



**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts 01720  
Telephone (978) 929-6631  
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**Planning Department**

**Date:** *March 24, 2014*

**To:** Assessors  
Conservation Commission  
Fire Department  
Municipal Properties  
Sidewalk Committee  
Building Commissioner  
Engineering Administrator  
Health Department  
Water District  
Police Department, fyi

**From:** Kristen Guichard, Assistant Town Planner

**Subject:** Roosevelt Drive Definitive Subdivision Application (Residential Compound)

Attached is an application for Roosevelt Drive Residential Compound (366 Pope Road).  
General information about the address is as follows:

Location: 17 Washington Drive  
Applicant: Guido and Helen Gaglino  
Address: 17 Washington Drive  
Acton, MA 01720  
Owner's: Guido and Helen Gaglino  
Engineer: Goldsmith, Prest & Ringwall, Inc (GPR).  
Units: 3 (1 existing, 2 new)  
Street Name: Roosevelt Drive  
Street Length: +/- 427 ft. (Residential Compound)  
Map: E-3  
Parcels: 88 & 88-1  
Zoning: R-2  
Decision Date: June 16, 2014

Please review the enclosed application and send your comments to the Planning Department no later than April 21, 2014. The public hearing is scheduled for May 6, 2014 at 7:45 PM.

If you have any questions, please call the Planning Department at 978-929-6631

Review Comments: *Applications will need to be submitted for septic system install  
Septic plans will need to be reviewed or re-reviewed if plan previously submitted  
No paving allowed over any system not designed to handle the load.*

Signature: *Kristen Guichard* Date: *3/25/14*

*Please provide certification for well abandonment.*