

Appendix B
TOWN OF ACTON
APPLICATION FOR SITE PLAN SPECIAL PERMIT

For Continuation of existing office use
Under Zoning Bylaw Section Section 8.3.1 Non-conforming Structures

Refer to the "Rules and Regulations for Site Plan Special Permits" available from the Building Department or the Planning Department for details on the information and fees required for this application. Contact the Planning Department at 978-929-6631 or Building Department at 978-929-6633 with any questions concerning the Rules. Incomplete applications may be denied.

Please type or print your application.

1. Location and Street Address of Site 37 Knox Trail, Acton, MA

2. Applicant's Name Concord Public Schools
Address 120 Meriam Road, Concord, MA 01742
Telephone 978-318-1500 Email John Flaherty jflaherty@colonial.net

3. Record Owner's Name KT Realty Trust, Brian Li, Trustee
Address 321 Church Street, Northborough, MA
Telephone _____ Email _____

4. Town Atlas Map(s)/Parcel Number(s) J4-6

5. Zoning District (s) of Parcel(s) Technology District (TD)

If any site plans have been filed previously for this site give file numbers: **#0235 Aug 24, 1983**
#0240 Dec 21, 1983

The undersigned hereby apply to the Board of Selectmen for a public hearing and a site plan special permit under Section 10.4 of the Zoning Bylaw approving the attached site plan.

The undersigned hereby certify that the information on this application and plans submitted herewith is correct, and that all applicable provisions of Statutes, Regulations, and Bylaws will be complied with. The above is subscribed to and executed by the undersigned under the penalties of perjury in accordance with Section 1-A of Chapter 268, General Laws of the Commonwealth of Massachusetts.

Date Signature of Petitioner(s) Signature of Petitioner(s)

RECORD OWNER'S KNOWLEDGE AND CONSENT

I hereby assert that I have knowledge of and give my consent to the application presented above.

Date Signature of Record Owner(s) Signature of Record Owner(s)

Appendix C
ACTON BOARD OF SELECTMEN
NOTICE OF PUBLIC HEARING

In accordance with the provisions of Massachusetts General Laws, Chapter 40 A, Section 9, the Acton Board of Selectmen will hold a public hearing on the petition of:

for a SITE PLAN SPECIAL PERMIT on a parcel located at: 37 KNOX TRAIL, ACTON MA

on _____ at _____ P.M.,

at the Town Hall, 472 Main Street, Acton, Massachusetts.

Such permits may be granted by the Board of Selectmen under Massachusetts General Law, Chapter 40A and the Acton Zoning Bylaw in accordance with the "Rules and Regulations for Site Plan Special Permits" all of which are available for review or purchase at the offices of the Board of Selectmen, the Planning Department, Building Department and the Town Clerk. A copy of the application is also available for review at these offices in Town Hall between 8:00 a.m. and 5:00 p.m., Monday through Friday.

The applicant or his/her representative will be at the hearing to present the reason(s) why the permit should be granted.

When the applicant or his/her representative has concluded their presentation, the Chairman of the Board will allow the Board members to speak to the matter under consideration or to raise questions and concerns. Subsequently, the Chairman will give the public the same opportunity to speak to the matter under consideration or to raise questions and concerns.

The Chairman will not allow any member of the public to interrupt anyone else while they are speaking. Each person wishing to speak at the hearing should be as brief as possible and should wait his/her turn. Each person speaking should avoid repeating the comments of those who preceded them. Each person speaking should state their name and address before they make their statement or ask questions.

Any party may appear in person, by agent, or by attorney at any hearing.

When all of the facts have been presented and all persons wishing to speak on the petition have been heard, the Chairman will close the hearing. In no case will the Board allow new evidence to be admitted after the close of the public hearing unless this evidence was requested by the Board prior to the close of the public hearing.