

TOWN OF ACTON

Building Department

INTERDEPARTMENTAL COMMUNICATION

To: Board of Selectmen,
Steve Ledoux Town Manager

Date: December 8, 2015

From: Frank Ramsbottom, Building Commissioner

Subject: Building Permit Application Fee Refunds Request

The building department has received a request for refund of permit application fees due to the proposed projects being denied because it did not comply with Acton zoning.

The proposed work was for the construction of a sunroom on an existing deck

Attached is a copy of the request from the applicant.

Usually, when a refund is approved, the Town of Acton retains 50% to cover administrative expenses.

The fee amount is \$1,057

Respectfully Submitted



Frank Ramsbottom
Building Commissioner

INTEGRITY

Building and Design
INCORPORATED

498 Great Road
Acton, MA 01720
978-264-0657

www.IntegrityBuilding.com

Town Of Acton
472 Main Street
Acton, MA 01720
978-929-6620

November 20, 2015

Attention: Board Of Selectmen

Project: Mani Sundaram
21 Nylander Way
Acton, MA 01720

Dear Board:

I am requesting a refund of \$ 1,057.00 for the denial of a building permit at 21 Nylander Way. Integrity Building & Design Inc. wrote a check for \$ 1,057.00 check #3584 for the building application fee on October 15, 2015. The application was denied do to a zoning setback requirement that I was unaware of. Please refund the funds to Integrity Building & Design Inc at 498 Great Road Acton, MA 01720 for the amount of \$ 1,057.00.

Sincerely,



Dana McKiel
978-337-4436 Cell