



Planning Department

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MEMORANDUM

To: Board of Selectmen

Date: March 15, 2016

From: Robert Hummel, Assistant Town Planner *RH*

**Subject: Fifth Amendment- Site Plan Special Permit Minor Amendment – Acton Plaza Shopping Center
04/30/71-15**

Overview

Attached for your consideration is a draft decision for a Site Plan Special Permit Fifth Amendment request for the Acton Plaza Shopping Center properties located at 291, 295, 313, and 315 Main Street and 381 and 401 Massachusetts Avenue

The attached draft decision includes the following amendments:

- The Amendment request is for the approval of relocating the existing Dunkin Donuts within the Acton Plaza I. The Dunkin Donuts restaurant would relocate from 299 Main Street, part of Acton Plaza I, to 315 Main Street, which is the existing vacant freestanding building.
- The 8' X 14' walk-in cooler in the rear of 299 Main would be relocated to the rear of 315 Main Street.
- The Zoning Bylaw has a per square foot parking formula for shopping centers that is unaffected by the proposed relocation and change in seating.
- The original Restaurant Special Use Permit #1/14/94-343 stated that the restaurant shall be limited to nineteen (19) seats unless otherwise approved by the Board of Health and the Building Commissioner.
- The applicant has contacted the Engineering Department regarding any applicable privileged fees.

Recommendation

Typically minor amendments of this nature can be handled as a consent agenda item at a regular Board of Selectmen meeting. The Planning Department recommends approval of the attached draft decision.