



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9628
Fax (978) 264-9630

Engineering Department

INTERDEPARTMENTAL COMMUNICATION

To: Board of Appeals

Date: March 18, 2014

From: Engineering Department

Subject: Comprehensive Permit #13-06

**6 Post Office Square
Map E-4 Parcel 59-1**

The engineering department has received a request for our department to address the Board of Appeals from Louis Levince, Esq dated March 5th and March 18th, 2014 on behalf of the applicant for the comprehensive permit. Our office has not seen any new plans since the previous plans dated October 22, 2012 with a revision date of January 16, 2014.

In speaking with the engineer for the project, the applicant has addressed the comments of our last memo dated January 29, 2014. The following comments have been addressed to our department's satisfaction:

Drainage

1. As stated in our previous memo, the applicant agrees that the runoff from the lot is increased towards Post Office Square in the post-development condition from existing conditions for all storm events. The applicant has made the argument that they own the drainage system on Post Office Square and are allowed to increase the runoff.

We had deferred decision of this to the Board of Appeals. It is our opinion that since the abutters have been notified of the project and since they are also co-owners of the drainage system, they've theoretically been made aware of the increased drainage towards their system and has had an opportunity to object. We don't foresee a problem with the Board of Appeals approving the drainage design as part of this comprehensive permit.

Miscellaneous

2. Since our last memo was issued, the Planning Department has determined that the responsibility of approving new street names resides with the Planning Board as opposed to any other permit granting authority. As such, the name "Danielle Circle" will need to be approved by the Planning Board at an upcoming hearing.

We assigned street addresses to the units in our previous memo:

Unit #	Street #	Parcel ID (Map/Lot)
Unit #1	2	E4 / 59-1-1

Unit #2	6	E4 / 59-1-2
Unit #3	8	E4 / 59-1-3
Unit #4	10	E4 / 59-1-4
Unit #5	12	E4 / 59-1-5
Unit #6	16	E4 / 59-1-6
Unit #7	18	E4 / 59-1-7
"Parcel A"	20	E4 / 59-1-8
Unit #8	9	E4 / 59-1-9
Unit #9	7	E4 / 59-1-10
Unit #10	5	E4 / 59-1-11
Unit #11	3	E4 / 59-1-12
Unit #12	1	E4 / 59-1-13

The Fire Department has approved the street name "Danielle Circle". We will coordinate with the Police and Fire Departments to approve the street numbers before building permits are issued.