

**ARTICLE AN**  
(Majority vote)

**BUDGET TRANSFER**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$25,000, which is being held as insurance reimbursement for mold mitigation at the Gates School during fiscal year 2004.

**SUMMARY**

This article is routinely placed on the Warrant to allow Town Meeting to transfer funds and supplement monies, if necessary, to cover needed expenses in the current fiscal year.

Direct inquiries to: John Murray, Assistant Town Manager – (978) 264-9612  
Selectman assigned: – E-mail: bos@town.acton.ma.us

**Board of Selectmen:**  
**Finance Committee:**

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**ARTICLE AO**  
(Majority vote)

**TOWN OPERATING BUDGET**

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to defray the necessary expenses of the departments, offices and boards of the Town, exclusive of the school budgets, or take any other action relative thereto.

**SUMMARY**

This article requests funds for the Fiscal Year 2005 (July 1, 2004-June 30, 2005) Municipal Operating Budget. The Municipal Budget also includes certain school costs. These are primarily the costs of debt service requirements; property, liability and contents insurance on school buildings; pension costs and Workers' Compensation Insurance for school employees, other than teachers and Regional school employees. The standard motion for the Municipal Budget appropriation under this article typically includes the transfer of monies such as Cemetery Trust Funds and Wetland Filing Fees. Budget detail provided in the Municipal Budget Supplement is available at the Memorial Library, West Acton Citizens' Library, Police Station, Town Hall and at the Polling Places on March 30, 2004. Copies will also be available at Town Meeting.

Direct inquiries to: Don P. Johnson, Town Manager – (978) 264-9612  
Selectman assigned: – E-mail: [bos@town.acton.ma.us](mailto:bos@town.acton.ma.us)

**Board of Selectmen:**  
**Finance Committee:**

ARTICLE AP  
(Majority Vote)

NEW PERSONNEL

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for new departmental employees as listed below:

A. Public Safety Dispatchers	\$ 151,400
B. Maintenance Person	\$ 20,000
C. Finance Clerk	\$ 56,000
<b>Total</b>	<b>\$ 227,400</b>

, or take any other action relative thereto.

SUMMARIES

**A Public Safety Dispatchers:**

**B. Maintenance Person:** This article will provide funds to hire a full time Building Maintenance Worker in the Municipal Properties Department, beginning in January 2005, when the new Public Safety Building is scheduled for occupancy. The amount requested will fund the position for the second half of fiscal 2005; in future years the full annual cost (including benefits) of \$40,000 will be carried in the Municipal Properties operating budget.

For many years, the Municipal Properties Department employed four building maintenance workers. Due to budget constraints, one worker was laid off at the beginning of fiscal year 2004. This has caused a decline in the condition of the facilities. This situation will become intolerable when the new 25,000 square foot Public Safety Facility comes on line in 2005 to replace the existing 4500 square foot Police Station.

**C. Finance Clerk:**

Currently, the Assistant Town Accountant is handling all payroll functions, along with multiple other responsibilities and work loads. The role and responsibility of the Assistant Town Accountant should be much broader and more useful than it currently is. This is not a safe or efficient way to operate. We're concerned about the multiple work loads in this Department and the risk of significant, negative consequences if we have difficulties in our payroll area. A dedicated, focused, full-time Payroll Clerk, brought into service just as quickly as possible, will be able to assist in, and then take over, the Town payroll. This will allow for increased personnel work efficiency in the Accounting department which is suffering from overwork and under staffing. This will also allow us to have backup in our most critical processing function, which is payroll.

Direct inquiries to:  
Selectman assigned:

**Selectmen:**  
**Finance Committee:**

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**ARTICLE AQ**  
(Majority vote)

**NESWC ENTERPRISE BUDGET**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$4,615,844., or any other sum, for the purpose of solid waste disposal in accordance with Massachusetts General Laws, Chapter 44, Section 53F½, Enterprise Fund Law, or take any other action relative thereto.

**SUMMARY**

This article requests funding for the Town's solid waste disposal and recycling operation. This year's request covers day-to-day operations and funds the replacement of needed pieces of equipment and approximately \$100,000 to fund the study of future solid waste disposal options . The Citizens of Acton fund approximately \$375,000 from fees) of the cost of operations. \$4,240,844 (92%) of the request appropriation is funded by non-citizen fees and fund balance. Fees will be deposited in a separate account and may be expended to pay part or all of the anticipated costs of solid waste disposal. If income in any year is in excess of expenses, the excess shall be deposited in a separate fund and used for capital expenditures of the enterprise fund or to reduce user fees. It is anticipated that the fund balance will be consumed by future increases in dumping fees to be incurred between now and the end of the NESWC Contract in September 2005. Fund status is noted below (for Budget detail see Municipal Supplement).

