance Plan).

• **NOTIFICATION PROCEDURES FOR CHANGE OF RESPONSIBILITY FOR O&M**

The Stormwater Management System (SMS) for this project is owned by John Anderson. The owner shall be legally responsible for the long-term operation and maintenance of this SMS as outlined in this Operation and Maintenance (O&M) Plan.

The project owner shall submit an annual summary report and the completed Operation & Maintenance Schedule & Checklist to the Conservation Commission (via email and or print copy), highlighting inspection and maintenance activities including performances of BMPs. Should ownership of the SMS change, the owner will continue to be responsible until the succeeding owner shall notify the Commission that the succeeding owner has assumed such responsibility. Upon subsequent transfers, the responsibility shall continue to be that of transferring owner until the transferee owner notifies the Commission of its assumption of responsibility.

In the event the SMS will serve multiple lots/owners, such as the subdivision of the existing parcel or creation of lease areas, the owner(s) shall establish an association or other legally enforceable arrangements under which the association or a single party shall have legal responsibility for the operation and maintenance of the entire SMS. The legal instrument creating such responsibility shall be recorded with the Registry of Deeds and promptly following its recording, a copy thereof shall be furnished to the Commission.

• **CONTACT INFORMATION**

Stormwater Management System Owner: John Anderson – Wedgewood Realty Trust  
20 Main Street  
Acton, MA 01720  
(978) 263-2198

Emergency Contact Information:

- o John Anderson(owner/operator) Phone (978) 263-2198
- o Allen & Major Associates, Inc. (Site Civil Engineer) Phone (781) 935-6889
- o Acton Highway Department Phone (978) 929-7740
- o Acton Conservation Commission Phone (978) 929-6634
- o Acton Fire Department (non-emergency line) Phone (978) 264-9645

• **CONSTRUCTION PERIOD**

1. Contact the Acton Conservation Commission Administrator and the Acton Engineering Department at least fourteen (14) days prior to start of construction to schedule a pre-construction meeting. (or further in advance if so required in the Order of Conditions)
2. Install the tubular sediment controls and silt sacks as shown on the plans.
3. If stockpiling of earth materials is necessary onsite, stockpiles shall be stabilized with tubular sediment controls on the outside perimeter or temporary seeding whenever practicable.
4. Install silt sacks around each drain inlet near the proposed work as soon as practicable.
5. All erosion control measures shall be inspected weekly and after every rainfall event by the contractor.
6. The contractor is responsible for all erosion control measure maintenance, repairs or replacement as required or at the direction of the owner's engineer, the Town Engineer, or the Town Conservation Agent.
7. Sediment accumulation up-gradient of the tubular sediment controls greater than 1/3 the height of the sediment control in depth shall be removed and disposed of in accordance with all applicable regulations by the contractor.
8. If it appears that sediment is exiting the site, silt sacks shall be installed in all catch basins adjacent to the site. Sediment accumulation on all adjacent catch basin inlets shall be removed and the silt sack replaced if torn or damaged.
9. The contractor shall comply with the notes as shown on the plans.
10. As necessary, dust pollution shall be controlled using on-site water trucks and or an approved soil stabilization product.

• **LONG TERM POLLUTION PREVENTION PLAN**

Standard #4 from the MA DEP Stormwater Management Handbook requires that a Long Term Pollution Prevention Plan (LTPPP) be prepared and incorporated as part of the Operation and Maintenance of the Stormwater Management System. The purpose of the LTPPP is to identify potential sources of pollution that may affect the quality of stormwater discharges, and to describe the implementation of practices to reduce the pollutants in stormwater discharges. The following items describe the source control and proper procedures for the LTPPP.

○ **HOUSEKEEPING**

The proposed site development has been designed to maintain a high level of water quality treatment for all stormwater discharge to the porous pavement infiltration system. An Operation and Maintenance (O&M) schedule has been prepared and is included in this section of the report. The owner (or its designee) is responsible for adherence to the O&M schedule and plan in a strict and complete manner.

○ **STORING OF MATERIALS AND WASTE PRODUCTS**

There are no proposed exterior (un-covered) storage areas. The trash and waste program for the site includes outdoor, enclosed trash receptacles. There is a trash contractor utilized to pick up the waste material in the receptacles.

○ **VEHICLE WASHING**

Outdoor vehicle washing has the potential to result in high loads of nutrients, metals, and hydrocarbons during dry weather conditions, as the detergent-rich water used to wash the grime off the vehicle enters the stormwater drainage system. The proposed project does not include any designated vehicle washing areas, nor is it expected that any vehicle washing will take place on-site.

○ **SPILL PREVENTION AND RESPONSE**

Sources of potential spill hazards include vehicle fluids, liquid fuels, pesticides, paints, solvents, and liquid cleaning products. The majority of the spill hazards would likely occur within the building and would not enter the stormwater drainage system. However, there are spill hazards from vehicle fluids or liquid fuels located outside of the buildings. These exterior spill hazards have the potential to enter the stormwater drainage system and are to be addressed as follows:

1. Spill Hazards of pesticides, paints, and solvents shall be remediated using the Manufacturers' recommended spill cleanup protocol.
2. Vehicle fluids and liquid fuel spill shall be remediated according to the local and state regulations governing fuel spills.
3. The owner shall have the following equipment and materials on hand to address a spill cleanup: brooms, dust pans, mops, rags, gloves, absorptive material, sand, sawdust, plastic and metal trash containers.
4. All spills shall be cleaned up immediately after discovery
5. Spills of toxic or hazardous material shall be reported, regardless of size, to the Massachusetts Department of Environmental Protection at 888-304-1133.
6. Should a spill occur, the pollution prevention plan will be adjusted to include measures to prevent another spill of a similar nature. A description of the spill, along with the causes and cleanup measures will be included in the updated pollution prevention plan.

○ **MAINTENANCE OF LAWNS, GARDENS AND OTHER LANDSCAPED AREAS**

It should be recognized that this is a *general guideline* towards achieving high quality and well groomed landscaped areas. The grounds staff / landscape contractor must recognize the shortcomings of a general maintenance plan such as this, and modify and/or augment it based on weekly, monthly, and yearly observations to tailor the specifics of the site. In order to assure the highest quality conditions, the staff must also recognize and appreciate the need to be aware of the constantly changing conditions of the landscaping and be able to respond to them on a proactive basis.

▪ **Fertilizer**

Maintenance practices should be aimed at reducing environmental, mechanical and pest stresses to promote healthy and vigorous growth. When necessary, pest outbreaks should be treated with the most sensitive control measure available. Synthetic chemical controls should be used only as a last resort to organic and biological control methods. Fertilizer, synthetic chemical controls and pest management applications (when necessary) shall be performed only by licensed applicators in accordance with the manufacturer's label instructions when environmental conditions are conducive to controlled product application.

Only slow-release organic fertilizers should be used in the planting and mulch areas to limit the amount of nutrients that could enter downstream resource areas. Fertilization of the planting and mulch areas will be performed within manufacturers labeling instructions and shall not exceed an NPK ration of 1:1:1 (i.e. Triple 10 fertilizer mix), considered a low nitrogen mixture. Examples of fertilizers approved for the use under this O&M Plan are as follows:

Type:	LESCO® 28-0-12 (Lawn Fertilizer)
	MERIT® 0.2 Plus Turf Fertilizer
	MOMENTUM™ Force Weed & Feed

▪ **Suggested Aeration Program**

In-season aeration of lawn areas is good cultural practice, and is recommended whenever feasible. It should be accomplished with a solid thin tine aeration method to reduce disruption to the use of the area. The depth of solid tine aeration is similar to core type, but should be performed when the soil is somewhat drier for a greater overall effect.

Depending on the intensity of use, it can be expected that all landscaped lawn areas will need aeration to reduce compaction at least once per year. The first operation should occur in late May following the spring season. Methods of reducing compaction will vary based on the nature of the compaction. Compaction on newly established landscaped areas is generally limited to the top 2-3" and can be alleviated using hollow core or thin tine aeration methods.

The spring aeration should consist of two passes at opposite directions with 1/4" hollow core tines penetrating 3-5" into the soil profile. Aeration should occur when the soil is moist but not saturated. The soil cores should be shattered in place and dragged or swept back into the turf to control thatch. If desired the cores may also be removed and the area top-dressed with sand or sandy loam. If the area drains on average too slowly, the topdressing should contain a higher percentage of sand. If it is draining on average too quickly, the top dressing should contain a higher percentage of soil and organic matter.

- **Suggested Landscape Maintenance Program Practices:**
  - ◆ **Suggested Lawn Practices**
    1. Mow a minimum of once a week in spring, to a height of 2” to 2 1/2” high. Mowing should be frequent enough so that no more than 1/3 of grass blade is removed at each mowing. The top growth supports the roots; the shorter the grass is cut, the less the roots will grow. Short cutting also dries out the soil and encourages weeds to germinate.
    2. Mow approximately once every two weeks from July 1st to August 15<sup>th</sup> depending on lawn growth.
    3. Mow on a ten-day cycle in fall, when growth is stimulated by cooler nights and increased moisture.
    4. Do not remove grass clippings after mowing.
    5. Keep mower blades sharp to prevent ragged cuts on grass leaves, which cause a brownish appearance and increase the chance for disease to enter a leaf.
  - ◆ **Suggested Shrub Practices**
    1. Mulch not more than 3” depth with shredded pine or fir bark.
    2. Hand prune annually, immediately after blooming, to remove 1/3 of the above-ground biomass (older stems). Stem removals to occur within 6” of the ground to open up shrub and maintain two-year wood (the blooming wood).
    3. Fertilize with ½ lb. slow-release fertilizer (see above section on Fertilizer) every second year.
    4. Hand prune evergreen shrubs only as needed to remove dead and damaged wood and to maintain the naturalistic form of the shrub. Never mechanically shear evergreen shrubs.
  - ◆ **Suggested Tree Practices**
    1. Provide aftercare for new tree plantings for the first three years.
    2. Do not fertilize trees, it artificially stimulates them (unless tree health warrants).
    3. Water once a week for the first year; twice a month the second, once a month the third year.
    4. Prune trees on a four-year cycle.

