



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
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Recreation Department
Office Location: 33 Nagog Park Drive, Acton, MA 01720

MEMO

DATE: February 16, 2016

TO: Steve Ledoux, Town Manager

FROM: Maura Haberman

RE: Donation Acceptance: Acton Wine & Spirit Co. \$250
2016 Summer Concerts & Special Events

For your acceptance, a fiscal donation has been received from Mr. Stephen P. Zeitler, 305 Main Street, Acton, MA, in the amount of \$250 to support the 2016 Summer Concert Series and Special Events.

This donation will be used to support production costs for hosting the Summer Concert Series and Special Events.

Thank you.