130 (13) 02/22/2016

TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 929.6440
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Recreation Department

MEMO

DATE: February 16, 2016

TO: Steve Ledoux Town Manager

FROM: Maura Haberman

RE: Donation Acceptance – Dunkin' Donuts

$500 Fiscal
$2,300 Product Value
Total Value: $2,800

For your acceptance, a fiscal donation has been received in the amount of $500 and a product give-a-way/sampling valued at $2,800 has been received from Big Fish Promotions, LLC on behalf of Dunkin' Donuts Corporation, 80 Commerce Street, Glastonbury, CT, 06033. This donation is for Winter Carnival, February 6, 2016.

1. **Winter Carnival:** $500 donation and $2,300 product value for sampling for public at event.

The fiscal donation will be used to support designated event overhead and free product distributed for event specified.

Thank you.