2/3 (8) 070

**TOWN OF ACTON**
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9628
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**Recreation Department**

# MEMO

DATE: January 28, 2014

TO: Steve Ledoux Town Manager

FROM: Maura Haberman

RE: Donation Acceptance – Dunkin' Donuts

$500 Fiscal
$2,300 Product Value
***Total Value: $2,800***

For your acceptance, a fiscal donation has been pledged in the amount of $500 and a product valued at $2,800 has been received from Big Fish Promotions, LLC on behalf of Dunkin' Donuts Corporation, 80 Commerce Street, Glastonbury, CT, 06033. This donation was given for the following 2010 events:

1. **Winter Carnival:** $500 donation and $2,300 product value for sampling for public at event.

The fiscal donation will be used to support designated event overhead and free product distributed for event specified.

Thank you.