



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 929-6612

Information Technology

The Information Technology Department respectfully requests authorization to dispose of the following equipment. In all cases, the equipment is nonfunctional or not able to meet minimum requirements to stay in service.

1) Audio Equipment (8 Items)

These assorted audio items were removed from service during planned upgrades several years ago, and retained for possible reuse. Due to changes in technology, these devices will not be reused.

2) Printers (6 Items)

Several of these printers are showing their age with over 600,000 pages, and are no longer supported by their manufacturers. They have been replaced with modern printers which are smaller and much more energy efficient.

3) Laptops (10 Items)

Many of these laptops are broken, however were retained for spare parts in the event they could be used to repair an in-service laptop. These particular laptop models are no longer used by the Town, making the retention these of spare-parts laptops unnecessary.

A handwritten signature in black ink, appearing to read "Mark F. H.", is located at the bottom left of the page. The signature is written in a cursive style.