○ **STORAGE AND USE OF HERBICIDES AND PESTICIDES**

Integrated Pest Management is the combination of all methods (of pest control) which may prevent, reduce, suppress, eliminate, or repel an insect population. The main requirements necessary to support any pest population are food, shelter and water, and any upset of the balance of these will assist in controlling a pest population. Scientific pest management is the knowledgeable use of all pest control methods (sanitation, mechanical, chemical) to benefit mankind's health, welfare, comfort, property and food. A Pest Management Professional (PMP) will be retained who is licensed with the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs, Department of Agricultural Resources. It is prohibited to use herbicides and insecticides beyond the first year of the installation of plant materials, within the Riverfront Area. (if Riverfront Area exists onsite)

The site manager shall review an approved bulletin before entering into or renewing an agreement to apply pesticides for the control of indoor or structural pests. 333 CMR 13.08. *Bacillus sphaericus* (Bs), or Altosid are larvicide products for stormwater BMPs and should be hand-broadcast. Larviciding must be conducted

during or immediately after wet weather, when the wet water quality swale has a standing pool of water.

Before beginning each application, the applicator must post a Department approved notice on all of the entrances to the treated room or area. The applicator must leave such notices posted after the application. The notice will be posted at conspicuous point(s) of access to the area treated. The location and number of signs will be determined by the configuration of the area to be treated based on the applicator's best judgment. It is intended to give sufficient notice that no one comes into an area being treated unaware that the applicator is working and pesticides are being applied. However, if the contracting entity does not want the signs posted, he/she may sign a Department approved waiver indicating this.

The applicator or employer will provide to any person upon their request the following information on previously conducted applications:

1. Name and phone number of pest control company
2. Date and time of the application;
3. Name and license number of the applicator
4. Target pests
5. Name and EPA Registration Number of pesticide products applied

The notification must be made in writing. The intent is so that individuals, who wish to avoid exposure or want to avoid encountering the applicator, can make necessary arrangements. Applicators are required by law to follow all directions on the pesticide label and must take all steps necessary to avoid applications with people present in a room or area to be treated. Individuals occupying a room or area to be treated at the time of application shall be informed of the procedure. Whenever possible, the applicator should not apply pesticides with anyone present. That may mean treating other areas and returning when occupants have left, asking people to leave the area while the work is being done, or treating before or after people occupy the room. If people do not leave, the applicator must make it clear that he is there to apply pesticides. The applicator will be prepared to provide whatever information possible about the pesticides and techniques used.

#### ○ **MANAGEMENT OF DEICING CHEMICALS AND SNOW**

Snow will likely be stockpiled on site within open space areas until the stockpile areas become a hazard to the daily operations of the site. At that point, snow may be disposed of off-site. It will be the responsibility of the snow removal contractor to properly dispose of transported snow according to Massachusetts DEP, Bureau of Resource Protection – Snow Disposal Guideline #BRPG01-01, governing the proper disposal of snow. It will be the responsibility of the snow removal contractor to follow these guidelines and all applicable laws and regulations.

The owner's maintenance staff (or its contractor / designee) will be responsible for the clearing of the sidewalk and building entrances. The owner / contractor may be required to use a de-icing agent such as potassium chloride to maintain a safe walking surface. If the de-icing agents are kept onsite, it will be kept within the storage rooms located within the buildings. De-icing agents will not be stored outside.

• **LONG TERM MAINTENANCE PLAN – FACILITIES DESCRIPTION**

The following is a description of the stormwater management system for the project site.

○ **STORMWATER COLLECTION SYSTEM – ON SITE**

The stormwater collection system consists of a series of catch basins and pipes/culverts. Long term maintenance for the system would include cleaning of debris in the catch basins and pipes, as well as inspection of the system every few years to ensure the integrity of the system is still good.

• **STANDARD OPERATION AND MAINTENANCE PROTOCOL**

This section will present the inspection and maintenance procedures associated with the stormwater collection system.

EQUIPMENT	MAINTENANCE ITEM	FREQUENCY
Pavement Surface	Perform roadway sweeping following the spring thaw to remove any traction sand applied during the winter months.	Semi-annually (Early spring & late fall)
Catch Basins	Inspect grates and hoods	Quarterly
	Remove sediment using a vacuum truck	Yearly
Drain Manholes	Inspect cover for damage. Inspect pipe inlets and bottom for sign of infiltration/inflow. Perform inspection during dry weather.	Quarterly
Mosquito Control	Surveillance is a non chemical inspection method that involves classification of mosquito breeding sites, larval presence, and survey. Apply larvicide if larva growth is detected.	Quarterly
Snow Storage	Debris from melted snow shall be cleared from the site and properly disposed of at the end of the snow season, but shall be cleared no later than May 15 <sup>th</sup> .	Yearly

***SUPPLEMENTAL INFORMATION (See following pages)***

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OPERATION & MAINTENANCE SCHEDULE & CHECKLIST

**OPERATION & MAINTENANCE PLAN SCHEDULE**

**Project:** 20 Main Street  
**Address:** 20 Main Street  
 Acton, MA

**Date:** 10/2/2013  
**Party Responsible for O & M Plan:** John Anderson - Wedgewood Realty Trust  
**Address:** 20 Main Street  
 Acton, MA 01720  
**Annual Budget:** \$8,000

Structure or Task	Maintenance Activity	Schedule/Notes	Maintenance Cost/Unit	Estimated Maintenance	Estimated Annual Maintenance Cost	Inspection Performed	
						Date:	By:
<b>Street Sweeping</b>	Sweep, power broom or vacuum paved areas.	Perform roadway sweeping following the spring thaw to remove any traction sand applied during the winter months. Perform roadway sweeping in the late fall to remove any leaf litter or debris.	\$1,500/Sweeping	Semi-annually (Spring & Fall)	\$3,000		
		Maintain information that confirms that all street sweepings have been disposed in accordance with state and local requirements					
<b>Catch Basins</b>	vacuum sumps	Inspect at least 4x per year using Owner's Manual. Clean when sediment is 6" deep, but never allow sediment to exceed 50% of sump volume. Clean once per year at a minimum.	\$500/CB	8 CB's - Cleaned Annually	\$4,000		
		Maintain information that confirms that all sediments have been disposed in accordance with state and local requirements					
<b>Mosquito Control</b>	CB management targeted larviciding treatment to CB's and all storm drains including proprietary separators to control mosquitoes in their aquatic stages.	Surveillance is a non chemical inspection method that involves classification of mosquito breeding sites, larval presence, and survey. Apply larvicide if larva growth is detected.	\$500 allowance	CBs - quarterly	\$500 allowance		
<b>Snow Storage</b>	Debris from melted snow shall be cleared from the site and properly disposed of at the end of the snow season, but shall be cleared no later than May 15.	Avoid dumping snow removal over catch basins. Use appropriate areas for snow storage.	\$500 allowance	Annually	\$500 allowance		



# Checklist for Stormwater Report

## A. Introduction

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



A Stormwater Report must be submitted with the Notice of Intent permit application to document compliance with the Stormwater Management Standards. The following checklist is NOT a substitute for the Stormwater Report (which should provide more substantive and detailed information) but is offered here as a tool to help the applicant organize their Stormwater Management documentation for their Report and for the reviewer to assess this information in a consistent format. As noted in the Checklist, the Stormwater Report must contain the engineering computations and supporting information set forth in Volume 3 of the [Massachusetts Stormwater Handbook](#). The Stormwater Report must be prepared and certified by a Registered Professional Engineer (RPE) licensed in the Commonwealth.

The Stormwater Report must include:

- The Stormwater Checklist completed and stamped by a Registered Professional Engineer (see page 2) that certifies that the Stormwater Report contains all required submittals.<sup>1</sup> This Checklist is to be used as the cover for the completed Stormwater Report.
- Applicant/Project Name
- Project Address
- Name of Firm and Registered Professional Engineer that prepared the Report
- Long-Term Pollution Prevention Plan required by Standards 4-6
- Construction Period Pollution Prevention and Erosion and Sedimentation Control Plan required by Standard 8<sup>2</sup>
- Operation and Maintenance Plan required by Standard 9

In addition to all plans and supporting information, the Stormwater Report must include a brief narrative describing stormwater management practices, including environmentally sensitive site design and LID techniques, along with a diagram depicting runoff through the proposed BMP treatment train. Plans are required to show existing and proposed conditions, identify all wetland resource areas, NRCS soil types, critical areas, Land Uses with Higher Potential Pollutant Loads (LUHPPL), and any areas on the site where infiltration rate is greater than 2.4 inches per hour. The Plans shall identify the drainage areas for both existing and proposed conditions at a scale that enables verification of supporting calculations.

As noted in the Checklist, the Stormwater Management Report shall document compliance with each of the Stormwater Management Standards as provided in the Massachusetts Stormwater Handbook. The soils evaluation and calculations shall be done using the methodologies set forth in Volume 3 of the Massachusetts Stormwater Handbook.

To ensure that the Stormwater Report is complete, applicants are required to fill in the Stormwater Report Checklist by checking the box to indicate that the specified information has been included in the Stormwater Report. If any of the information specified in the checklist has not been submitted, the applicant must provide an explanation. The completed Stormwater Report Checklist and Certification must be submitted with the Stormwater Report.

<sup>1</sup> The Stormwater Report may also include the Illicit Discharge Compliance Statement required by Standard 10. If not included in the Stormwater Report, the Illicit Discharge Compliance Statement must be submitted prior to the discharge of stormwater runoff to the post-construction best management practices.

<sup>2</sup> For some complex projects, it may not be possible to include the Construction Period Erosion and Sedimentation Control Plan in the Stormwater Report. In that event, the issuing authority has the discretion to issue an Order of Conditions that approves the project and includes a condition requiring the proponent to submit the Construction Period Erosion and Sedimentation Control Plan before commencing any land disturbance activity on the site.