Fund Balance 6/30/03	Budgeted Revenue FY04	Budgeted Expense FY04	Est. Fund Balance 6/30/04	Budgeted Revenue FY05	Budgeted Expense FY05	Est. Fund Balance 6/30/05
\$3,280,835	\$3,691,000	\$4,091,013	\$2,880,822	2,625,000---	\$4,615,844	\$899,978

Direct inquiries to: John Murray, Assistant Town Manager – (978) 264-9612  
Selectman assigned: – E-mail: bos@town.acton.ma.us

**Board of Selectmen:**  
**Finance Committee:**

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**ARTICLE AR**  
(Majority vote)

**ACTON-PUBLIC SCHOOL ASSESSMENT**

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money, to defray the necessary expenses of the Acton School District, or take any other action relative thereto.

**SUMMARY**

This article requests funds for Fiscal Year 2005 (July 1, 2004-June 30, 2005) for the Acton-Boxborough Regional School District Assessment.

Direct inquiries to: William Ryan, Superintendent of Schools – (978) 264-4700

Selectman assigned: – E-mail: [bos@town.acton.ma.us](mailto:bos@town.acton.ma.us)

**Board of Selectmen:**

**Finance Committee:**

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ARTICLE AS      **ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT ASSESSMENT**  
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money, to defray the necessary expenses of the Acton-Boxborough Regional School District, or take any other action relative thereto.

**SUMMARY**

This article requests funds for Fiscal Year 2005 (July 1, 2004-June 30, 2005) for the Acton-Boxborough Regional School District Assessment.

Direct inquiries to: William Ryan, Superintendent of Schools – (978) 264-4700  
Selectman assigned: – E-mail: [bos@town.acton.ma.us](mailto:bos@town.acton.ma.us)

**Board of Selectmen:**  
**Finance Committee:**

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ARTICLE AT  
(Majority vote)

MINUTEMAN REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to defray the necessary expenses of the Minuteman Regional Vocational Technical School District, or take any other action relative thereto.

**SUMMARY**

This article requests funds for Fiscal Year 2005 (July 1, 2004-June 30, 2005) for the Minuteman Regional Vocational Technical School District Assessment. This assessment, or "bill", voted by the Minuteman School Committee, is governed by the terms of the Minuteman School District Agreement.

Direct inquiries to: Ron Fitzgerald, Superintendent – (781) 861-6500  
Selectman assigned: – E-mail: bos@town.acton.ma.us

**Board of Selectmen:**  
**Finance Committee:**

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**ARTICLE AU \***  
(Two-thirds vote)

**STREET ACCEPTANCE**

To see if the Town will accept as public ways the following streets or any portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets and associated parcels of land by eminent domain or otherwise, including easements for drainage, utility, sidewalk or other purposes as shown on said plans or described in the Order of Layout;

**In the BELLOWS FARM SUBDIVISION**

**DAVIS ROAD** – a loop road, from the previous limit of acceptance at Station 23 + 00 (1300 feet from Great Road) a distance of 6047 feet, more or less, in a generally easterly, southerly, westerly, then northerly direction to the southerly sideline of Davis Road, this being the entire road. Subject to further review.

**BRIAR HILL ROAD** – from the easterly sideline of Davis Road a distance of 1259 feet, more or less, in a generally easterly direction to the easterly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

**BELLOWS FARM ROAD** – from the easterly sideline of Davis Road a distance of 1640 feet, more or less, in a generally northerly direction to the southerly sideline of Briar Hill Road, this being the entire road.

or take any other action relative thereto.

