

**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE**

DATE: January 23, 2004

TO: Board of Selectmen

FROM: Don P. Johnson

SUBJECT: Conservation Commission Vacancy

There is an existing vacancy on the Conservation Commission that has not been filled. Chairman Foster has asked that this subject be placed on the Agenda for Board consideration. There are several Associate members of the Commission who might be moved up to fill this vacancy; however, since some time has lapsed since these individuals were appointed, the Board may wish to interview again. The Chairman wishes to explore this subject with the Board on Monday and determine the Board's preference in this regard.

