

**Lisa Tomyl**

---

**From:** Steve Ledoux  
**Sent:** Tuesday, September 30, 2014 2:28 PM  
**To:** Lisa Tomyl  
**Subject:** Fwd: Minuteman Bldg Comm - FinComm/Acton rep

Sent from my iPad, please excuse any brevity or typos

Begin forwarded message:

**From:** Mike Gowing <[mikeg.acton@gmail.com](mailto:mikeg.acton@gmail.com)>  
**Date:** September 30, 2014 at 2:27:36 PM EDT  
**To:** Steve Ledoux <[sledoux@acton-ma.gov](mailto:sledoux@acton-ma.gov)>  
**Subject:** Fwd: Minuteman Bldg Comm - FinComm/Acton rep

It came from Janet (as liaison).

----- Forwarded message -----

**From:** Janet K Adachi <[jkajeg@msn.com](mailto:jkajeg@msn.com)>  
**Date:** Tue, Sep 23, 2014 at 11:55 AM  
**Subject:** Fwd: Minuteman Bldg Comm - FinComm/Acton rep  
**To:** Gowing Mike <[mikeg.acton@gmail.com](mailto:mikeg.acton@gmail.com)>, "Ledoux Steven L." <[sledoux@acton-ma.gov](mailto:sledoux@acton-ma.gov)>  
**Cc:** Noone Steve <[snoone@lutco.com](mailto:snoone@lutco.com)>

Mike Majors would be willing.

Janet K. Adachi  
[978-340-0746](tel:978-340-0746)  
Sent via iPhone wireless

Begin forwarded message:

**From:** Steve Noone <[snoone@lutco.com](mailto:snoone@lutco.com)>  
**Date:** September 23, 2014 at 9:45:09 AM EDT  
**To:** "Janet K. Adachi" <[jkajeg@msn.com](mailto:jkajeg@msn.com)>  
**Subject:** Fwd: Minuteman

Here is a volunteer

----- Original Message -----

**Subject:** Re: Minuteman  
**From:** Mike Majors <[mikemajors@verizon.net](mailto:mikemajors@verizon.net)>  
**Sent:** 9:37am, Tuesday, September 23, 2014  
**To:** Steve Noone <[snoone@lutco.com](mailto:snoone@lutco.com)>  
**CC:**

Hi Steve,  
I would be interested in being considered for that committee.

Thanks,  
Mike

On 09/23/14, Steve Noone<[snoone@lutco.com](mailto:snoone@lutco.com)> wrote:

Minuteman Tech is putting together a building committee. Is anyone interested in volunteering to be the representative for Acton?

## Lisa Tomyl

---

**From:** Steve Ledoux  
**Sent:** Wednesday, September 17, 2014 4:26 PM  
**To:** Lisa Tomyl  
**Subject:** Re: For ACTON: Minuteman Building Project / New Committee Members

Ok, we have 60 days to appoint

Sent from my iPad, please excuse any brevity or typos

On Sep 17, 2014, at 4:23 PM, "Lisa Tomyl" <[ltomyl@acton-ma.gov](mailto:ltomyl@acton-ma.gov)> wrote:

I figured that, Selectmen Business for October 6<sup>th</sup>?

---

**From:** Steve Ledoux  
**Sent:** Wednesday, September 17, 2014 4:23 PM  
**To:** Lisa Tomyl  
**Subject:** Re: For ACTON: Minuteman Building Project / New Committee Members

It can't be consent as we don't know who we are going to nominate

Sent from my iPad, please excuse any brevity or typos

On Sep 17, 2014, at 3:49 PM, "Lisa Tomyl" <[ltomyl@acton-ma.gov](mailto:ltomyl@acton-ma.gov)> wrote:

Do you want this on consent for this coming meeting? Otherwise it will have to be for October 6<sup>th</sup>. Just a bit overwhelmed getting everything together for the agenda! Got most of it completed before I left last Thursday.

