

Steering Committee – Kelley’s Corner Improvement Initiative

Purpose:

1. To provide project oversight and direction on behalf of the Town on procedures and other matters affecting policies, politics, perception, and etiquette.
2. To help maintain consistency with Acton 2020 / Comprehensive Community Plan.
3. To help with events planning, preparations, and hosting.
4. Review, critique and approve consultant prepared materials before public release.
5. To carry out any other tasks and assignments in furtherance of the project.

Composition:

Without being overly large in size, the Steering Committee should comprise various skills, knowledge, and interests in the Town. To that end, the following is a proposed composition of a 7 member Steering Committee members:

- Up to three representatives from the Acton 2020 Implementation Committee
- One representative of the Planning Board
- One representative of the Finance Committee
- One Representative of the Economic Development Committee
- One Representative of the Design Review Board

Associate members:

Representative of Board of Selectmen

One or two representatives of the property owner / business community

Start Date: January 2014.

End Date: When project is completed (up to two years +/-)

Appointing Authority: Board of Selectmen

Term: Until project is completed

Approved by the Board of Selectmen on January 6, 2014