# Checklist for Stormwater Report

## B. Stormwater Checklist and Certification

The following checklist is intended to serve as a guide for applicants as to the elements that ordinarily need to be addressed in a complete Stormwater Report. The checklist is also intended to provide conservation commissions and other reviewing authorities with a summary of the components necessary for a comprehensive Stormwater Report that addresses the ten Stormwater Standards.

*Note:* Because stormwater requirements vary from project to project, it is possible that a complete Stormwater Report may not include information on some of the subjects specified in the Checklist. If it is determined that a specific item does not apply to the project under review, please note that the item is not applicable (N.A.) and provide the reasons for that determination.

A complete checklist must include the Certification set forth below signed by the Registered Professional Engineer who prepared the Stormwater Report.

### Registered Professional Engineer's Certification

I have reviewed the Stormwater Report, including the soil evaluation, computations, Long-term Pollution Prevention Plan, the Construction Period Erosion and Sedimentation Control Plan (if included), the Long-term Post-Construction Operation and Maintenance Plan, the Illicit Discharge Compliance Statement (if included) and the plans showing the stormwater management system, and have determined that they have been prepared in accordance with the requirements of the Stormwater Management Standards as further elaborated by the Massachusetts Stormwater Handbook. I have also determined that the information presented in the Stormwater Checklist is accurate and that the information presented in the Stormwater Report accurately reflects conditions at the site as of the date of this permit application.

Registered Professional Engineer Block and Signature



*Steven R. Chouinard* 9/30/13

Signature and Date

## Checklist

**Project Type:** Is the application for new development, redevelopment, or a mix of new and redevelopment?

- New development
- Redevelopment
- Mix of New Development and Redevelopment



# Checklist for Stormwater Report

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## Checklist (continued)

**LID Measures:** Stormwater Standards require LID measures to be considered. Document what environmentally sensitive design and LID Techniques were considered during the planning and design of the project:

- No disturbance to any Wetland Resource Areas
- Site Design Practices (e.g. clustered development, reduced frontage setbacks)
- Reduced Impervious Area (Redevelopment Only)
- Minimizing disturbance to existing trees and shrubs
- LID Site Design Credit Requested:
  - Credit 1
  - Credit 2
  - Credit 3
- Use of "country drainage" versus curb and gutter conveyance and pipe
- Bioretention Cells (includes Rain Gardens)
- Constructed Stormwater Wetlands (includes Gravel Wetlands designs)
- Treebox Filter
- Water Quality Swale
- Grass Channel
- Green Roof
- Other (describe): \_\_\_\_\_

### Standard 1: No New Untreated Discharges

- No new untreated discharges
- Outlets have been designed so there is no erosion or scour to wetlands and waters of the Commonwealth
- Supporting calculations specified in Volume 3 of the Massachusetts Stormwater Handbook included.



# Checklist for Stormwater Report

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## Checklist (continued)

### Standard 2: Peak Rate Attenuation

- Standard 2 waiver requested because the project is located in land subject to coastal storm flowage and stormwater discharge is to a wetland subject to coastal flooding.
- Evaluation provided to determine whether off-site flooding increases during the 100-year 24-hour storm.
- Calculations provided to show that post-development peak discharge rates do not exceed pre-development rates for the 2-year and 10-year 24-hour storms. If evaluation shows that off-site flooding increases during the 100-year 24-hour storm, calculations are also provided to show that post-development peak discharge rates do not exceed pre-development rates for the 100-year 24-hour storm.

### Standard 3: Recharge

- Soil Analysis provided.
- Required Recharge Volume calculation provided.
- Required Recharge volume reduced through use of the LID site Design Credits.
- Sizing the infiltration, BMPs is based on the following method: Check the method used.
  - Static
  - Simple Dynamic
  - Dynamic Field<sup>1</sup>
- Runoff from all impervious areas at the site discharging to the infiltration BMP.
- Runoff from all impervious areas at the site is *not* discharging to the infiltration BMP and calculations are provided showing that the drainage area contributing runoff to the infiltration BMPs is sufficient to generate the required recharge volume.
- Recharge BMPs have been sized to infiltrate the Required Recharge Volume.
- Recharge BMPs have been sized to infiltrate the Required Recharge Volume *only* to the maximum extent practicable for the following reason:
  - Site is comprised solely of C and D soils and/or bedrock at the land surface
  - M.G.L. c. 21E sites pursuant to 310 CMR 40.0000
  - Solid Waste Landfill pursuant to 310 CMR 19.000
  - Project is otherwise subject to Stormwater Management Standards only to the maximum extent practicable.
- Calculations showing that the infiltration BMPs will drain in 72 hours are provided.
- Property includes a M.G.L. c. 21E site or a solid waste landfill and a mounding analysis is included.

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<sup>1</sup> 80% TSS removal is required prior to discharge to infiltration BMP if Dynamic Field method is used.



# Checklist for Stormwater Report

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## Checklist (continued)

### Standard 3: Recharge (continued)

- The infiltration BMP is used to attenuate peak flows during storms greater than or equal to the 10-year 24-hour storm and separation to seasonal high groundwater is less than 4 feet and a mounding analysis is provided.
- Documentation is provided showing that infiltration BMPs do not adversely impact nearby wetland resource areas.

### Standard 4: Water Quality

The Long-Term Pollution Prevention Plan typically includes the following:

- Good housekeeping practices;
  - Provisions for storing materials and waste products inside or under cover;
  - Vehicle washing controls;
  - Requirements for routine inspections and maintenance of stormwater BMPs;
  - Spill prevention and response plans;
  - Provisions for maintenance of lawns, gardens, and other landscaped areas;
  - Requirements for storage and use of fertilizers, herbicides, and pesticides;
  - Pet waste management provisions;
  - Provisions for operation and management of septic systems;
  - Provisions for solid waste management;
  - Snow disposal and plowing plans relative to Wetland Resource Areas;
  - Winter Road Salt and/or Sand Use and Storage restrictions;
  - Street sweeping schedules;
  - Provisions for prevention of illicit discharges to the stormwater management system;
  - Documentation that Stormwater BMPs are designed to provide for shutdown and containment in the event of a spill or discharges to or near critical areas or from LUHPPL;
  - Training for staff or personnel involved with implementing Long-Term Pollution Prevention Plan;
  - List of Emergency contacts for implementing Long-Term Pollution Prevention Plan.
- A Long-Term Pollution Prevention Plan is attached to Stormwater Report and is included as an attachment to the Wetlands Notice of Intent.
  - Treatment BMPs subject to the 44% TSS removal pretreatment requirement and the one inch rule for calculating the water quality volume are included, and discharge:
    - is within the Zone II or Interim Wellhead Protection Area
    - is near or to other critical areas
    - is within soils with a rapid infiltration rate (greater than 2.4 inches per hour)
    - involves runoff from land uses with higher potential pollutant loads.
  - The Required Water Quality Volume is reduced through use of the LID site Design Credits.
  - Calculations documenting that the treatment train meets the 80% TSS removal requirement and, if applicable, the 44% TSS removal pretreatment requirement, are provided.



# Checklist for Stormwater Report

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## Checklist (continued)

### Standard 4: Water Quality (continued)

- The BMP is sized (and calculations provided) based on:
  - The ½" or 1" Water Quality Volume or
  - The equivalent flow rate associated with the Water Quality Volume and documentation is provided showing that the BMP treats the required water quality volume.
- The applicant proposes to use proprietary BMPs, and documentation supporting use of proprietary BMP and proposed TSS removal rate is provided. This documentation may be in the form of the propriety BMP checklist found in Volume 2, Chapter 4 of the Massachusetts Stormwater Handbook and submitting copies of the TARP Report, STEP Report, and/or other third party studies verifying performance of the proprietary BMPs.
- A TMDL exists that indicates a need to reduce pollutants other than TSS and documentation showing that the BMPs selected are consistent with the TMDL is provided.

### Standard 5: Land Uses With Higher Potential Pollutant Loads (LUHPPLs)

- The NPDES Multi-Sector General Permit covers the land use and the Stormwater Pollution Prevention Plan (SWPPP) has been included with the Stormwater Report.
- The NPDES Multi-Sector General Permit covers the land use and the SWPPP will be submitted **prior to** the discharge of stormwater to the post-construction stormwater BMPs.
- The NPDES Multi-Sector General Permit does **not** cover the land use.
- LUHPPLs are located at the site and industry specific source control and pollution prevention measures have been proposed to reduce or eliminate the exposure of LUHPPLs to rain, snow, snow melt and runoff, and been included in the long term Pollution Prevention Plan.
- All exposure has been eliminated.
- All exposure has **not** been eliminated and all BMPs selected are on MassDEP LUHPPL list.
- The LUHPPL has the potential to generate runoff with moderate to higher concentrations of oil and grease (e.g. all parking lots with >1000 vehicle trips per day) and the treatment train includes an oil grit separator, a filtering bioretention area, a sand filter or equivalent.

### Standard 6: Critical Areas

- The discharge is near or to a critical area and the treatment train includes only BMPs that MassDEP has approved for stormwater discharges to or near that particular class of critical area.
- Critical areas and BMPs are identified in the Stormwater Report.



# Checklist for Stormwater Report

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## Checklist (continued)

### Standard 7: Redevelopments and Other Projects Subject to the Standards only to the maximum extent practicable

- The project is subject to the Stormwater Management Standards only to the maximum Extent Practicable as a:
  - Limited Project
  - Small Residential Projects: 5-9 single family houses or 5-9 units in a multi-family development provided there is no discharge that may potentially affect a critical area.
  - Small Residential Projects: 2-4 single family houses or 2-4 units in a multi-family development with a discharge to a critical area
  - Marina and/or boatyard provided the hull painting, service and maintenance areas are protected from exposure to rain, snow, snow melt and runoff
  - Bike Path and/or Foot Path
- Redevelopment Project
- Redevelopment portion of mix of new and redevelopment.
- Certain standards are not fully met (Standard No. 1, 8, 9, and 10 must always be fully met) and an explanation of why these standards are not met is contained in the Stormwater Report.
- The project involves redevelopment and a description of all measures that have been taken to improve existing conditions is provided in the Stormwater Report. The redevelopment checklist found in Volume 2 Chapter 3 of the Massachusetts Stormwater Handbook may be used to document that the proposed stormwater management system (a) complies with Standards 2, 3 and the pretreatment and structural BMP requirements of Standards 4-6 to the maximum extent practicable and (b) improves existing conditions.

