



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 929-6611
Fax (978) 929-6350

Board of Selectmen

**LEGAL NOTICE
TOWN OF ACTON**

The Acton Board of Selectmen will hold a public hearing notice on **January 4, 2016 at 7:30 PM** in the Francis Faulkner Hearing Room 204 at the Town Hall, 472 Main Street, Acton on the application of Acton Coffee House, 525 Massachusetts Avenue, Acton MA . under Section 140 of the Massachusetts General Laws for a Common Victualler License. The application can be inspected at Town Hall during normal business hours.

Acton Board of Selectmen



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Town Manager

INTERDEPARTMENTAL COMMUNICATION

To: Building Department, Health Department, Fire Department, Planning Department

From: Lisa Tomyl

Subject: Common Victualler License

Enclosed is a request from William V. Ray, Acton Coffee House, for a Common Victualler License (change in location).

Please forward any comments you may have regarding this application. The public hearing will be January 4 at 7:30 PM.

Common Victualler License - Seating



TOWN OF ACTON
BOARD OF SELECTMEN
472 Main Street
Acton MA 01720

Tel: 978-929-6611 Fax: 978-929-6350

Selectmen's Office

Date Received

12/7/15 (15)

Annual License Fee \$100.00

APPLICATION FOR LICENSE

COMMON VICTUALLER

New Application _____ Renewal

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Common Victualler's License, in accordance with the provisions of Chapter 140 of the General Laws.

Applicant's Full Legal Name: William V. Ray
Applicant's Legal Home Address: 55 Cortland Lane
Applicant's Mailing Address (if different): _____
Applicant's Home Telephone Number: 978-266-1701 Cell Phone: 978-760-4907
Applicant's E-Mail Addresses: Primary: actoncoffeehouse@verizon.net Secondary: _____
Full Legal Name of the Business Concern: Acton Coffee House
DBA Name (if applicable): _____
Full Street Address of the Business Concern: 525 Mass. Ave, W. Acton (as of Feb. 1)

Give a complete description of all the premises to be used for the purpose of carrying on the business (e.g. # of dining rooms, cooking facilities, total square footage, # of entrance/exit, max occupancy and seating):

1200 sq ft consisting of seating area for 16 seats, serving area, kitchen, office.

Have you ever applied for or held a Common Victualler's license: Yes

If so, what Town? Acton

Did you receive a license? Yes For what year: 2011 - present

Has any Common Victualler's license issued to you in Massachusetts or any other state ever been suspended or revoked? (if yes, please explain): No

Attach the following information to the completed application form:

- Building floor plan showing all seating, bar or lounge area (if applicable), entrances, exits, loading dock or receiving areas, and other relevant information. Five copies shall be reduced to "8 1/2 x 11" (unless already provided in the alcoholic beverage license application if applicable)
- Menu or description of food to be served and the manner in which such food shall be served if available or type of food to be sold
- Recommendations from Health, Zoning, Planning and Building Departments (to be supplied by Town Manager's Office)

Acton Coffee House Tenant Fit-Out Conceptual Design Narrative 10.1.15

Project Description:

The project consists of a 1,126sf tenant fit-out for the Acton Coffee Shop, located within the WAVE Building, 525-531 Massachusetts Avenue, Acton, MA. The Acton Coffee Shop will be a retail establishment, with 16 total seats, serving beverages, pastries, microwavable foods, and small bite food using countertop convection ovens. No cooktop cooking will occur within this establishment.

The WAVE Building, currently under construction by a separate general contractor, is a mixed use occupancy building, fully sprinklered. The following outlines the WAVE Building's construction characteristics, which also defines the Acton Coffee Shop tenant fit-out project. This information is provided as design intent only and should be reviewed, confirmed and developed by the Design-Build Contractor of Record:

Applicable Building Codes

Accessibility	Mass Architectural Access Board (MAAB) 521-CMR
Building Codes	Massachusetts State Building Code (MSBC), 780 CMR 8 th edition
Electrical	Mass Electrical Code, 527 CMR, 12.00
Fire Prevention	Massachusetts Fire prevention regulations (MFPR), 527 CMR
Mechanical	International Mechanical Code, as amended by the MSBC
Plumbing	Mass Fuel, Gas and Plumbing Codes, 248 CMR
Other	National Fire Protection (NFPA) Standards

Use Groups

Mixed Use Groups:

M: Retail
B: Offices
A-2: Restaurant
A-3: Assembly
S-2: Parking Garage

Type of Construction

Construction Type IIB

Fire Resistance Ratings

Primary Structural Frame	0 Hours
Bearing Walls	0 Hours
Non-Bearing Walls	0 Hours
Interior Partitions	0 Hours
Floor Construction	0 Hours
Roof Construction	0 Hours

Interior Wall and Ceiling Finish Requirements

B Use Group, Sprinklered Class C (at corridors, rooms and enclosed spaces):
Flame Spread Index 76-200
Smoke Developed Index 0-450

From: [Roland Bartl](#)
To: [Lisa Tomyl](#)
Cc: [Planning Department](#)
Subject: RE: Acton Coffee House Common Victualler
Date: Thursday, December 10, 2015 8:49:11 AM

All set with planning.

Roland Bartl, AICP
Planning Director
Town of Acton
472 Main Street
Acton, MA 01720
978-929-6631

From: Lisa Tomyl
Sent: Wednesday, December 09, 2015 2:19 PM
To: Building Department; Health Department; Fire Department; Planning Department
Subject: Acton Coffee House Common Victualler

I have updated and changed the hearing date for a common victualler's license (change in location). Please have all comments back to me by December 30.

Regards,

Lisa Tomyl
Executive Assistant
Office of the Town Manager
472 Main Street
Acton, MA 01720
(p) 978.929.6611
(f) 978.929.6350
ltomyl@acton-ma.gov

From: [Patrick Futterer](#)
To: [Lisa Tomyl](#); [Building Department](#); [Health Department](#); [Fire Department](#); [Planning Department](#)
Subject: RE: Acton Coffee House Common Victualler
Date: Thursday, December 10, 2015 8:24:20 AM

Acton Fire Department has no issue with the issuance of the license

Respectfully,

Patrick J. Futterer, EFO, CFI
Fire Chief
Acton, MA 01720
Phone: 978-929-7411
Fax: 978-266-2885



From: Lisa Tomyl
Sent: Wednesday, December 09, 2015 2:19 PM
To: [Building Department](#); [Health Department](#); [Fire Department](#); [Planning Department](#)
Subject: Acton Coffee House Common Victualler

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ltomyl@acton-ma.gov

From: [Norman Franks](#)
To: [Patrick Futterer](#); [Lisa Tomyl](#); [Building Department](#); [Health Department](#); [Fire Department](#); [Planning Department](#)
Subject: RE: Acton Coffee House Common Victualler
Date: Friday, December 11, 2015 12:59:35 PM

Building has no concerns

From: Patrick Futterer
Sent: Thursday, December 10, 2015 8:24 AM
To: Lisa Tomyl; Building Department; Health Department; Fire Department; Planning Department
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