---

**From:** Steve Ledoux  
**Sent:** Wednesday, September 17, 2014 1:43 PM  
**To:** Lisa Tomyl  
**Subject:** Fwd: For ACTON: Minuteman Building Project / New Committee Members

Sent from my iPhone. Please pardon brevity or typos.

Begin forwarded message:

**From:** "Rozan, Elizabeth" <[e.rozan@minuteman.org](mailto:e.rozan@minuteman.org)>  
**Date:** September 17, 2014 at 12:15:50 PM EDT  
**To:** Board of Selectmen <[BOS@acton-ma.gov](mailto:BOS@acton-ma.gov)>, Manager Department <[Manager@acton-ma.gov](mailto:Manager@acton-ma.gov)>, Nancy Banks <[nancy.banks1@gmail.com](mailto:nancy.banks1@gmail.com)>  
**Subject:** For ACTON: Minuteman Building Project / New Committee Members

Sent on behalf of Ford Spalding, Chair of Minuteman School Building Committee.

To: Member Town Board of Selectmen: Acton  
Cc: Member Town Administrator of Acton  
Minuteman School Committee Member (Acton)

The Minuteman School Building Committee is requesting that all member towns be represented on the Minuteman School Building Committee going forward. We have no representation from the Town of Acton.

Please submit your nominations within the next 60 days to the Minuteman School Committee to my attention.

The process is:

- 1) The Selectmen nominate a qualified person to the Committee.
- 2) The Minuteman School Committee vote to approve & forward that person's name to the MSBA.
- 3) The MSBA endorses and appoints that person to the Committee.

The candidate must meet one or more of the criteria listed on the attached document. I like to suggest that they have prior town Building Committee experience and/or represent a building or professional trade related to construction. When making your nomination, please provide that person's experience and qualifications. For example, in my case, I previously served as a Co-Chair of a school building committee, and held other local government offices in Dover. The attached also lists all current School Building Committee members for your review.

Below is a listing of scheduled upcoming meetings, subcommittee activity, and current MSBA Time Schedule.

Meeting dates, all at 5pm @ Minuteman:

9/29/14  
10/20  
11/3  
11/17  
12/1  
12/15  
1/5/15

Subcommittees are dealing with:

- 1) Communication
- 2) Estimated plans & costs to support renovations that may be required for safety / education / code requirements / Building sustainability if a MSBA building project is not supported.

Current MSBA Time Schedule:

9/16/14 628 target enrollment Education Program approved by the Minuteman School Committee

1/15/15 School Committee approved Project Schematic Report sent to MSBA for approval  
2/17/15 MSBA Facilities Assessment Committee meeting  
2/26/15 MSBA approve Preferred Schematic Report  
10/5/15 Minuteman approve Project Budget  
1/30/16 MSBA approve Design Plan & Budget  
6/30/16 Member Towns complete Town Meeting approval of project

If you have questions please feel free to contact me directly. We thank you for your consideration.

Ford Spalding  
Chair, Minuteman Building Committee  
508-735-3635 (Cell)  
978-548-3752 (Fax)  
[fspalding@fbeins.com](mailto:fspalding@fbeins.com)

**Elizabeth Rozan**  
District School Committee Assistant

**Minuteman High School**  
758 Marrett Road, Lexington, MA 02421  
T 781.861.6500 x449  
F 781.863-1747  
[e.rozan@minuteman.org](mailto:e.rozan@minuteman.org)  
[www.minuteman.org](http://www.minuteman.org)

## MINUTEMAN

A REVOLUTION IN LEARNING

Prepare for College and Life | Learn from the Experts | Make a Fresh Start | Be More Than Just Another Student | Experience The Modern American High School | Believe In Yourself

<Current Minuteman School Building Committee  
Members 8.8.14 and Criteria.pdf>

The contents of this email and any attachments are confidential. It is intended for the named recipient(s) only. If you have received this email in error please notify the sender immediately and do not disclose the contents to any one or make copies. Please note: Coverage cannot be considered bound nor changes made to a policy until confirmed, in writing, by a licensed agent. If you have not heard from us within 24 hours, please let us know as we may not have received your information.