

Acton Police Department

InterDepartmental Memo

BoS

1/26

20

From: Frank J. Widmayer, Chief of Police

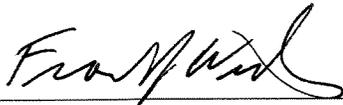
Date: January 21, 2004

To: Don Johnson, Town Manager

Subj: Capizzi and Co. donation.

I recommend that the Board of Selectmen accept this generous gift from Capizzi and Co.

A copy of their letter and a memo from Det. Howe are attached.



Frank J. Widmayer
Chief of Police

TOWN OF ACTON POLICE DEPARTMENT

INTER-DEPARTMENTAL COMMUNICATION

TO:Chief Widmayer

DATE:12/30/03

FROM:Det. Scott J. Howe

SUBJ:Capizzi and Co. Donation

Capizzi and Co., recently sent a donation of \$250.00 to be used for youth programs. The youth services division would greatly benefit from this donation.

In my opinion we should accept this gift and publicly thank Capizzi and Co. for their generosity and thoughtfulness. Attached is a copy of the note which they sent with the donation.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Scott J. Howe". The signature is written in black ink and is positioned above the typed name and title.

Det. Scott J. Howe

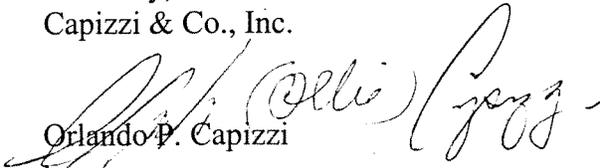
Youth Officer

December 29, 2003

Acton Police Department
365 Main Street
P.O. Box 2212
Acton, MA 01720
Attn: Officer Scott Howe

Please accept this donation of \$250.00 to the Acton Police Youth Services. We make this donation with sincere appreciation to the Acton Police Department.

Sincerely,
Capizzi & Co., Inc.


Orlando P. Capizzi

Enclosure

5433

53-309/113

CHECK AMOUNT

\$ 250.00



EXPLANATION	AMOUNT

THE SUM 250 DOLLARS ONLY

DOLLARS

CHECK NUMBER

5433

CAPIZZI & CO., INC.
P.O. BOX 2233
ACTON, MA 01720

TO THE ORDER OF

12/29/83 Acton Police Youth Services

PAY AMOUNT OF

DATE

NORTHERN BANK & TRUST COMPANY
ACTON, MA 01720

John Capizzi

880 190 811

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