



Town of Acton
Department of Public Health
472 Main Street
Acton, MA 01720
Telephone: (978) 929-6632
Fax: (978) 929-6340

May 13, 2013

Acton-Concord Septic
P.O. Box 1142
Concord, MA 01742

To Whom This May Concern,

In accordance with the General Bylaws of the Town of Acton, Chapter I: Hazardous Materials Control Bylaw, a site visit was made on May 9th, 2013 to the above referenced property as a re-inspection, part of an annual hazardous material inspection conducted by this office.

The site visit revealed one (1) violation of the Hazardous Materials Control Bylaw. You are hereby ordered to correct this violation in a workmanlike fashion in the amount of time noted, from the date of service of this order.

You may request a hearing before the Acton Board of Health by filing a written petition to the Board within seven (7) days of your receipt of this order. At the hearing, you will be given an opportunity to be heard and to present witnesses and documentary evidence as to why this order should be modified or withdrawn. You may be represented by an attorney. You have the right to inspect and obtain all relevant documents relating to this matter from the Acton Board of Health Office, 472 Main Street, Acton, MA 01720 from 8:00 a.m. to 5:00 p.m. Monday through Friday. Any adverse party has the right to appear at the hearing.

Any person who shall fail to comply with any order issued pursuant to the provisions of the General Bylaws of the Town of Acton, Chapter I: Hazardous Materials Control Bylaw, shall, upon conviction, be fined not more than three hundred (\$300) dollars, as allowed under MGL Chapter 40, Section 21. In addition, for each infraction of the Hazardous Materials Control Bylaw, this office can issue fines in the form of non-criminal disposition tickets. Each day's failure to comply with this order shall constitute a separate violation.

Respectfully,

Evan Carloni
Public Health Inspector



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 www.acton-ma.gov

ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Acton Concord Septic Date 5/19/2013
 Address: 54 Knox Trail - Building 9B
 Type of Business: Garage
 Telephone: _____ Email: _____
 Contact Person: Joe Spinelli Initial Inspection Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓	✓	
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		Recommend more noticeable signage
Safety:			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted		✓	Please provide emergency procedure
Site Management:			
Waste removed by licensed hauler			Waste oil sent to 42 Knox, Acton Truck
Floor drains present in area of Haz Mat or waste		✓	↳ Confirmed
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

1. _____
2. ~~Emergency Procedure~~
3. Recommend cleaning waste oil area
4. _____
5. _____
6. _____

Re-inspection required? Yes No
[Signature] 5/19/2013
 Inspector Signature Date

Re-inspection Date: By email 5/19/2013 - end of Day
★ Today

 Facility Representative Signature Date

★ No one available to sign

ONLY

EMERGENCY PLAN

IN THE EVENT OF A LEAK OR SPILL OF OIL
FROM THIS TANK, PROCEED AS FOLLOWS:

PLEASE

REPORT IMMEDIATELY

PLEASE DO NOT TOUCH OR REMOVE ANY

MARKINGS OR LABELS ON THIS TANK

IF YOU ARE UNABLE TO CONTACT THE

MANUFACTURER

PLEASE CONTACT THE LOCAL FIRE DEPARTMENT

OR THE LOCAL POLICE DEPARTMENT

FOR ASSISTANCE

IF YOU ARE UNABLE TO CONTACT THE

MANUFACTURER



EMERGENCY PLAN

IN THE EVENT OF A LEAK/SPILL OF OIL FROM THIS TANK/PIPING, ETC.

PLEASE:

IF UNDER 10 GALLONS:

USE "OIL DRIP" TO ABSORB & DISPOSE OF PROPERLY.

CALL BETH PRENTI 978-264-0001

CALL C/A INDUSTRIAL PARK MANAGER 978-897-5555

CALL NORTH DORSET REGIONAL FIRE - 978-897-6414

IF OVER 10 GALLONS:

ATTEMPT TO CONTAIN LEAK BY CAPTURING OIL WITH A BUCKET.

USE "OIL DRIP" TO ABSORB & DISPOSE OF PROPERLY.

CALL BETH PRENTI 978-264-0001

CALL C/A INDUSTRIAL PARK MANAGER 978-897-5555

CALL ACTON FIRE DEPT. 978-264-0643

CALL ACTON BOARD OF HEALTH 978-264-0634

CALL DEPT. OF ENV. PROTECTION - 888-304-1133

CALL NORTH DORSET REGIONAL FIRE - 978-897-6414



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ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Acton-Concord Septic Date 4/25/13
 Address: 54 Knox Trail - Building 9B
 Type of Business: Auto Garage
 Telephone: - Email: _____
 Contact Person: Joe Spinelli Initial Inspection Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓		
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		→ Provide larger signage
Safety:			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted		✓	Please provide emergency procedure
Site Management:			
Waste removed by licensed hauler		✓	Need to look at manifest records upon reinspection
Floor drains present in area of Haz Mat or waste		✓	
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

1. Provide larger "waste oil" signage
2. Emergency Procedure
3. Manifest ~~records~~ records
4. _____
5. _____
6. _____

Re-inspection required? Yes No
[Signature] 4/25/13
 Inspector Signature Date

Re-inspection Date: 5/9/13 @ 11AM
[Signature] 4/25/2013
 Facility Representative Signature Date

paid 2011

NP 2012
2013

5/1/2013

Expires 5/1/2014

Fee: 270.00

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **Acton-Concord Septic, 0 Knox Trail**, Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **4,7,9,**

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions: Acton-Concord Septic Bldg. 3, Knox Trail Acton, MA 01720

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.

25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.