### Standard 8: Construction Period Pollution Prevention and Erosion and Sedimentation Control

A Construction Period Pollution Prevention and Erosion and Sedimentation Control Plan must include the following information:

- Narrative;
  - Construction Period Operation and Maintenance Plan;
  - Names of Persons or Entity Responsible for Plan Compliance;
  - Construction Period Pollution Prevention Measures;
  - Erosion and Sedimentation Control Plan Drawings;
  - Detail drawings and specifications for erosion control BMPs, including sizing calculations;
  - Vegetation Planning;
  - Site Development Plan;
  - Construction Sequencing Plan;
  - Sequencing of Erosion and Sedimentation Controls;
  - Operation and Maintenance of Erosion and Sedimentation Controls;
  - Inspection Schedule;
  - Maintenance Schedule;
  - Inspection and Maintenance Log Form.
- A Construction Period Pollution Prevention and Erosion and Sedimentation Control Plan containing the information set forth above has been included in the Stormwater Report.



# Checklist for Stormwater Report

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## Checklist (continued)

### Standard 8: Construction Period Pollution Prevention and Erosion and Sedimentation Control (continued)

- The project is highly complex and information is included in the Stormwater Report that explains why it is not possible to submit the Construction Period Pollution Prevention and Erosion and Sedimentation Control Plan with the application. A Construction Period Pollution Prevention and Erosion and Sedimentation Control has **not** been included in the Stormwater Report but will be submitted **before** land disturbance begins.
- The project is **not** covered by a NPDES Construction General Permit.
- The project is covered by a NPDES Construction General Permit and a copy of the SWPPP is in the Stormwater Report.
- The project is covered by a NPDES Construction General Permit but no SWPPP been submitted. The SWPPP will be submitted BEFORE land disturbance begins.

### Standard 9: Operation and Maintenance Plan

- The Post Construction Operation and Maintenance Plan is included in the Stormwater Report and includes the following information:
  - Name of the stormwater management system owners;
  - Party responsible for operation and maintenance;
  - Schedule for implementation of routine and non-routine maintenance tasks;
  - Plan showing the location of all stormwater BMPs maintenance access areas;
  - Description and delineation of public safety features;
  - Estimated operation and maintenance budget; and
  - Operation and Maintenance Log Form.
- The responsible party is **not** the owner of the parcel where the BMP is located and the Stormwater Report includes the following submissions:
  - A copy of the legal instrument (deed, homeowner's association, utility trust or other legal entity) that establishes the terms of and legal responsibility for the operation and maintenance of the project site stormwater BMPs;
  - A plan and easement deed that allows site access for the legal entity to operate and maintain BMP functions.

### Standard 10: Prohibition of Illicit Discharges

- The Long-Term Pollution Prevention Plan includes measures to prevent illicit discharges;
- An Illicit Discharge Compliance Statement is attached;
- NO Illicit Discharge Compliance Statement is attached but will be submitted **prior to** the discharge of any stormwater to post-construction BMPs.

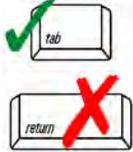


# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number
Document Transaction Number
Acton
City/Town

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

## A. General Information

1. Project Location (**Note:** electronic filers will click on button to locate project site):

<u>20 Main Street</u>	<u>Acton</u>	<u>01720</u>
a. Street Address	b. City/Town	c. Zip Code
Latitude and Longitude:		
<u>42° 26' 57.69" N</u>	<u>71° 27' 19.49" W</u>	
d. Latitude	e. Longitude	
<u>I2-33, I2-21-3, I2-84, I2-83, I2-20, I2-48, I2-32</u>		
f. Assessors Map/Plat Number	g. Parcel /Lot Number	

2. Applicant:

<u>Brenda</u>	<u>Katz</u>	
a. First Name	b. Last Name	
<u>Blossom Station</u>		
c. Organization		
<u>222 Main St</u>		
d. Street Address		
<u>Acton</u>	<u>MA</u>	<u>01720</u>
e. City/Town	f. State	g. Zip Code
<u>(978) 277-2779</u>	<u>(508) 877-3558</u>	<u>blossomstation1@aol.com</u>
h. Phone Number	i. Fax Number	j. Email Address

3. Property owner (required if different from applicant):  Check if more than one owner

<u>John</u>	<u>Anderson</u>	
a. First Name	b. Last Name	
<u>Wedgewood Realty Trust</u>		
c. Organization		
<u>20 Main St</u>		
d. Street Address		
<u>Acton</u>	<u>MA</u>	<u>01720</u>
e. City/Town	f. State	g. Zip Code
<u>(978) 263-2198</u>	<u>978-263-1818</u>	<u>janderson@thepaperstore.com</u>
x9121	i. Fax Number	j. Email address

4. Representative (if any):

<u>Ryan</u>	<u>Bianchetto</u>	
a. First Name	b. Last Name	
<u>Allen &amp; Major Associates, Inc.</u>		
c. Company		
<u>100 Commerce Way</u>		
d. Street Address		
<u>Woburn</u>	<u>MA</u>	<u>01801</u>
e. City/Town	f. State	g. Zip Code
<u>781-935-6889</u>	<u>781-935-2896</u>	<u>rbianchetto@allenmajor.com</u>
h. Phone Number	i. Fax Number	j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

<u>\$1,668.00</u>	<u>\$821.50</u>	<u>\$846.50</u>
a. Total Fee Paid	b. State Fee Paid	c. City/Town Fee Paid



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## A. General Information (continued)

6. General Project Description:

The proposed project is convert a portion of an existing office and warehouse building to a daycare facility. The existing bituminous parking lot and truck docks will be removed and converted to a playground area that is connected to the building. There will be no disturbance of wetland resources.

7a. Project Type Checklist:

- |   |   |
|---|---|
| 1. <input type="checkbox"/> Single Family Home                | 2. <input type="checkbox"/> Residential Subdivision                   |
| 3. <input type="checkbox"/> Limited Project Driveway Crossing | 4. <input checked="" type="checkbox"/> Commercial/Industrial          |
| 5. <input type="checkbox"/> Dock/Pier                         | 6. <input type="checkbox"/> Utilities                                 |
| 7. <input type="checkbox"/> Coastal Engineering Structure     | 8. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) |
| 9. <input type="checkbox"/> Transportation                    | 10. <input type="checkbox"/> Other                                    |

7b. Is any portion of the proposed activity eligible to be treated as a limited project subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1.  Yes  No If yes, describe which limited project applies to this project:

N/A

2. Limited Project

8. Property recorded at the Registry of Deeds for:

Middlesex South Registry of Deeds

a. County

15114

c. Book

b. Certificate # (if registered land)

250

d. Page Number

## B. Buffer Zone & Resource Area Impacts (temporary & permanent)

- Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	N/A 1. linear feet	N/A 2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	N/A 1. square feet	N/A 2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	N/A 1. square feet N/A 3. cubic yards dredged	N/A 2. square feet



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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Table with 3 columns: Resource Area, Size of Proposed Alteration, Proposed Replacement (if any). Rows include: d. Bordering Land Subject to Flooding, e. Isolated Land Subject to Flooding, f. Riverfront Area.

2. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
100 ft. - New agricultural projects only
200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: N/A square feet

4. Proposed alteration of the Riverfront Area:

a. total square feet: N/A
b. square feet within 100 ft.: N/A
c. square feet between 100 ft. and 200 ft.: N/A

5. Has an alternatives analysis been done and is it attached to this NOI? Yes No

6. Was the lot where the activity is proposed created prior to August 1, 1996? Yes No

3. Coastal Resource Areas: (See 310 CMR 10.25-10.35)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users: Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

Table with 3 columns: Resource Area, Size of Proposed Alteration, Proposed Replacement (if any). Rows include: a. Designated Port Areas, b. Land Under the Ocean, c. Barrier Beach, d. Coastal Beaches, e. Coastal Dunes.



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## B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

	Size of Proposed Alteration	Proposed Replacement (if any)
f. <input type="checkbox"/> Coastal Banks	N/A 1. linear feet	
g. <input type="checkbox"/> Rocky Intertidal Shores	N/A 1. square feet	
h. <input type="checkbox"/> Salt Marshes	N/A 1. square feet	N/A 2. sq ft restoration, rehab., creation
i. <input type="checkbox"/> Land Under Salt Ponds	N/A 1. square feet	
	N/A 2. cubic yards dredged	
j. <input type="checkbox"/> Land Containing Shellfish	N/A 1. square feet	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	N/A 1. cubic yards dredged	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	N/A 1. square feet	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.	
	N/A a. square feet of BVW	N/A b. square feet of Salt Marsh
5. <input type="checkbox"/> Project Involves Stream Crossings	N/A a. number of new stream crossings	N/A b. number of replacement stream crossings

## C. Other Applicable Standards and Requirements

### Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://www.mass.gov/dfwele/dfw/nhosp/regulatory\\_review/priority\\_habitat/online\\_viewer.htm](http://www.mass.gov/dfwele/dfw/nhosp/regulatory_review/priority_habitat/online_viewer.htm).

a.  Yes  No **If yes, include proof of mailing or hand delivery of NOI to:**

**Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
100 Hartwell Street, Suite 230  
West Boylston, MA 01583**

October 1, 2008  
b. Date of map



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## C. Other Applicable Standards and Requirements (cont'd)

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.C, and include requested materials with this Notice of Intent (NOI); OR complete Section C.1.d, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

### 1. c. Submit Supplemental Information for Endangered Species Review\*

1.  Percentage/acreage of property to be altered:

(a) within wetland Resource Area

N/A

percentage/acreage

(b) outside Resource Area

N/A

percentage/acreage

2.  Assessor's Map or right-of-way plan of site

3.  Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work \*\*\*

(a)  Project description (including description of impacts outside of wetland resource area & buffer zone)

(b)  Photographs representative of the site

(c)  MESA filing fee (fee information available at:

[http://www.mass.gov/dfwele/dfw/nhesp/regulatory\\_review/ mesa/ mesa\\_fee\\_schedule.htm](http://www.mass.gov/dfwele/dfw/nhesp/regulatory_review/ mesa/ mesa_fee_schedule.htm)).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering 10 or more acres of land, also submit:*

(d)  Vegetation cover type map of site

(e)  Project plans showing Priority & Estimated Habitat boundaries

### d. OR Check One of the Following

1.  Project is exempt from MESA review.

Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, [http://www.mass.gov/dfwele/dfw/nhesp/regulatory\\_review/ mesa/ mesa\\_exemptions.htm](http://www.mass.gov/dfwele/dfw/nhesp/regulatory_review/ mesa/ mesa_exemptions.htm); the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2.  Separate MESA review ongoing.

