

Town of Acton General License or Permit Application

2/24 (15) 150

For Town Use Only

To the Licensing Authorities of Acton:

The undersigned hereby makes application for the following described Fee license, in accordance with the provisions of the General Laws, and amendments thereto.

CC: Police/Fire – Comments & FYI,
Has worked w/ Police
officer Strahase has
Approved -

.....2-6-.....2014

Please indicate the License or Permit for which application is being made

Auction Entertainment One Day Liquor Common Victualler Class 1 or 11
Automated Amusement 24 Hour Permit Fair or Sale Concert Other Bike Ride

Name of Organization/Applicant...National Brain Tumor Society.....

Location of Event ___Start and Finish will be at 200 West Street, Waltham, MA_____

Name of Owner of Premises.....Boston Properties.....

DESCRIPTION OF EVENT (i.e.; Fee or donation charged? Name of operators of event? Purpose of event? Parking availability?)
This is a bike ride fundraiser to help find a cure for brain tumors. There will be 4 different routes participants can ride in.

Date of Event: Sun, May 18, 2014 Hours of Event or Operation: 6:30am-2:00pm Approximate Number of Participants: 1500

PLEASE PRINT CLEARLY

Name of person making application.....Jaimee Goodman.....

Occupation.....Event Operations Manager.....

Residential Address.....

Business Address.....55 Chapel Street, Suite 200, Newton, MA 02458.....

Telephone: Home..... Business/ Cell...617-393-2800 or 443-745-8635.....

E-Mail Address: ___jgoodman@braintumor.org_____

Date of Naturalization, if not born in U.S. _____

Have you ever been convicted for any law violation? NO

If so, when _____

Where _____

State Briefly _____

References (names and addresses-Phone Numbers)

Signature of Applicant _____


Jaimee Goodman

Christine Joyce

From: Jaimee Goodman [jgoodman@braintumor.org]
Sent: Wednesday, February 12, 2014 2:37 PM
To: Manager Department
Cc: Jonathan Stackhouse
Subject: Re: Boston Brain Tumor Bike Ride- Sunday, May 18, 2014

Hi,
Please find attached the certificate of insurance for the Boston Brain Tumor Bike Ride on Sunday, May 18 for the town of Acton.

Please let me know if you have any questions.

All the best,
Jaimee

Jaimee Goodman
Event Operations Manager

National Brain Tumor Society
55 Chapel Street, Suite 200
Newton, MA 02458
t. 617 393 2800 f. 617 924 9998
jgoodman@braintumor.org

www.braintumor.org

Visit www.braintumor.org and check out our new look and great tools!



On Thu, Feb 6, 2014 at 1:24 PM, Jaimee Goodman <jgoodman@braintumor.org> wrote:
My apologies. I forgot to include the Town of Acton general permit application. Please find attached.

Jaimee Goodman
Event Operations Manager

National Brain Tumor Society
55 Chapel Street, Suite 200



Leading through research and support

February 5, 2014

Town of Acton
427 Main Street
Acton, MA 01720

To Whom It May Concern,

The National Brain Tumor Society is holding their 20th annual Boston Brain Tumor Ride on Sunday, May 18, 2014. Our non-profit, charity ride requests permission to travel on a portion of the streets of the Town of Acton on that day. The event will consist of a 10-mile ride, a 25-mile ride, 40-mile ride, and a 62-mile ride starting at 200 West Street in Waltham. The 62-Mile riders will start at 8:00am, the 40-Mile riders will depart at 8:15am, the 25-mile riders will depart at 8:30am and the 10-Mile riders will start at 8:45am.

For this event, all departing riders will exit from 200 West Street, turning Right onto West Street and then Left on to Winter Street heading towards Old County Road. All riders returning to the finish at 200 West Street will travel from Rt. 117 onto Lexington Street to the finish at 200 West Street.

I have spoken with Detective Stackhouse regarding traffic control for the event and we will speak further after approval by the town. Attached are the map and turn-by-turn directions for the 10-mile and 25-mile ride. I am also including only turn-by-turn directions for the new 40-mile and 62-mile rides. I will send the full route maps for the 40-mile and 62-mile when they are completed. We will only be riding on the streets of Acton for the 40-mile and 62-mile rides.

We will also have full communication support from the Boston Area Amateur Radio Club. Last year there were approximately 1500 riders in total.

Thank you very much for your consideration of this request and we look forward to working with you again this year. I have the completed application and will e-mail it this week.

If you have any questions, please feel free to contact me at jgoodman@braintumor.org or my direct line is 617-393-2800.

Sincerely,
Jaimee Goodman
Events Operations Manager, National Brain Tumor Society

cc: Detective John Stackhouse, Acton Police Department

Christine Joyce

From: Jonathan Stackhouse
Sent: Thursday, February 06, 2014 1:41 PM
To: Christine Joyce
Cc: Frank Widmayer; Fay Williams
Subject: RE: Boston Brain Tumor Bike Ride- Sunday, May 18, 2014

I have no issues with their plans as this has been an annual event for them.
(3) Detail Officers w/ cruisers at the following locations:

Great Rd/Strawberry Hill Rd
Great Rd/ Concord Rd
Great Rd/ Pope Rd.

Jamie Goodman will be in touch with Fay regarding payment for the detail officers and cruisers.

