



**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts 01720  
Telephone (978) 929-6631  
Fax (978) 929-6340  
planning@acton-ma.gov

**Planning Department**

---

**INTERDEPARTMENTAL COMMUNICATION**

**To: Town Manager's Office**

**Date: July 15, 2014**

**From: Kim Gorman, Secretary for Planning**

**Subject: Gift Acceptance**

A handwritten signature in black ink, appearing to be "KG", is written over the "From" and "Subject" lines.

---

The Planning Department has received a check in the amount of \$4,000.00 for the Community Housing – Program Fund in lieu of the Robbins Brook Housing Element construction, as stated in the Board of Selectmen Site Plan Special Permit as a condition to supply the Town with a check of \$2,000.00 per unit, to go toward the affordable housing within Town.

Please bring this matter to the Board of Selectmen for consideration.

Thank you.