N/A

a. NHESP Tracking #

N/A

b. Date submitted to NHESP

\* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <http://www.mass.gov/dfwele/dfw/nhesp/nhesp.htm>, regulatory review tab). Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\* MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:
MassDEP File Number
Document Transaction Number
Acton
City/Town

## C. Other Applicable Standards and Requirements (cont'd)

3.  Separate MESA review completed.  
Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

2. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

a.  Not applicable – project is in inland resource area only

b.  Yes  No If yes, include proof of mailing or hand delivery of NOI to either:

South Shore - Cohasset to Rhode Island, and the Cape & Islands:

North Shore - Hull to New Hampshire:

Division of Marine Fisheries -  
Southeast Marine Fisheries Station  
Attn: Environmental Reviewer  
1213 Purchase Street – 3rd Floor  
New Bedford, MA 02740-6694

Division of Marine Fisheries -  
North Shore Office  
Attn: Environmental Reviewer  
30 Emerson Avenue  
Gloucester, MA 01930

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

3. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?

a.  Yes  No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.

N/A

b. ACEC

4. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?

a.  Yes  No

5. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?

a.  Yes  No

6. Is this project subject to provisions of the MassDEP Stormwater Management Standards?

a.  Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:

1.  Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)

2.  A portion of the site constitutes redevelopment

3.  Proprietary BMPs are included in the Stormwater Management System.

b.  No. Check why the project is exempt:

1.  Single-family house

**Online Users:**  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.



# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:
MassDEP File Number
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Acton
City/Town

## C. Other Applicable Standards and Requirements (cont'd)

- 2.  Emergency road repair
- 3.  Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

## D. Additional Information

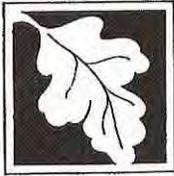
Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

- 1.  USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
- 2.  Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.
- 3.  Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.
- 4.  List the titles and dates for all plans and other materials submitted with this NOI.

<u>Existing Conditions; Sheet No. 1, Proposed Conditions; Sheet No. 2, Details; Sheet No. 3,</u>	
a. Plan Title	
<u>Allen &amp; Major Associates, Inc.</u>	<u>Steven Chouinard</u>
b. Prepared By	c. Signed and Stamped by
	<u>1"=40'</u>
d. Final Revision Date	e. Scale
	<u>9-30-13</u>
f. Additional Plan or Document Title	g. Date

- 5.  If there is more than one property owner, please attach a list of these property owners not listed on this form.
- 6.  Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
- 7.  Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
- 8.  Attach NOI Wetland Fee Transmittal Form
- 9.  Attach Stormwater Report, if needed.



# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number

Document Transaction Number

Acton

City/Town

## E. Fees

1.  Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

2. Municipal Check Number	3077	3. Check date	9/26/13
4. State Check Number	3076	5. Check date	9/26/13
6. Payor name on check: First Name	BLOSSOM STATION		
7. Payor name on check: Last Name			

## F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1. Signature of Applicant		2. Date	9/25/13
3. Signature of Property Owner (if different)		4. Date	9/25/13
5. Signature of Representative (if any)		6. Date	9/26/13

### For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

### For MassDEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a copy of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

### Other:

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

<u>20 Main Street</u>	<u>Acton</u>
a. Street Address	b. City/Town
<u>3076</u>	<u>821.00</u>
c. Check number	d. Fee amount

2. Applicant Mailing Address:

<u>Brenda</u>	<u>Katz</u>	
a. First Name	b. Last Name	
<u>Blossom Station</u>		
c. Organization		
<u>222 Main St</u>		
d. Mailing Address		
<u>Acton</u>	<u>MA</u>	<u>01720</u>
e. City/Town	f. State	g. Zip Code
<u>(978) 266-2779</u>	<u>(508) 877-3558</u>	<u>blossomstation1@aol.com</u>
h. Phone Number	i. Fax Number	j. Email Address

3. Property Owner (if different):

<u>John</u>	<u>Anderson</u>	
a. First Name	b. Last Name	
<u>Wedgewood Realty Trust</u>		
c. Organization		
<u>20 Main St</u>		
d. Mailing Address		
<u>Acton</u>	<u>MA</u>	<u>01720</u>
e. City/Town	f. State	g. Zip Code
<u>(978) 263-2198</u>	<u>(978) 263-1818</u>	<u>janderson@thepaperstore.com</u>
x9121	i. Fax Number	j. Email Address

**B. Fees**

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
Category 2 (J) Any other activity not in category 1,3,4,5, or 6	1	\$500	\$500
Category 6 (\$2 x 584' +/-)	584	\$2	\$1,168
<b>Step 5/Total Project Fee:</b>			\$1668
<b>Step 6/Fee Payments:</b>			
Total Project Fee:			\$1,668.00
State share of filing Fee:			\$821.50
City/Town share of filing Fee:			\$846.50
			a. Total Fee from Step 5
			b. 1/2 Total Fee <b>less</b> \$12.50
			c. 1/2 Total Fee <b>plus</b> \$12.50

**C. Submittal Requirements**

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
 Box 4062  
 Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

**To MassDEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

**Wetland Plot WTP-A1 (Up)**  
**Section II. Indicators of Hydrology**

**Hydric Soil Interpretation**

1. Soil Survey

Is there a published soil survey for this site?      yes       no

title/date:    NRCS/ USDA Websoil Survey

map number: Middlesex County, MA

soil type mapped: Montauk fine sandy loam, Merrimac urban land/complex, udorthents.

hydric soil inclusions: Swansea muck and Freetown muck are hydric.

Are field observations consistent with soil survey?      yes       no   
 Remarks:

2. Soil Description

Horizon	Depth	Matrix Color	Mottles Color
<b>A</b>	<b>0-17" +</b>	<b>10 YR 3-4</b>	<b>Absent</b>

Remarks: N/A

3. Other: N/A

Conclusion: Is soil hydric?      yes       no

- Site inundated:      N/A
- Depth to free water in observation hole:      N/A
- Depth to soil saturation in observation hole:      N/A
- Water marks:      N/A
- Drift lines:      N/A
- Sediment deposits:      N/A
- Drainage patterns in BVW:      N/A
- Oxidized rhizospheres:      N/A
- Water-stained leaves:      N/A
- Recorded data (stream, lake, or tidal gauge; aerial photo; other):  
N/A
- Other: \_\_\_\_\_

<b>Vegetation and Hydrology Conclusion</b>	yes	no
Number of wetland indicator plants greater than or equal to number of non-wetland indicator plants	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wetland hydrology present: hydric soil present	<input type="checkbox"/>	<input checked="" type="checkbox"/>
other indicators of hydrology present	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Sample location is in BVW</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Indicators of Hydrology: (check all that apply and describe)

**Wetland Plot WTP-A1 (WET)**  
**Section II. Indicators of Hydrology**

**Hydric Soil Interpretation**

1. Soil Survey

Is there a published soil survey for this site?      yes       no

title/date:    NRCS/ USDA Websoil Survey

map number: Middlesex County, MA

soil type mapped: Montauk fine sandy loam, Merrimac urban land/complex, udorthents.

hydric soil inclusions: Swansea muck and Freetown muck are hydric.

Are field observations consistent with soil survey?      yes       no   
 Remarks:

2. Soil Description

Horizon	Depth	Matrix Color	Mottles Color
<b>A</b>	<b>0-17" +</b>	<b>10 YR 2/2</b>	<b>10 YR 4/6</b>

Remarks: N/A

3. Other: N/A

Conclusion: Is soil hydric?      yes       no

Other Indicators of Hydrology: (check all that apply and describe)

- Site inundated:      N/A
- Depth to free water in observation hole:      N/A
- Depth to soil saturation in observation hole:      N/A
- Water marks:      N/A
- Drift lines:      N/A
- Sediment deposits:      N/A
- Drainage patterns in BVW:      N/A
- Oxidized rhizospheres:      N/A
- Water-stained leaves:      N/A
- Recorded data (stream, lake, or tidal gauge; aerial photo; other):  
N/A
- Other: \_\_\_\_\_

<b>Vegetation and Hydrology Conclusion</b>		yes	no
Number of wetland indicator plants greater than or equal to number of non-wetland indicator plants		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wetland hydrology present:			
hydric soil present		<input checked="" type="checkbox"/>	<input type="checkbox"/>
other indicators of hydrology present		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Sample location is in BVW</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

*Submit this form with the Request for Determination of Applicability or Notice of Intent.*

**Wetland Plot WTP-B2 (UP)**  
**Section II. Indicators of Hydrology**

**Hydric Soil Interpretation**

1. Soil Survey

Is there a published soil survey for this site?      yes       no

title/date:    NRCS/ USDA Websoil Survey

map number: Middlesex County, MA

soil type mapped: Montauk fine sandy loam, Merrimac urban land/complex, udorthents.

hydric soil inclusions: Swansea muck and Freetown muck are hydric.

