



**Town of Acton  
Recreation Commission**

MINUTES  
DATE: APRIL 1, 2014

ROOM 126, ACTON TOWN HALL  
ACTON, MA

**RECEIVED**  
SEP 22 2014  
TOWN CLERK

**ATTENDEES**

Recreation Commission members present were Ms. Bridget McKeever-Matz, Chair, Ms. Betsy Mercler, Commissioner, Mr. Joe Will, Commissioner, Ms. Cathy Fochtman, Recreation Director, Ms. Melissa Rier, Natural Resources, Ms. Katie Green, Selectman, Ms. Cheryl Getsick, Secretary, Mr. Steve Leo, Citizen.

**AGENDA TOPICS**

Meeting called to order at: 7:00 PM

**TOPIC: CITIZENS CONCERNS**

**DISCUSSION**

Citizen's Concerns – Ms. Fochtman received a request from a citizen to address the lack of rental fees associated with the new pavilion. Ms. Fochtman met with the Uniform Fee Committee to determine fees for the Spring 2014.

**CONSENT AGENDA**

**DISCUSSION**

March 2014 minutes

**ACTION ITEM**

March 2014 approved, 3-0

**TOPIC: March Minutes Action Item Review** – Ms. Fochtman will contact the Robbins Mill resident regarding requested playground changes.

**TOPIC: GOWARD PLAYGROUND UPDATE**

**DISCUSSION**

Ms. Fochtman has been in touch with Mr. Redmond who is volunteering labor and materials towards the installation of the playground. Mr. Redmond will distribute wood fiber mulch for the playground. Ms. Fochtman will walk the site with Mr. Redmond. Mr. Redmond will also look at the possibility of drainage resolution. Ms. Fochtman will also contact Central Nurseries regarding the completion of the train installation. There is also a concern about the cement footings being exposed above the subsurface. Picnic tables will also be assembled and placed at the playground. Ms. Getsick will contact Lazaro Paving regarding both the Elm Street and Goward Projects. Mr. Steve Leo would like to see the bricks laid closest to the water fountain. Signage is waiting on a purchase order and vendor number before being ordered. Opening day will be May 17<sup>th</sup> 3:00 – 5:00pm. Possible DJ for entertainment.

**TOPIC: OPEN SPACE AND RECREATION PLAN**

**DISCUSSION**

An ADA grievance policy was drafted and approved via a motion approved 3-0. Please see attachment. ADA requirements were missing from the draft and are now included. Conservation addressed this area of concern. The grievance policy addresses a reply and response for a chain of referrals to address any concerns regarding non-compliance to ADA regulations.

**TOPIC: ACTON ADULT SOFTBALL LEAGUE (AASL)**

**DISCUSSION**

Ms. Fochtman met with AASL Commissioners. Mr. Gottesman will continue to pay for field rentals at NARA and Elm Street softball fields. Sports lighting is not installed at NARA at this time and would be desirable to users in the future. Maintenance of the fields was a concern. Other user groups perform maintenance themselves. All user groups will pay for their electric usage. An injunction is currently keeping AASL from utilizing the Elm Street field on Sundays and for late weekday evening usage. A potential solution would be to provide lighting at the NARA field for AASL usage rather than Elm Street.

**REPORTS:**

**DISCUSSION**

**Miracle Field:** *Nothing to report.*  
**Community Preservation Committee:** CPA recommendations are being presented for approval at Town Meeting.  
**School Street:** *Nothing to report.*  
**Playground Update:** Ms. Rier visited all the playgrounds and evaluated their ADA requirements to place into the OSRP.  
**Open Space & Recreation Plan (OSRP):** *Nothing to report.*  
**NARA Park Pavilion Update:** Roof is being addressed, opening day looks on target.  
**T.J. O'Grady Skate Park:** Recreation is awaiting an update from ASD/Stanlec.  
**NARA Comfort Station:** *Nothing to report*  
**Morrison Farm:** Natural Resources will be expanding the garden by increasing the number of plots.

**NEW BUSINESS/DISCUSSION: NOTHING TO REPORT**

**MEETING ADJOURNED TIME: 8 30 PM**

\*Supporting and referenced documentation relating to these minutes are available on the DocuShare site. <https://dnc.acton.ma.gov/dsweb/View/Collection.1985>