



**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 929-6640  
Fax (978) 929-6333

**Recreation Department**

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# MEMO

DATE: February 16, 2016

TO: Steve Ledoux, Town Manager

FROM: Maura Haberman

RE: Donation Acceptance: Stop & Shop Food Donation  
*Total* **\$200**

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For your acceptance, a food donation has been received in the amount of \$200 for use at our Winter Carnival by Stop & Shop in Acton, Powdermill Road, Acton support our food concession booth at Winter Carnival, 2016.

This food was used to help raise funds to cover overhead costs at Winter Carnival.

Thank you.