**SUMMARY**

This article is to accept streets as town ways that have been built to Planning Board standards. In order to create a new street, a developer must first obtain approval of a definitive subdivision plan from the Planning Board. The land developer's contractor then constructs the street according to this plan and the rules and regulations of the Planning Board. The Engineering Department inspects the street during construction to insure compliance with these standards. Upon completion of the street, the developer petitions the Board of Selectmen to start the legal process that will lead to acceptance of the street as a town way. Prior to town meeting, the Selectmen hold a public hearing and adopt an "Order of Layout" containing a legal description of the street. Following town meeting, the Selectmen obtain title to the street by deed or eminent domain. Such streets are built and donated to the Town at no cost; however, the Town will assume future maintenance costs as with any town way. The subdivision process is contained in Massachusetts General Law, Chapter 41, and the layout of town ways is in Chapter 82. Davis Road, Briar Hill Road and Bellows Farm Road have followed this process, and are now ready for acceptance.

Direct inquiries to: David F. Abbt, Engineering Administrator – (978) 264-9628  
Selectman assigned: – E-mail: bos@town.acton.ma.us

**Board of Selectmen:**  
**Finance Committee:**

2/6/2004  
7:34 PM

**ARTICLE AV\***

(2/3 Vote)

**STREET ACCEPTANCE**

To see if the Town will accept as public ways the following streets or any portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets and associated parcels of land by eminent domain or otherwise, including easements for drainage, utility, sidewalk or other purposes as shown on said plans or described in the Order of Layout;

In the MAPLE CREEK FARM SUBDIVISION

WOODFIELD ROAD – from the southerly sideline of Summer Street a distance of 994 feet, more or less, in a generally southerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

SHADY LANE – from the westerly sideline of Woodfield Road a distance of 594 feet, more or less, in a generally westerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

or take any other action relative thereto.

**SUMMARY**

This article is to accept streets as town ways that have been built to Planning Board standards. In order to create a new street, a developer must first obtain approval of a definitive subdivision plan from the Planning Board. The land developer's contractor then constructs the street according to this plan and the rules and regulations of the Planning Board. The Engineering Department inspects the street during construction to insure compliance with these standards. Upon completion of the street, the developer petitions the Board of Selectmen to start the legal process that will lead to acceptance of the street as a town way. Prior to town meeting, the Selectmen hold a public hearing and adopt an "Order of Layout" containing a legal description of the street. Following town meeting, the Selectmen obtain title to the street by deed or eminent domain. Such streets are built and donated to the Town at no cost; however, the Town will assume future maintenance costs as with any town way. The subdivision process is contained in Massachusetts General Law, Chapter 41, and the layout of town ways is in Chapter 82. Woodfield Road and Shady Lane have followed this process, and are now ready for acceptance.

Direct inquiries to: David F. Abbt, Engineering Administrator, 978-264-9628  
Selectman assigned:

**Board of Selectmen:  
Finance Committee**

2/6/2004  
7:34 PM

**ARTICLE AW\*  
ACCEPTANCE**

**STREET**

(2/3 Vote)

To see if the Town will accept as public ways the following streets or any portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets and associated parcels of land by eminent domain or otherwise, including easements for drainage, utility, sidewalk or other purposes as shown on said plans or described in the Order of Layout;

In the NORTH ACTON WOODS SUBDIVISION

ALEXANDRA WAY – from the northeasterly sideline of Harris Street a distance of 1495 feet, more or less, in a generally northerly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

REEVE STREET – from the easterly sideline of Alexandra Way a distance of 574 feet, more or less, in a generally easterly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac and Parcel A (a 40-foot wide street right-of-way containing 8,584 square feet), this being the entire road.

or take any other action relative thereto.

**SUMMARY**

This article is to accept streets as town ways that have been built to Planning Board standards. In order to create a new street, a developer must first obtain approval of a definitive subdivision plan from the Planning Board. The land developer's contractor then constructs the street according to this plan and the rules and regulations of the Planning Board. The Engineering Department inspects the street during construction to insure compliance with these standards. Upon completion of the street, the developer petitions the Board of Selectmen to start the legal process that will lead to acceptance of the street as a town way. Prior to town meeting, the Selectmen hold a public hearing and adopt an "Order of Layout" containing a legal description of the street. Following town meeting, the Selectmen obtain title to the street by deed or eminent domain. Such streets are built and donated to the Town at no cost; however, the Town will assume future maintenance costs as with any town way. The subdivision process is contained in Massachusetts General Law, Chapter 41, and the layout of town ways is in Chapter 82. Alexandra Way and Reeve Street have followed this process, and are now ready for acceptance. Parcel A will provide for a future street connection from Reeve Street to land now or formerly of the Four Seasons Tennis Club, Inc. on Granite Road.

