

April 17, 2014

Dear Colleagues:

We are writing to respectfully seek your assistance. MassDOT is building an interactive map to help transportation planners identify locations where public meetings can be held that are accessible to people with disabilities.

Through the Massachusetts Secretary of State's office, MassDOT has obtained a list of places used for voting across the cities and towns in Massachusetts. We acknowledge that some locations may only be temporarily usable for voting, but not for public meetings. However, there are many public buildings on the Secretary of State's list that are usable for public meeting purposes.

We are reaching out to Disability Commissions and Independent Living Centers, along with Metropolitan Planning Organizations across the Commonwealth, asking if each of you could help us confirm, if possible, which sites listed for your city or town are reasonably viewed as accessible to hold public meetings. For this project *we ask only that your organization review the list of locations in your area and make a notation in the column next to the locations name to indicate whether it is "known or considered to be accessible for public meetings," and that you send the list with your edits to MassDOT's Title VI Specialist Greg Sobczynski by email to Gregory.Sobczynski@state.ma.us, or via phone 857-368-8750 or TTY 857-266-0603.*

Please note that we are not asking that you conduct any kind of survey, assessment or detailed analysis of the accessibility of any location in your area. When MassDOT conducts meetings in the future, their protocol includes an accessibility checklist to ensure detailed accessibility considerations are met in preparing for

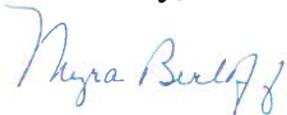
meetings. Instead, your knowledge of the locations where accessible meetings are held in your community would serve as a starting point for MassDOT.

We are also asking that you provide MassDOT with locations that are used for public meetings but are not on the Secretary of State's list. Please provide the name of the location, the address and any contact information for the location.

We are trying to get input from the disability community to help us identify the best places to hold meetings in your area, while at the same time not overburdening any one group or individual in this effort. Our goal is to make sure all members of the public are welcomed to public meetings on transportation initiatives.

We very much appreciate your help and would like to receive responses within the next 30 days. It will help ensure that the tool we envisioned is up and running as soon as possible. Thank you in advance for your consideration of this request. We look forward to your response.

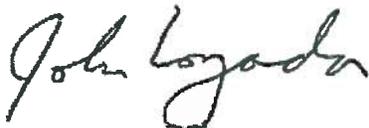
Sincerely,



Myra Berloff
Director
MOD



David Anderson
Deputy Chief Engineer
MassDOT



Manager of Federal Programs
MassDOT