Are field observations consistent with soil survey?      yes       no   
 Remarks:

2. Soil Description

Horizon	Depth	Matrix Color	Mottles Color
<b>A</b>	<b>0-19" +</b>	<b>10 YR 3/3</b>	<b>Absent</b>

Remarks: N/A

3. Other: N/A

Conclusion: Is soil hydric?      yes       no

Other Indicators of Hydrology: (check all that apply and describe)

- Site inundated:      N/A
- Depth to free water in observation hole:      N/A
- Depth to soil saturation in observation hole:      N/A
- Water marks:      N/A
- Drift lines:      N/A
- Sediment deposits:      N/A
- Drainage patterns in BVW:      N/A
- Oxidized rhizospheres:      N/A
- Water-stained leaves:      N/A
- Recorded data (stream, lake, or tidal gauge; aerial photo; other):  
N/A
- Other: \_\_\_\_\_

<b>Vegetation and Hydrology Conclusion</b>		yes	no
Number of wetland indicator plants greater than or equal to number of non-wetland indicator plants		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wetland hydrology present:			
hydric soil present		<input type="checkbox"/>	<input checked="" type="checkbox"/>
other indicators of hydrology present		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Sample location is in BVW</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

*Submit this form with the Request for Determination of Applicability or Notice of Intent.*

**Wetland Plot WTP-B2 (Wet)**  
**Section II. Indicators of Hydrology**

**Hydric Soil Interpretation**

1. Soil Survey

Is there a published soil survey for this site?      yes       no

title/date:    NRCS/ USDA Websoil Survey

map number: Middlesex County, MA

soil type mapped: Montauk fine sandy loam, Merrimac urban land/complex, udorthents.

hydric soil inclusions: Swansea muck and Freetown muck are hydric.

Are field observations consistent with soil survey?      yes       no   
 Remarks:

2. Soil Description

Horizon	Depth	Matrix Color	Mottles Color
<b>A</b>	<b>0-18" +</b>	<b>10 YR 2/1</b>	<b>Absent</b>

Remarks: N/A

3. Other: N/A

Conclusion: Is soil hydric?      yes       no

Other Indicators of Hydrology: (check all that apply and describe)

- Site inundated:      N/A
- Depth to free water in observation hole:      N/A
- Depth to soil saturation in observation hole:      3"
- Water marks:      N/A
- Drift lines:      N/A
- Sediment deposits:      N/A
- Drainage patterns in BVW:      N/A
- Oxidized rhizospheres:      N/A
- Water-stained leaves:      N/A
- Recorded data (stream, lake, or tidal gauge; aerial photo; other):  
N/A
- Other: \_\_\_\_\_

<b>Vegetation and Hydrology Conclusion</b>		yes	no
Number of wetland indicator plants greater than or equal to number of non-wetland indicator plants		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wetland hydrology present:			
hydric soil present		<input checked="" type="checkbox"/>	<input type="checkbox"/>
other indicators of hydrology present		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Sample location is in BVW</b>		<input checked="" type="checkbox"/>	<input type="checkbox"/>

## DEP Bordering Vegetated Wetland (310 CMR 10.55) Delineation Field Data Form

Applicant: Scott/Griffin Architects Prepared by: Allen & Major Associates, Inc Project Location: 20 Main Street Acton, MA 01720 DEP File #: \_\_\_\_\_

Check all that apply:

- Vegetation alone presumed adequate to delineate BVW boundary: fill out Section I only
- Vegetation and other indicators of hydrology used to delineate BVW boundary: fill out Sections I and II
- Method other than dominance test used (attach additional information)

**Section I. Vegetation** Observation Plot Number: N/A Transect Number: WTP-A1 (Upland) Date of Delineation: 9-5-13

**A. Sample Layer and Plant Species** (by common/scientific name) **B. Percent Cover** (or basal area) **C. Percent Dominance** (yes or no) **D. Dominant Plant** **E. Wetland Indicator Category\***

<b>Trees:</b> Common Ash (Fraxinus excelsior)	80%	84%	Yes	Upland
Red Maple (Acer rubrum)	15%	16%	No	FAC *

**Saplings:** Absent

**Shrubs:** Absent

**Ground Cover:** Maintained lawn (various species of Fescues, Ryegrass and Bluegrass) 95% 100% Yes Upland

**Woody Vines:** Absent

Use an asterisk to mark indicator plants: plant species listed in the wetlands Protection Act (MGL c.131, s.40); plants in the genus *Sphagnum*; plants listed as FAC, FAC+, FACW, FACW+, or OBL; or plants with physiological or morphological adaptations. If any plants are identified as wetland indicator plants due to physiological or morphological adaptations, describe the adaptation next to the asterisk.

**Vegetation conclusion:**

Number of dominant wetland indicator plants: **0**

Number of dominant non-wetland indicator plants: **2**

Is the number of dominant wetland plants equal to or greater than the number of dominant non-wetland plants: yes  no

*If vegetation alone is presumed adequate to delineate the BVW boundary, submit this form with the Request for Determination of Applicability or Notice of Intent.*

# DEP Bordering Vegetated Wetland (310 CMR 10.55) Delineation Field Data Form

Applicant: Scott/Griffin Architects Prepared by: Allen & Major Associates, Inc Project Location: 20 Main Street Acton, MA 01720 DEP File #: \_\_\_\_\_

Check all that apply:

- Vegetation alone presumed adequate to delineate BVW boundary: fill out Section I only
- Vegetation and other indicators of hydrology used to delineate BVW boundary: fill out Sections I and II
- Method other than dominance test used (attach additional information)

**Section I. Vegetation** Observation Plot Number: N/A Transect Number: WTP-A1 (Wetland) Date of Delineation: 9-5-13

**A. Sample Layer and Plant Species** (by common/scientific name) **B. Percent Cover** (or basal area) **C. Percent Dominance** (yes or no) **D. Dominant Plant** (yes or no) **E. Wetland Indicator Category\***

**Trees:** Red Maple (*Acer rubrum*) 80% 80% Yes FAC \*  
 Common Ash (*Fraxinus excelsior*) 20% 20% Yes Upland

**Saplings:** Absent

**Shrubs:** Absent

**Ground Cover:** Canada Golden Rod (*Solidago canadensis*) 40% Yes FACU  
 Jewelweed (*Impatiens pallida*) 20% Yes FACW \*  
 Sensitive Fern (*Onoclea sensibilis*) 20% Yes FACW \*  
 Smooth Sheaf Sedge (*Carex laevivaginata*) 10% No OBL \*

**Woody Vines:** Virginia Creeper (*Parthenocissus quinquefolia*) 95% 100% Yes FACU

Use an asterisk to mark indicator plants: plant species listed in the wetlands Protection Act (MGL c.131, s.40); plants in the genus *Sphagnum*; plants listed as FAC, FAC+, FACW, FACW, FACW+, or OBL; or plants with physiological or morphological adaptations. If any plants are identified as wetland indicator plants due to physiological or morphological adaptations, describe the adaptation next to the asterisk.

**Vegetation conclusion:** **Number of dominant wetland indicator plants: 3** **Number of dominant non-wetland indicator plants: 3**  
**Is the number of dominant wetland plants equal to or greater than the number of dominant non-wetland plants:** yes  no

## DEP Bordering Vegetated Wetland (310 CMR 10.55) Delineation Field Data Form

Applicant: Scott/Griffin Architects Prepared by: Allen & Major Associates, Inc Project Location: 20 Main Street Acton, MA 01720 DEP File #: \_\_\_\_\_

Check all that apply:

- Vegetation alone presumed adequate to delineate BVW boundary: fill out Section I only
- Vegetation and other indicators of hydrology used to delineate BVW boundary: fill out Sections I and II
- Method other than dominance test used (attach additional information)

**Section I. Vegetation** Observation Plot Number: N/A Transect Number: WTP-B2 (Upland) Date of Delineation: 9-5-13

**A. Sample Layer and Plant Species** (by common/scientific name) **B. Percent Cover** (or basal area) **C. Percent Dominance** **D. Dominant Plant** (yes or no) **E. Wetland Indicator** Category\*

<b>Trees:</b> Red Maple ( <i>Acer rubrum</i> )	35%	35%	Yes	FAC *
Common Ash ( <i>Fraxinus excelsior</i> )	30%	30%	Yes	Upland
Scotch Pine ( <i>Pinus sylvestris</i> )	20%	20%	Yes	FACU
Northern Catalpa ( <i>Catalpa speciosa</i> )	15%	15%	No	FAC *

**Saplings:** Absent

**Shrubs:** Glossy Buckthorn (*Rhamnus alnifolia*) 95% 100% Yes FAC \*

**Ground Cover:** Various Fescues & Maintained Lawn 90% 100% Yes Upland

**Woody Vines:** Virginia Creeper (*Parthenocissus quinquefolia*) 100% 100% Yes FACU

Use an asterisk to mark indicator plants: plant species listed in the wetlands Protection Act (MGL c.131, s.40); plants in the genus *Sphagnum*; plants listed as FAC, FAC+, FACW, FACW+, or OBL; or plants with physiological or morphological adaptations. If any plants are identified as wetland indicator plants due to physiological or morphological adaptations, describe the adaptation next to the asterisk.