Direct inquiries to: David F. Abbt, Engineering Administrator, 978-264-9628  
Selectman assigned:

**Board of Selectmen:**  
**Finance Committee:**

2/6/2004  
7:34 PM

ARTICLE AX\* \_\_  
STREET

ACCEPTANCE OF LAND GIFT – 190 ARLINGTON

(Majority Vote)

To see if the Town will vote to accept as a gift from Michael J. Coppolino and Paul Bevilacqua a parcel of vacant land located at 190 Arlington Street and shown as Parcel 3A-2 – 36,849 Square Feet on a plan entitled “Plan of Land in Acton, Massachusetts (Middlesex County), For: Michael J. Coppolino, dated May 28, 2002, and recorded at the Middlesex South District Registry of Deeds, Cambridge, MA as Plan 678 of 2002, said parcel is also shown on Map F-3A of the Town Atlas as Parcel 22-2, for general municipal purposes, or take any other action relative thereto.

**SUMMARY**

This is a parcel of land adjacent to Fort Pond Brook and is substantially Wetland and Flood Plain Zone. In addition, it exhibits important wildlife habitat characteristics located at the confluence of Fort Pond Brook and Grassy Pond Brook. This is a parcel of open space worthy of protection.

Direct inquiries to: Tom Tidman, Director of Natural Resources, 978-264-9631  
Selectman assigned:

**Selectmen:**

**Finance Committee:**

ARTICLE AY\* \_  
NORTH

(Majority Vote)

ACCEPTANCE OF LAND GIFT –

ACTON WOODS SUBDIVISION

To see if the Town will vote to accept as a gift from North Acton Woods Limited Partnership two parcels of vacant land on Alexandra Way and Reeve Street shown as Open Space Parcels A-1(14.12 acres) and C (6.62 acres), both as shown on plans recorded in the Middlesex South District Registry of Deeds (Plan No.'s 314 of 1999 and 605 of 2001), and on Map C-5 of the Town Atlas as Parcel 24, and Parcel 45, respectively, for purposes of conservation, historic preservation and education, outdoor education, recreation, park purposes, agriculture, horticulture, forestry or open space, or take any other action relative thereto.

**SUMMARY**

The two open space parcels are being donated to the Town pursuant to Planning Board Decision 98-17 for the North Acton Woods Definitive Subdivision and Planned Conservation Residential Community under Section 9 of the Acton Zoning Bylaw. Open Space Parcel A-1 provides access to and abuts other land of the Town. Both parcels are associated with the recent subdivision known as North Acton Woods located on Harris Street in North Acton.

Direct Inquiries to: Roland Bartl, Town Planner 264-9636  
Selectman assigned:

**Selectmen:**

**Finance Committee:**

2/6/2004  
7:34 PM

ARTICLE AZ\*  
(Majority Vote)

SQUIRREL HILL ROAD DRAINAGE EASEMENT

To see if the Town will vote to accept as a gift from Parmley Corp., and the Trustees of The Welton Realty Trust, proposed drainage easements partially twenty (20) feet wide and partially of variable width, on lots 114, 115, and 116, said lots are numbered 33, 35, and 37 Squirrel Hill Road, as shown on a plan entitled "Easement Plan, Squirrel Hill Road, Acton, Massachusetts, Prepared for Sweeney & Sons and dated December 2003, to be recorded at the Middlesex South District Registry of Deeds; and to abandon the Town's right, title and interest to the existing twenty (20) foot wide drainage easements on said lots taken by Eminent Domain on June 24, 1975, by an Order of Taking recorded at said Registry in Book 12831 Page 574, or take any other action relative thereto.

**SUMMARY**

An affirmative vote on this article will abandon an existing drainage easement on the west side of Lot 115 (35 Squirrel Hill Road) and create a new drainage easement on the east side of Lot 115. Two existing drain outfalls will be combined into one, and improved pollution control devices will be retrofitted to the existing drainage system in Squirrel Hill Road. The existing drainage easement at the rear of Lots 114, 115, and 116 will be enlarged to encompass the entire area traversed by the existing intermittent stream in this area. All legal and construction costs will be the responsibility of Sweeney & Sons. Plans of the proposed work are available for viewing at the Acton Engineering Department.

Direct Inquires to: David F. Abbt, Engineering Administrator 978-264-9628  
Selectmen assigned:

**Selectmen:**  
**Finance Committee:**

2/6/2004  
7:34 PM