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**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE**

DATE: February 6, 2004

TO: Board of Selectmen

FROM: Don P. Johnson

SUBJECT: Annual Town Meeting Dates

Chairman Foster has asked for a further discussion of the Board's intention with respect to the Annual Town Meeting dates. He will recommend that the Board consider opening the meeting on April 5, as per the Town Charter, but then move immediately (before conducting any business) to continue the meeting to Wednesday, April 7. He would further propose that continued sessions after April 7 be scheduled for Thursday, April 8, Monday, April 12, Tuesday, April 13, etc.

The Chairman asks that Board members be prepared to consider these, or alternate dates, at the Board's February 9 meeting.



Christine Joyce

From: Don Johnson
Sent: Wednesday, January 28, 2004 8:54 PM
To: Christine Joyce
Cc: John Murray
Subject: FW: Town Meeting date?

Chris:
Please put this on the 2/9 agenda.

-----Original Message-----

From: Trey Shupert
Sent: Tuesday, January 27, 2004 10:16 PM
To: Bob Johnson; Board of Selectmen
Subject: RE: Town Meeting date?

With the Chairman's approval, we should put this on our next meeting's agenda. I do not want to generate discussion on this via email but want to inform the rest of the board that I am supportive of opening the meeting on the 5th and continuing it to the 7th with the intent of holding the meeting on Wednesday and Thursday 4/7 and 4/8 and (if necessary) continuing it to 12th and 13th. Whatever we decide, we need to get the word out soon...

Regards,
Trey

----- Original Message -----

From: Bob Johnson
To: Board of Selectmen
Sent: 1/27/2004 6:46:50 PM
Subject: Town Meeting date?

Planning board thinks Town Meeting is April 6. My understanding was that it will legally open on April 5 to be adjourned to April 12, although the original plan was to adjourn one night until the 6th. Whichever it is, we should get the word out as people are arranging their calendars now. Is the 12th the real start?

Bob