

Common Victualler License - Seating



TOWN OF ACTON
BOARD OF SELECTMEN
472 Main Street
Acton MA 01720
Tel: 978-929-6611 Fax: 978-929-6350

Selectmen's Office
Date Received

Annual License Fee \$100.00

**APPLICATION FOR LICENSE
COMMON VICTUALLER**

New Application _____ Renewal _____

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Common Victualler's License, in accordance with the provisions of Chapter 140 of the General Laws.

Applicant's Full Legal Name: _____
Applicant's Legal Home Address: _____
Applicant's Mailing Address (if different): _____
Applicant's Home Telephone Number: _____ Cell Phone: _____
Applicant's E-Mail Addresses: Primary: _____ Secondary: _____
Full Legal Name of the Business Concern: _____
DBA Name (if applicable): _____
Full Street Address of the Business Concern: _____

Give a complete description of all the premises to be used for the purpose of carrying on the business (e.g. # of dining rooms, cooking facilities, total square footage, # of entrance/exit, max occupancy and seating):

Have you ever applied for or held a Common Victualler's license: _____
If so, what Town? _____
Did you receive a license? _____ For what year: _____

Has any Common Victualler's license issued to you in Massachusetts or any other state ever been suspended or revoked? (if yes, please explain):

Attach the following information to the completed application form:

- Building floor plan** showing all seating, bar or lounge area (if applicable), entrances, exits, loading dock or receiving areas, and other relevant information. Five copies shall be reduced to "8 1/2 x 11" (unless already provided in the alcoholic beverage license application if applicable)
- Menu** or description of food to be served and the manner in which such food shall be served if available or type of food to be sold
- Recommendations** from Health, Zoning, Planning and Building Departments (to be supplied by Town Manager's Office)