

DRAFT Minutes  
Town of Acton Community Preservation Committee  
December 19, 2013  
Acton Town Hall Room 204

Members/Others Present: Peter Ashton, Roland Bourdon (Chair), Tory Beyer, Dave Clough, Walter Foster, Joe Will, Roland Bartl and Kristen Guichard (staff), Herman Kabakoff (Finance Committee observer)

The meeting was opened at 7:30 by Chair Bourdon

**Minutes:**

1. Minutes of December 12, 2013 were approved as amended. Vote: all in favor

**Applicant Presentations:**

2. Town Hall Historic Paint Colors presentation by Dean Charter, Director of Municipal Properties
  - a. Requests \$100,000 to restore Town Hall's historically accurate paint colors
  - b. Discussed working with an historic paint color specialist
  - c. Historic District Commission gave their support of the paint colors as long as they were accurately documented and researched
  - d. Town Hall needs to be painted either this year or next, the color does not affect cost to any great extent with the exception of the paint specialist
3. Community Housing Revolving Fund presentation by Nancy Tavernier of the Acton Community Housing Corporation
  - a. Request was originally for \$150,000 but their 2010 CPC appropriation for \$50,000 recently expired and was recaptured. If favorable, the ACHC would request \$200,000 to recoup the \$50,000 that was recaptured.
  - b. This fund pays/paid for the creation of community housing, lottery agent, first time home buyer courses, Willow-Central land acquisition, sewer betterments for affordable units, condo buydowns, etc. (full presentation available on DocuShare)
  - c. The ACHC planned to use the 2010 CPC appropriation of \$50,000 towards the purchase of the duplex at the Meadows at Acton earlier but development was delayed. This money is earmarked and committed. If the CPC appropriation for this year is not able to include the \$50,000 they will still have to pay the money and reduce other aspects of their overall program.
  - d. They did not think the money had expired and kept it with the Town so the Town could earn the interest.
  - e. With the additional \$50,000 added the ACHC's request would be \$200,000, they are leaving this up to the CPC.
4. Housing Services Program presentation by Roland Bartl, Acton Planning Director

- a. Recapped Acton's past 1 ½ + years membership within the Regional Housing Services Program.
- b. CPC originally funded Acton's membership as a 2-year trial period.
- c. Has proven to be a very successful program; services include monitoring rental and ownership units, subsidized housing inventory reports, self-declaration reports, educational workshop etc. all of which help preserve the affordable units (full presentation available on DocuShare)
- d. Program has helped take heavy work load off the ACHC.
- e. Program staff identifies and works on State/funding agency requirements that were previously unknown to the ACHC and Town.

The meeting was adjourned at 8:45PM, all in favor.

Respectfully Submitted,  
Kristen Guichard  
Assistant Town Planner