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ACTON BOARD OF HEALTH

TOWN OF ACTON  
HAZARDOUS MATERIALS CONTROL  
ANNUAL PERMIT APPLICATION

APRIL 2012



Site Address	Mailing Address
Acton Highway Dept. 14 Forest Road Acton, MA 01720	14 Forest Road Acton, MA 01720
Category: 2,4,8,12	Fee: \$370-Waived

Hazardous Materials Permitting Categories (Renewal)

- |   |  |
|---|--|
| 1. Hazardous Waste Generator (\$65)       | 2. Small Hazardous Waste Generator (\$45)  |
| 3. Hazardous Materials Generator (\$65)   | 4. Hazardous Materials User (\$45)         |
| 5. Discharge Permit (\$140)               | 6. Remediation Permit (\$140)              |
| 7. Hazardous Waste User (\$65)            | 8. Haz. Mat. Storer Large Industry (\$235) |
| 9. Haz. Mat. Storer Small Industry (160)  | 10. Haz. Mat. Storer Large Retail (\$170)  |
| 11. Haz. Mat. Storer Small Retail (\$140) | 12. Haz. Waste Storer Industry (\$65)      |
| 13. Haz. Waste Storer Retail (\$45)       | 14. Haz Waste Storer Lge. Industry (65)    |

- Are MSDS's readily available on-site? Yes  No
- Is employee personal protective equipment available on site? Yes  No
- Are emergency procedures posted? Yes  No
- Do all hazardous materials have 110% secondary containment? Yes  No
- Are all materials and wastes clearly labeled? Yes  No
- Are spill cleanup materials available? Yes  No
- Do you have a copy of the Hazardous Materials Control Bylaw on site? Yes  No
- Are you contracting with a DEP licensed waste hauler (if applicable)? Yes  No

Name of hauler: W.L. French Jr Trucking Co

Address of hauler: 3 Survey Circle N. Billerica 01862

- Can you provide copies of waste shipping manifests if necessary? Yes  No

10. Contact person for the site is Russ Robinson, Richard Waite

I hereby certify on behalf of Acton Highway Dept the applicant for a permit or permit renewal from the Acton Board of Health pursuant to Chapter I of the Town of Acton General By-laws (the "Permit Application") that (a) the information contained in the Permit Application is true, accurate and complete, and (b) the facility located/operating at the above noted site address, Acton, MA and that is the subject of the Permit Application complies with the requirements for Approval of Hazardous Material Waste and Special Waste Permits as defined in section 3.5 of Chapter I of the Town of Acton General By-laws, Hazardous Materials Control, as amended.

Richard Waite

Authorized Signatory

April 6 2012

Date

5/1/2012

Expires 5/1/2013  
Fee: **370-Waived**

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **Acton Highway Dept., 14 Forest Road**, Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **2,4,8,12**

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

## HAZARDOUS MATERIALS CONTROL PERMIT

### List of Conditions:

Acton Highway Department

14 Forest Road

Acton, MA 01720

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.

18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
31. An emergency shower head shall be installed in the Hazardous Materials Storage area.
  - No exchange of automotive fluids on bare soil
  - No storing of batteries, engine parts or fuel tanks on bare soil.