



Town of Acton
Department of Public Health
 472 Main Street, Acton, MA 01720
 Phone: (978) 929-6632 Fax: (978) 929-6340
 www.acton-ma.gov

ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Swanson Pontiac Date 11/3/2014
 Address: 12 Sudbury Road
 Type of Business: Garage
 Telephone: 978-897-3311 Email: Johns@swansonbuickgmc.com
 Contact Person: John Swanson Initial Inspection Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓		
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		
Safety:			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted	✓		
Site Management:			
Waste removed by licensed hauler	✓		Burned and safety clean when needed
Floor drains present in area of Haz Mat or waste	✓		Plugged
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		Detail work moved to Maynard
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Re-inspection required? Yes No

Re-inspection Date: _____


 Inspector Signature _____ Date _____


 Facility Representative Signature _____ Date _____

D.H.
11/14/14

AD
315
✓

**TOWN OF ACTON
HAZARDOUS MATERIALS CONTROL
ANNUAL PERMIT APPLICATION**



Site Address	Mailing Address
Swanson Pontiac 1 Sudbury Road Acton, MA 01720	12 Sudbury Road Acton, MA 01720
Category: 2, 4, 9, 12,	Fee: \$ 315

Hazardous Materials Permitting Categories (Renewal)

- | | |
|---|--|
| <ul style="list-style-type: none"> 1. Hazardous Waste Generator (\$65) 3. Hazardous Materials Generator (\$65) 5. Discharge Permit (\$140) 7. Hazardous Waste User (\$65) 9. Haz. Mat. Storer Small Industry (160) 11. Haz. Mat. Storer Small Retail (\$140) 13. Haz. Waste Storer Retail (\$45) | <ul style="list-style-type: none"> 2. Small Hazardous Waste Generator (\$45) 4. Hazardous Materials User (\$45) 6. Remediation Permit (\$140) 8. Haz. Mat. Storer Large Industry (\$235) 10. Haz. Mat. Storer Large Retail (\$170) 12. Haz. Waste Storer Industry (\$65) |
|---|--|

- 1. Are MSDS's readily available on-site? Yes No
- 2. Is employee personal protective equipment available on site? Yes No
- 3. Are emergency procedures posted? Yes No
- 4. Do all hazardous materials have 110% secondary containment? Yes No
- 5. Are all materials and wastes clearly labeled? Yes No
- 6. Are spill cleanup materials available? Yes No
- 7. Do you have a copy of the Hazardous Materials Control Bylaw on site? Yes No
- 8. Are you contracting with a DEP licensed waste hauler (if applicable)? Yes No

Name of hauler: Safety-Kleen Systems, Inc

Address of hauler: 50A Brigham Marlboro, MA 01752

- 9. Can you provide copies of waste shipping manifests if necessary? Yes No

10. Contact person for the site is John Swanson

I hereby certify on behalf of Swanson Buck GMC, Inc the applicant for a permit or permit renewal from the Acton Board of Health pursuant to Chapter I of the Town of Acton General By-laws (the "Permit Application") that (a) the information contained in the Permit Application is true, accurate and complete, and (b) the facility located/operating at the above noted site address, Acton, MA and that is the subject of the Permit Application complies with the requirements for Approval of Hazardous Material Waste and Special Waste Permits as defined in section 3.5 of Chapter I of the Town of Acton General By-laws, Hazardous Materials Control, as amended.

John Swanson

04-28-14

Authorized Signatory

Date

A. Hazardous Material (Non-Waste) Inventory Information

Complete the table below for all non-waste inventory. Use additional pages if necessary.

Chemical/Common Name	Max. Qty (at any one time)	Container Size (single largest container)	Location(s) (see section C)
motor oil	320 gal. ____ lbs. ____ cu. ft.	320 gal. ____ lbs. ____ . ft.	A
Coolant	25 gal. ____ lbs. ____ cu. ft.	15 gal. ____ lbs. ____ cu. ft.	
Trans Fluid	40 gal. ____ lbs. ____ cu. ft.	15 gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	

B. Hazardous Waste Inventory Information

(Hazardous Waste Generator Permit Application/Amendment)

Complete the table below for all waste inventory. Use additional pages if needed.

