



**TOWN OF ACTON**  
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**Engineering Department**

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***INTERDEPARTMENTAL COMMUNICATION***

**To:** Board Of Appeals **Date:** November 6, 2015  
**From:** Engineering Department  
**Subject:** 153-155 Summer Street – Proposed Single Family Home

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We have reviewed the application for the additions to 153-155 Summer Street and have the following comments:

- 1) The proposed home does not appear to be on any recorded easements.
- 2) The home does not appear to be located within the 100-year floodplain area.
- 3) The use of Town GIS is for graphical information use only and is not appropriate to determine boundary lines or setbacks.
- 4) If approved and prior to a building permit being issued the following actions must occur:
  - a) The proposed addition will require two street cut permits: one for the driveway and one for the services
  - b) The ANR plan which split the lot must be recorded at the Registry of Deeds
  - c) The 155 Summer Street address and an assigned parcel ID must be approved by the Engineering Department after it has been reviewed by the other Town departments, specifically Fire and Police. The process to assign a parcel ID cannot occur until the ANR plan has been recorded.

If there are any additional questions or comments, please let us know.