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**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE**

DATE: December 31, 2003

TO: John Murray

FROM: Don P. Johnson

SUBJECT: Lions Club Defibrillators

John, I pulled the attached memo from Frank Widmayer off of the Selectmen's agenda for January 5. I would like to have a better recommendation as to where and how to use these devices before we ask the Selectmen to approve.

I suggest we discuss this at an upcoming Staff Meeting and see which departments might best be suited. Frankly, I don't see Emergency Management as an appropriate location at all. They are not first responders and I don't like the idea of having them in a position of creating liability by possibly misusing this type of lifesaving equipment. I much prefer placing this somewhere in the organization where we have better control of the personnel and their training. Examples of places that come to my mind are Nursing and COA.



Cc: Chief Widmayer

~~SECRET~~

Acton Police Department

InterDepartmental Memo

From: Frank J. Widmayer, Chief of Police

Date: December 18, 2003

To: Don Johnson, Town Manager

Subj: Lions Club defibrillators

In March 2001 the Lions Club donated two automatic electronic defibrillators to the police department. The Board of Selectmen accepted this gift. Since that time I have been trying to implement the AED's into the cruisers but have not been successful. Town management has attempted the same as part of the bargaining process but an agreement did not result. Several town citizens have questioned me on it as well and I have simply referred them to the Union President.

Yesterday I was approached by Skip Kennedy, President of the Acton Lion's Club. His members are concerned that the AED's they donated are not being used. I explained the situation and he understands but he would like to see them go somewhere else so they can be utilized. He recommended that one go to Acton Emergency Management since he knows that Gail Sawyer is trained in the use. As far as Skip Kennedy was concerned the other one could also go there or somewhere else. I told him that the gift was made and accepted by the Board of Selectmen so it was up to them to make the decision of what to do with the devices.

In the past I had considered putting them into the cruisers and providing officer training or placing them in the police station and training dispatchers but Town Counsel advised against it. It has been almost three years since the donation was made and I agree that they should be given to an organization that could use them rather than have them in storage.



Frank J. Widmayer
Chief of Police

Acton Police Department

InterDepartmental Memo

From: Frank J. Widmayer, Chief of Police

Date: March 26, 2001

To: Don Johnson, Town Manager

Subj: Lions Club Donation

FILE COPY

The Acton Lions Club has generously offered to purchase two portable defibrillators for use in two of the patrol cruisers. I recommend accepting this gift because it will provide potential life saving capability in situations when the cruiser arrives prior to the Fire Department personnel.

The new equipment is designed to be used by CPR / first responders which is the level at which all my officers are currently trained. We have a certified instructor on staff who can provide the training for this new equipment at a minimal cost to the department.

The equipment is similar to ones you may have heard about that are starting to be placed in malls and supermarkets for easy access. I am told that they are fail-safe and will not fire unless the patient needs the shock.

My best estimate at this time is that the total donation amount will be in the range of \$5,000.00 dollars if purchased from the state bid list.

The letter from the Lions Club is enclosed with this memo.



Frank J. Widmayer
Chief of Police

ACTON LIONS CLUB
PO Box 2391
Acton, MA 01720
Acton_Lions@hotmail.com



March 22, 2001

Frank Widmayer, Chief
Acton Police Department
365 Main Street
Acton, MA 01720

Dear Frank,

It's with great pleasure to inform you that the Acton Lions Club would like to purchase the Acton Police Dept, two Portable Defibrillation units as a gift to the town.

At the March Board of Directors meeting, we unanimously voted to provide this life saving equipment to the Acton Police Department.

Please present this donation to the town for approval and we will work out all the details. If at all possible, we would prefer the vendor to bill the Acton Lions Club directly. Looking forward to hearing back from you and moving forward with this purchase. If you have any questions, please call me directly.

Sincerely,

A handwritten signature in black ink, appearing to be "Ken Frank".

Ken Frank
VP Acton Lions Club

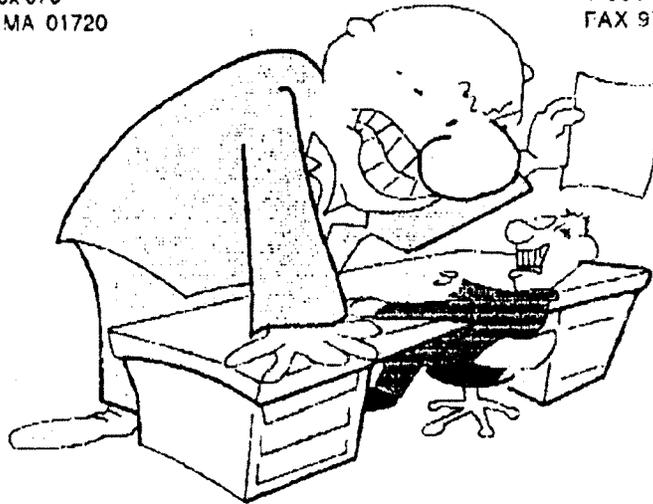


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Fax from Ken@ Gallant Insurance Agency

To: Chief Frank Wiomayer

Phone# 263-3501

Date: 3/22/01

Pages: 2 Time: 9:15

RE: GIT

Frank, This is the letter to present to
the town. If you want anything changed
give me a call. I have mailed the original
today.

Thanks Ken

Cell #978-314-2018

Phone #978.263.3500 Fax# 978-263-1438

Email: kfrank@gallantins.com



ACTON LIONS CLUB
PO Box 2391
Acton, MA 01720
Acton_Lions@hotmail.com



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Acton Police Department
365 Main Street
Acton, MA 01720

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Sincerely,



Ken Frank
VP Acton Lions Club