**Vegetation conclusion:**  
 Number of dominant wetland indicator plants: 2      Number of dominant non-wetland indicator plants: 4  
 Is the number of dominant wetland plants equal to or greater than the number of dominant non-wetland plants:    yes     no

## DEP Bordering Vegetated Wetland (310 CMR 10.55) Delineation Field Data Form

Applicant: Scott/Griffin Architects Prepared by: Allen & Major Associates, Inc Project Location: 20 Main Street Acton, MA 01720 DEP File #: \_\_\_\_\_

Check all that apply:

- Vegetation alone presumed adequate to delineate BVW boundary: fill out Section I only
- Vegetation and other indicators of hydrology used to delineate BVW boundary: fill out Sections I and II
- Method other than dominance test used (attach additional information)

**Section I. Vegetation** Observation Plot Number: N/A Transect Number: WTP-B2 (Wetland) Date of Delineation: 9-5-13

A. Sample Layer and Plant Species (by common/scientific name)	B. Percent Cover (or basal area)	C. Percent Dominance	D. Dominant Plant (yes or no)	E. Wetland Indicator Category*
<b>Trees:</b>				
Northern Catalpa ( <i>Catalpa speciosa</i> )	45%		Yes	FAC *
Red Maple ( <i>Acer rubrum</i> )	25%		Yes	FAC *
Green Ash ( <i>Fraxinus pennsylvanic</i> )	25%		Yes	FACW *
Scotch Pine ( <i>Pinus sylvestris</i> )	5%		No	FACU
<b>Saplings:</b> Absent				
<b>Shrubs:</b>				
Summersweet ( <i>Clethra alnifolia</i> )	60%		Yes	FAC+*
Glossy Buckthorn ( <i>Rhamnus alnifolia</i> )	30%		Yes	FAC *
Highbush Blueberry ( <i>Vaccinium corymbosum</i> )	10%		No	FAC-
<b>Ground Cover:</b>				
Smooth Sheaf Sedge ( <i>Carex laevivaginata</i> )	40%		Yes	OBL *
Interrupted Fern ( <i>Osmunda claytoniana</i> )	30%		Yes	FAC *
Jewelweed ( <i>Impatiens pallida</i> )	20%		Yes	FACW *
<b>Woody Vines:</b>				
Poison Ivy ( <i>Toxicodendron radicans</i> )	90%		Yes	FAC *
Virginia Creeper ( <i>Parthenocissus quinquefolia</i> )	10%		Yes	FACU

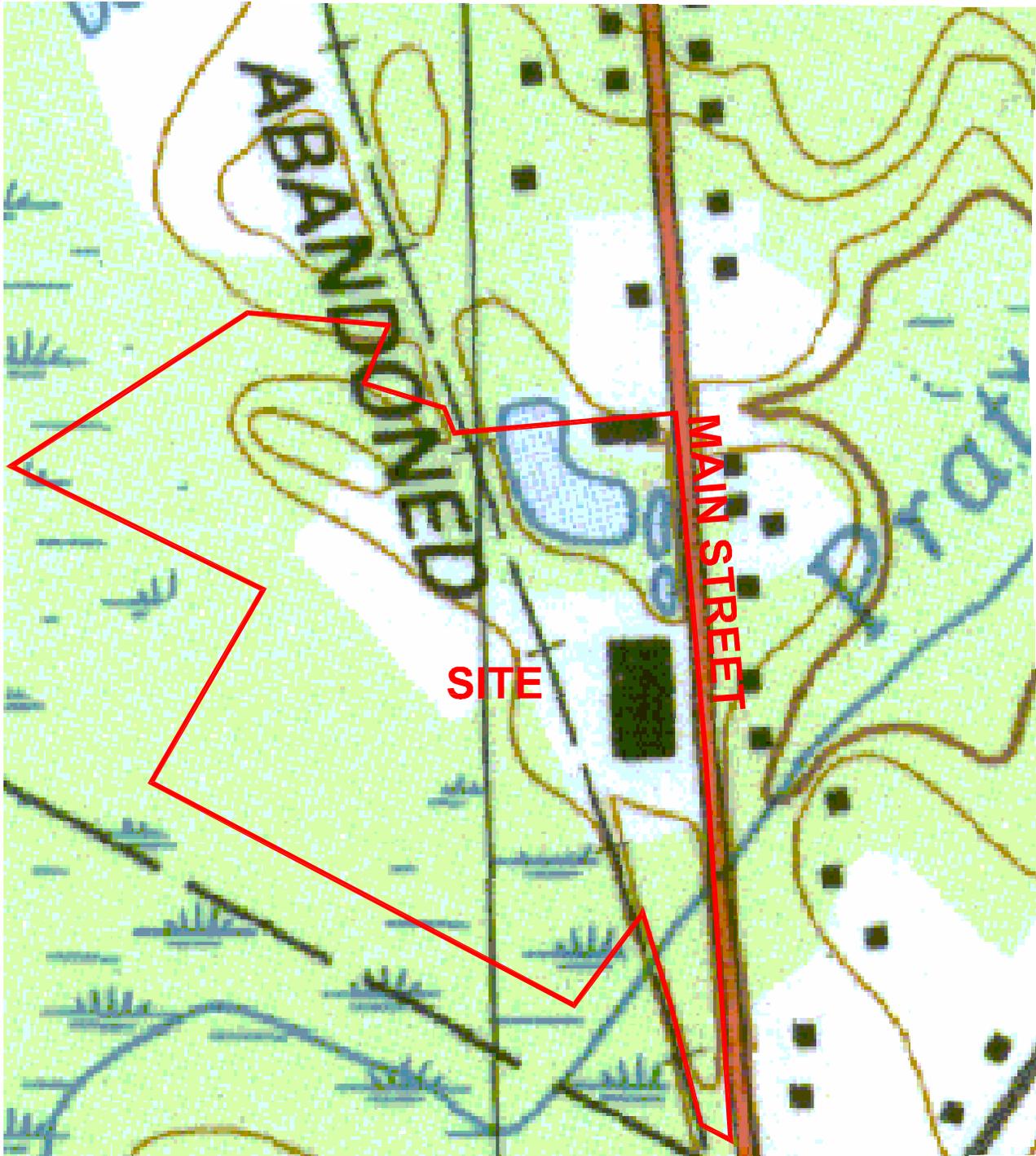
Use an asterisk to mark indicator plants: plant species listed in the wetlands Protection Act (MGL c.131, s.40); plants in the genus *Sphagnum*; plants listed as FAC+, FACW, FACW+, or OBL; or plants with physiological or morphological adaptations. If any plants are identified as wetland indicator plants due to physiological or morphological adaptations, describe the adaptation next to the asterisk.

**Vegetation conclusion:**  
 Number of dominant wetland indicator plants: **10**      Number of dominant non-wetland indicator plants: **0**  
 Is the number of dominant wetland plants equal to or greater than the number of dominant non-wetland plants:    yes **X**    no

*If vegetation alone is presumed adequate to delineate the BVW boundary, submit this form with the Request for Determination of Applicability or Notice of Intent.* MA DEP; 3/95

---

## **SECTION 2.0 - EXHIBITS**



PREPARED BY:



**ALLEN & MAJOR  
ASSOCIATES, INC.**

civil & structural engineering and surveying  
environmental consulting and landscape architecture  
www.allenmajor.com

100 COMMERCE WAY  
P.O. BOX 2118  
WOBURN MA 01888-0118  
TEL: (781) 935-6889  
FAX: (781) 935-2896

WOBURN, MA ♦ LAKEVILLE, MA ♦ MANCHESTER, NH

PROJECT:

**20 Main Street  
ACTON, MA 01720**

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**USGS SITE LOCUS MAP**

PROJECT NO.	1905-02	DATE:	10-02-13
SCALE:	1"=300'	DWG. NAME:	1905-02
DESIGNED BY:	JG	CHECKED BY:	RB

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SHEET No.

**EX-1**



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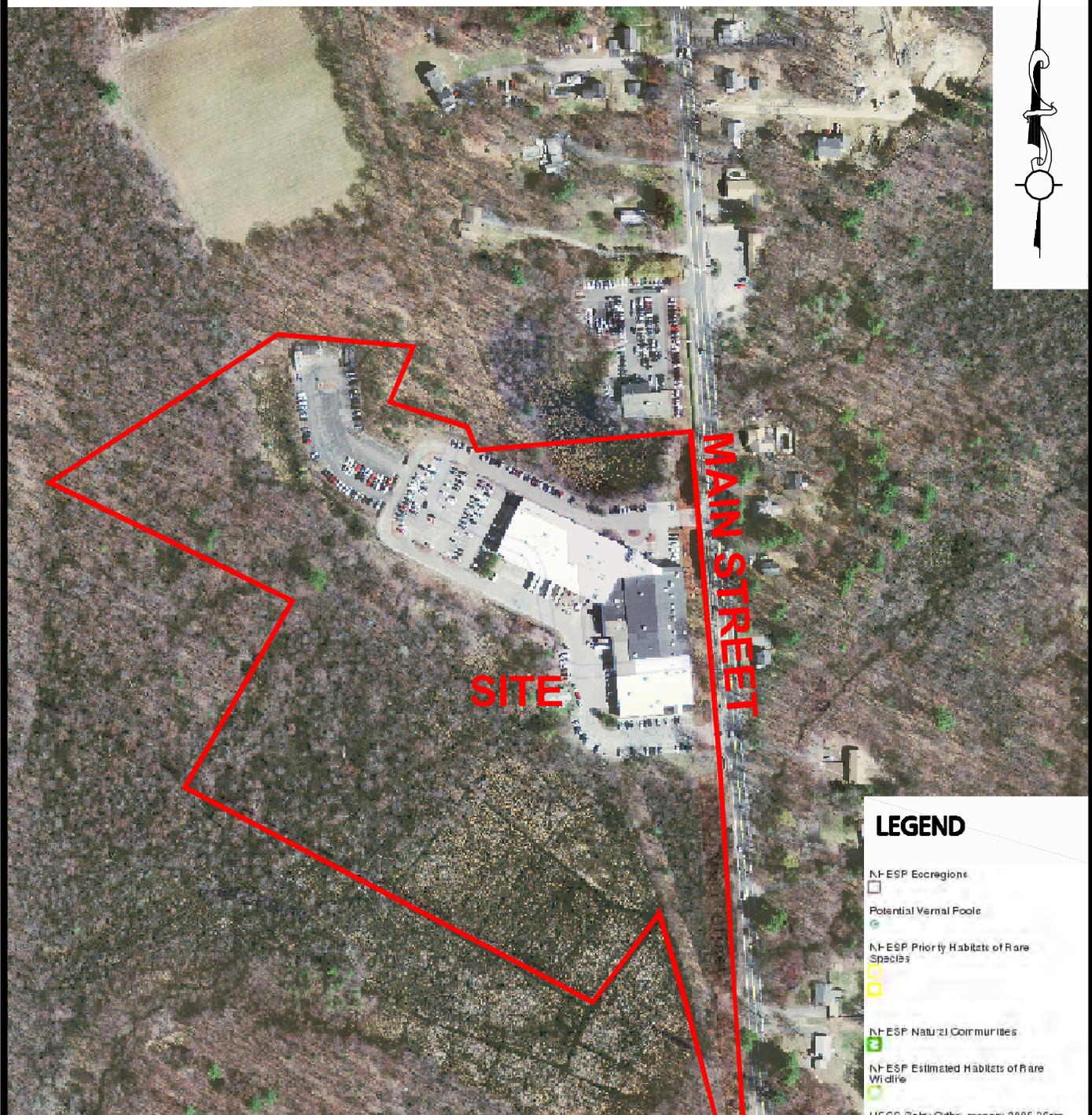
**AERIAL PHOTO**

PROJECT NO.	1905-02	DATE:	10-02-13
SCALE:	NTS	DWG. NAME:	1905-02
DESIGNED BY:	JG	CHECKED BY:	RB

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SHEET No.

