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Planning Department

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**INTERDEPARTMENTAL COMMUNICATION**

**To:** Don P. Johnson, Town Manager **Date:** January 7, 2004  
**From:** Roland Bartl, AICP, Town Planner *R.B.*  
**Subject:** Bike Lockers – 2003 Season Report  
2004 Rental Fees

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**2003 Season Report**

Out of 23 rentals in 2003, 16 bike lockers were rented full time all year round. 4 lockers were rented for varying number of months by 7 different individuals. Rental fees were \$75 for the year and \$10 for the month. Total income from rentals was \$1,570.00 for the season. Renters came from Acton (16), Boxborough (4), Maynard (1), and Lynn (1).

**2004 Rental Fees**

As I reported last year, we have received a funding commitment from the State to install another 20 lockers. I had hoped to have the lockers installed during 2003, but to this date the MassHighway has not released the contract documents for the project. For 2004, I propose that the fees remain unchanged (they were last increased in 1999). The new bike locker season opens on March 15<sup>th</sup>. Unless I hear otherwise by February 13, I will assume that fees remain the same and I will proceed advising people accordingly...Thank you.

Cc: Planning Board, FYI