Regards,
Jon Stackhouse
Detective #93
Acton Police Dept.
371 Main St.
Acton MA 01720
(978) 929-7544
jstackhouse@acton-ma.gov



From: Christine Joyce
Sent: Thursday, February 06, 2014 1:31 PM
To: Jonathan Stackhouse
Cc: Frank Widmayer
Subject: FW: Boston Brain Tumor Bike Ride- Sunday, May 18, 2014

John, Please work with these people and send you recommendations. Christine

From: Jaimee Goodman [<mailto:jgoodman@braintumor.org>]
Sent: Thursday, February 06, 2014 1:17 PM
To: Manager Department
Cc: Jonathan Stackhouse
Subject: Boston Brain Tumor Bike Ride- Sunday, May 18, 2014

Hi,
Please find attached our letter requesting permission to ride on some of the streets of Acton for our annual bike ride fundraiser. I am also including the four routes that we will be using.

I spoke with Detective Stackhouse about a police detail at certain intersections and am including him in this email.

Please let me know if you have any questions.

Thank you for considering.

All the best,
Jaimee

Jaimee Goodman
Event Operations Manager

National Brain Tumor Society
55 Chapel Street, Suite 200
Newton, MA 02458
t. 617 393 2800 f. 617 924 9998
jgoodman@braintumor.org

www.braintumor.org

Visit www.braintumor.org and check out our new look and great tools!



Christine Joyce

From: Jonathan Stackhouse
Sent: Tuesday, February 11, 2014 3:58 PM
To: Frank Widmayer; Christine Joyce; 'Catherine Rucci'; Board of Selectmen
Cc: Manager Department
Subject: RE: South Acton MBTA Train Station Rest Stop for Charity Bike Ride

I have spoken with Catherine and advised her I do not have an issue with this due to it being on a Sunday. The plan is to utilize a small pop up tent as a water stop for the riders in the first section of the parking lot on Sunday June 8th. I did ask her to check back with me in May to check on the construction progress down there.

Regards,
Jon Stackhouse
Detective #93
Acton Police Dept.
371 Main St.
Acton MA 01720
(978) 929-7544
jstackhouse@acton-ma.gov



From: Frank Widmayer
Sent: Friday, February 07, 2014 2:00 PM
To: Christine Joyce; 'Catherine Rucci'; Board of Selectmen
Cc: Manager Department; Jonathan Stackhouse
Subject: RE: South Acton MBTA Train Station Rest Stop for Charity Bike Ride

Catherine, Officer Stackhouse will be in touch with you or you can call him.

Frank J. Widmayer III
Chief of Police
978-263-2911

From: Christine Joyce
Sent: Friday, February 07, 2014 12:04 PM
To: 'Catherine Rucci'; Board of Selectmen
Cc: Frank Widmayer; Manager Department
Subject: RE: South Acton MBTA Train Station Rest Stop for Charity Bike Ride
Importance: High

Catherine, The Board of Selectmen does not handle the part of the process. First thing you need to do is get in touch with the Police Dept. to have their input into your request. Once we hear back from them, we will put it on the Board's Agenda for Approval. You may not know, but the commuter lot is currently being reconstructed and may not serve your purpose. Check with the Police to see if they have a problem with this.

So, I will await for the results of your meeting with the Police, Officer Stackhouse I believe or Det. Prehl.

From: catherinerucci@gmail.com [<mailto:catherinerucci@gmail.com>] **On Behalf Of** Catherine Rucci
Sent: Friday, February 07, 2014 11:56 AM
To: Board of Selectmen
Subject: South Acton MBTA Train Station Rest Stop for Charity Bike Ride

Dear Acton Board of Selectmen,

CYCLE Kids, a Cambridge-based 501c3, is hosting the fourth annual CYCLE Kids Breakaway fundraiser on Sunday June 8th. The ride starts and ends at the deCordova Sculpture Park and Museum in Lincoln, MA and passes through Acton on its return. We would like to locate a rest stop for the ride at the main commuter parking lot at the South Acton MBTA train station.

We are asking your permission to use this location since, of all possible locations in the South Acton area, it

- provides safe access for riders headed southeast on Central Street
- no disruption to traffic as the riders will turn right into the lot and then wait for safe passage as they return to the ride without the need for a police detail
- is little utilized on Sundays.

Our inclination would be to set up the rest stop on the grass divider between the drive and parking, servicing riders from the parking side, but would accept your advice or direction on other positioning. The rest stop will include a tent, a table with water and snacks for the riders, and a porta potty designated for participating riders only. The rest stop will be run by volunteers from Cycle Kids. We will clean up the site and leave zero residual impact within two hours of the event's conclusion. CYCLE Kids, Inc. is fully insured and all ride participants will have waived any liability that anyone attached to this event may have.

I would value speaking with the appropriate person in Acton about necessary permissions and procedures as soon as possible. You can reach me at the CYCLE Kids office at [617-661-0908](tel:617-661-0908) or email me with possible times and contact information. Our Ride Director is also available if you need more detail about the route, the riders, and other procedures that we will be following.

For your context, Cambridge-based CYCLE Kids fights childhood obesity with a school-based program which integrates riding bicycles in physical education classes with nutrition education, literacy, and mentoring. Founded in 2004, the CYCLE Kids program has recently expanded beyond metro Boston to NYC, Texas, and Georgia, and serves 2,000 kids annually. For more information, visit www.cyclekids.org.

Thank you so much, please let me know if you have any further questions!

Best,

Catherine

--

Catherine Rucci
Special Events & Grant Manager

CYCLE Kids, Inc.
5 JFK Street
Cambridge, MA 02138

o: 617.661.0908
www.cyclekids.org

The vital, simple, and captivating skill of riding a bike changes lives.

The CYCLE Kids program integrates bike riding skills and safety education with literacy, nutrition education, and mentoring; instilling in children positive, safe, and active lifelong habits.