**EX-2**



**LEGEND**

- NH-ESP Ecoregions
- Potential Vernal Pools
- NH-ESP Priority Habitats of Rare Species
- NH-ESP Natural Communities
- NH-ESP Estimated Habitats of Rare Wildlife
- USGS Color Ortho Imagery 2005 30cm

**MA GIS NHESP 2008 PRIORITY & ESTIMATED HABITATS**  
 No NHESP Estimated, Priority or Certified Vernal Pools noted onsite.



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PROJECT NO.	1905-02	DATE:	10-02-13
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SHEET No.  
**EX-3**

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## **SECTION 3.0 - ABUTTER NOTIFICATION**

# AFFIDAVIT OF SERVICE

Under the Massachusetts Wetlands Protection Act

(to be submitted to the Massachusetts Department of Environmental Protection and the Conservation Commission when filing a Notice of Intent)

I, Ryan Bianchetto, hereby certify under the pains and penalties of perjury that on or before 10/7/13 I gave notification to abutters in compliance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40, and the DEP Guide to Abutter Notification dated April 8, 1994, in connection with the following matter:

A Notice of Intent filed under the Massachusetts Wetlands Protection Act by Blossom Station with the Acton Conservation Commission on 10/2/13 for property located at 20 Main Street, Acton, MA,  
*date* *project location*  
Acton.

The form of the notification, and a list of the abutters to whom it was given and their addresses, are attached to this Affidavit of Service.

  
Name

10/1/13  
Date

**NOTIFICATION TO ABUTTERS  
UNDER THE MASSACHUSETTS WETLANDS PROTECTION ACT  
AND THE TOWN OF ACTON WETLANDS BYLAW**

In accordance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40 and the Town of Acton Bylaws, you are hereby notified of the following:

The Applicant: Blossom Station

Address 222 Main Street, Acton, MA

Phone 978-277-2779

has filed a Notice of Intent with the Acton Conservation Commission seeking permission to remove, fill, dredge or alter an Area Subject to Protection under the Wetlands Protection Act.

Applicant's Representative: Ryan Bianchetto; Allen & Major Associates, Inc.

Address 100 Commerce Way, Woburn, MA

Phone 781-935-6889

The address of the property where the activity is proposed 20 Main Street, Acton, MA

Town Atlas Plate/Map 12-33, 12-21-3, 12-84, 12-83, Parcel/Lot  
12-20, 12-48, 12-32

Project Description The proposed project is convert a portion of an existing office and warehouse building to a daycare facility. The existing bituminous parking lot and truck docks will be removed and converted to a playground area that is connected to the building. There will be no disturbance of wetland resources.

Copies of the Notice of Intent may be examined at the Conservation Office, Acton Town Hall, 472 Main Street, Acton between the hours of 9:00 A.M. and 4:30 P.M. Monday through Friday. For more information please call the Conservation Office at 978-264-9631.

A Public Hearing will be held at the Acton Town Hall, 472 Main Street, on Wednesday,  
October 16, 2013 at 7:30 P.M.  
(date)

The notice of the public hearing will be published at least five (5) days in advance in the Acton edition of the *Beacon* newspaper or *Metrowest Daily News*.

NOTE: You may also contact your local conservation commission or the nearest Department of Environmental Protection Regional Office\* for the information about this application or, the Wetlands Protection Act. Acton is in the Central Region. To contact DEP, call:

**\*DEP Central Region: 508-792-7650  
627 Main Street, Worcester MA 01608**



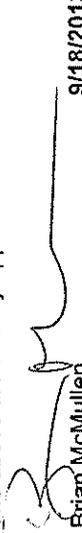
**Town of Acton**  
 472 Main Street  
 Acton, MA 01720  
 Telephone (978) 929-6621  
 Fax (978) 929-6340

Brian McMullen  
 Principal Assessor

Locus: 20 MAIN ST  
 Parcel ID 12-20, 12-21-3, 12-32, 12-35, 12-48, 12-57, 12-83, 12-84

Parcel ID	Location	Owner	Co-Owner	Mailing Address	City
12-75	1 MAIN ST	BOESKE HOWARD E	E ELLENMARY	51 POWDER MILL RD	MAYNARD, MA 01754
12-27	29 MAIN ST	BOSWORTH JONATHAN E		29 MAIN ST	ACTON, MA 01720
12-58	5 MAIN ST	CAREY SUSAN D	CAREY DAVID G	5 MAIN ST	ACTON, MA 01720
12-25	31 MAIN ST	DROP EDWARD S	BONITA J	31 MAIN ST	ACTON, MA 01720
12-55	9 MAIN ST	KELLEHER TIMOTHY		9 MAIN ST	ACTON, MA 01720
12-49	13 MAIN ST	GALLAGHER SHANNON D	BEAUREGARD DANIEL P	13 MAIN ST	ACTON, MA 01720
12-41	15 MAIN ST	GILES STEVEN P	GILES BARBARA J	15 MAIN STREET	ACTON, MA 01720
12-36	21 MAIN ST	JAMES DAVID M	MARTIN KAREN A	21 MAIN ST	ACTON, MA 01720
12-34	25 MAIN ST	JARVI PETER J		25 MAIN ST	ACTON, MA 01720
12-63	3 MAIN ST	FUERTE ROBERTO + ABIGAIL		3 MAIN ST	ACTON, MA 01720
12-21	30 MAIN ST	SANTILLI RONALD S ET AL TRUST A AND D NOMINEE TRUST		30 MAIN ST	ACTON, MA 01720
H2-128	99 MARTIN ST	SIMEONE FAMILY LLC		34 LIBERTY STREET	ACTON, MA 01720
12-31	99 MARTIN ST BEHIND	SIMEONE FAMILY LLC		34 LIBERTY STREET	ACTON, MA 01720
12-22-1	35 MAIN ST	VAILLANCOURT ROLAND H JR	KATHERINE M	5 HORIZON CIR	CHATHAM, MA 02633

The owner of sharing a common boundary or corner with the site of the proposed activity (100 feet) in any direction, including land located directly across a street, way, creek, river, stream, brook or canal. The above are as they appear on the most recent applicable taxes.

  
 Brian McMullen  
 Principal Assessor  
 9/18/2013

---

## **SECTION 4.0 - APPENDIX**



Enter your transmittal number

X257594

Transmittal Number

Your unique Transmittal Number can be accessed online: http://mass.gov/dep/service/online/trasmfrm.shtml or call MassDEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes).

Massachusetts Department of Environmental Protection
Transmittal Form for Permit Application and Payment

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three copies of this form will be needed.

Copy 1 - the original must accompany your permit application. Copy 2 must accompany your fee payment. Copy 3 should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to:

MassDEP
P.O. Box 4062
Boston, MA
02211

\* Note: For BWSC Permits, enter the LSP.

A. Permit Information

WPA Form 3

Wetlands

1. Permit Code: 7 or 8 character code from permit instructions

2. Name of Permit Category

Notice of Intent

3. Type of Project or Activity

B. Applicant Information - Firm or Individual

Blossom Station

1. Name of Firm - Or, if party needing this approval is an individual enter name below:

Katz

Brenda

2. Last Name of Individual

3. First Name of Individual

4. MI

222 Main Street

5. Street Address

Acton

MA

01720

978-266-2779

6. City/Town

7. State

8. Zip Code

9. Telephone #

10. Ext. #

Brenda Katz

blossomstation1@aol.com

11. Contact Person

12. e-mail address (optional)

C. Facility, Site or Individual Requiring Approval

Blossom Station

1. Name of Facility, Site Or Individual

20 Main Street

2. Street Address

Acton

MA

01720

N/A

N/A

3. City/Town

4. State

5. Zip Code

6. Telephone #

7. Ext. #

N/A

N/A

N/A

8. DEP Facility Number (if Known)

9. Federal I.D. Number (if Known)

10. BWSC Tracking # (if Known)

D. Application Prepared by (if different from Section B)\*

Allen & Major Associates, Inc.

1. Name of Firm Or Individual

100 Commerce Way

2. Address

Woburn

MA

01801

(781) 935-6889

N/A

3. City/Town

4. State

5. Zip Code

6. Telephone #

7. Ext. #

Ryan Bianchetto

N/A

8. Contact Person

9. LSP Number (BWSC Permits only)

E. Permit - Project Coordination

1. Is this project subject to MEPA review? [ ] yes [x] no
If yes, enter the project's EOE file number - assigned when an Environmental Notification Form is submitted to the MEPA unit:

N/A

EOEA File Number

F. Amount Due

Special Provisions:

- 1. [ ] Fee Exempt (city, town or municipal housing authority)(state agency if fee is \$100 or less).
There are no fee exemptions for BWSC permits, regardless of applicant status.
2. [ ] Hardship Request - payment extensions according to 310 CMR 4.04(3)(c).
3. [ ] Alternative Schedule Project (according to 310 CMR 4.05 and 4.10).
4. [ ] Homeowner (according to 310 CMR 4.02).

DEP Use Only

Permit No:

Rec'd Date:

Reviewer:

3076

\$821.50

9-26-13

Check Number

Dollar Amount

Date