



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9628
Fax (978) 264-9630

Engineering Department

INTERDEPARTMENTAL COMMUNICATION

To: Steven Ledoux, Town Manager

Date: December 3, 2014

From: Engineering Department

Subject: Initial Street Acceptance Documents

The enclosed documents need to be signed by the Board of Selectmen on January 12, 2015. There are a total of three documents. Signing these will start the street acceptance process for the 2015 Annual Town Meeting.

These documents concern the acceptance of the extension of Brabrook Road in Ellsworth Village. This is an extension of Brabrook Road that has been completed to Planning Board Rules and Regulations. This extension is located at the end of the prior acceptance of Brabrook Road to Ellsworth Village Road, a private way. The documents are as follows:

1. NOTICE OF PUBLIC HEARING – This will be used to notify abutters and other interested parties of the public hearing that has been set for March 9, 2014.
2. NOTICE TO THE PLANNING BOARD – This is a notice the General Laws of Massachusetts requires the Selectmen to send to the Planning Board prior to accepting a road so the Planning Board will have an opportunity to comment on the merits of the acceptance. The Planning Board will respond with a brief written comment.
3. THE DETERMINATION – This is a document we file with the Town Clerk which is intended to put the public on notice concerning the upcoming acceptance. It is probably just a formality.

The Selectmen's signing of these documents on January 12, 2015 will just start the legal process; the merits of these acceptances can be discussed at the public hearing. If the Selectmen choose not to accept these ways for any reason, they can decline to sign the Order of Layouts we will be preparing in the next few weeks and this will prevent the Town Meeting from taking any further action.