



April 16, 2014

To: Acton Board of Selectmen; Steve Ledoux

From: Bettina Abe, Natural Resources Dept.

Re: ADA Coordinator Designation for 2014-2021 Open Space and Recreation Plan

Acton does not currently have an officially designated ADA Coordinator.

Designation of an ADA Coordinator is required for the State required update of the Town of Acton Open Space and Recreation Plan.

The purpose of the ADA Coordinator is to ensure civil and human rights of disabled citizens in the community by providing architectural and communication accessibility of public buildings and by ensuring the equal opportunity hiring and inclusion of them in local job offerings and programs.



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**Office of the Board of Selectmen**

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April 28, 2014

Re: Designation of ADA Coordinator

To Whom It May Concern:

This letter shall serve as notice that Acton Town Manager Steven Ledoux has been duly designated and appointed as the Town ADA Coordinator for the purpose of compliance with the Americans with Disabilities Act.

Please feel free to contact this office with any questions.

Sincerely,

Chairperson  
Acton Board of Selectmen