

**From:** [Amy Reichle](#)  
**To:** [Kristen Guichard](#); [Roland Bartl](#); [Robert Hummel](#); [Kim Gorman](#)  
**Cc:** [Marcus Lewis](#)  
**Subject:** Special Permit follow up: Marcus Lewis Tennis Center  
**Date:** Wednesday, March 30, 2016 12:19:29 PM  
**Attachments:** [MLTC signbuilding dimensions.pdf](#)  
[MLTC sign dimensions.jpeg](#)  
[MLTC sign mock up.jpeg](#)  
[lighting sign sample.png](#)  
[pvc sign sample.jpeg](#)  
[pvc sign sample 2.jpeg](#)

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Hi Kristen

It was nice chatting with you the other day. I appreciate your help as we gather the responses to your questions regarding our application for a special sign permit.

As you know, we will present to the Planning Board on April 19th. We will be seeking approval on two issues:

- The first issue is in regard to the height of our sign. The by-laws limit the height of a wall sign in the Village District to 2 ft. as noted in by-law 7.7.4.2. However, given the size of our building and it's remote location, we are proposing a sign that is 3 ft high.
- The second issue relates to material used. We'd like to use a PVC material which also requires a special permit given our location in the Village District. This material is lighter, more cost efficient, very durable and importantly, looks just like wood.

In response to your questions from the email dated March 11:

1. I have attached a drawing which details the dimensions of the sign from the top and side of the building. I have also attached the original rendering which includes the dimensions of the sign itself.
2. We plan on using illumination which shines down on the sign which is consistent with the by-law 7.4.3.6. I have attached a photo which is a sample of the type of lighting we will use.
3. As stated above, we would like to use a PVC material to construct our sign. This material is much lighter and cost efficient than wood. Most importantly, it looks just like wood but is far more durable. Given the exposure to weather, this sign will hold up and remain looking beautiful far longer than any wood sign. We are applying for a special permit due to by-law 7.4.1. We have attached photos of two other signs manufactured by our sign company that use this same material. As we hope you can see, they are well done and attractive. We will bring samples of the materials to the meeting on the 19th.

We hope this addresses your concerns. Please let me know if you have any additional questions and we look forward to seeing you on the 19th.

Sincerely,  
Amy Reichle

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Amy Reichle  
Registrar  
Marcus Lewis Tennis Center

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