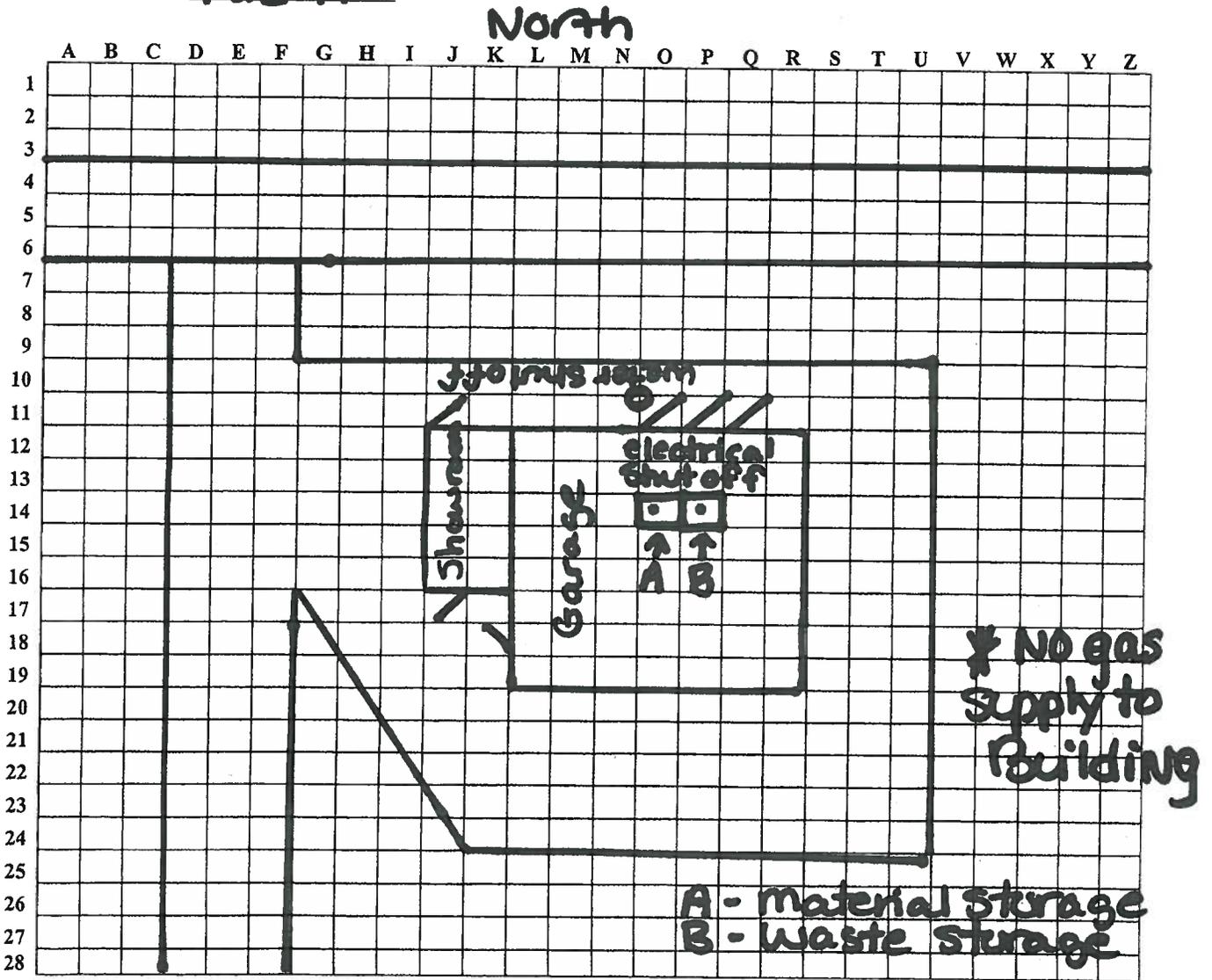
Name of Hazardous Waste	Treatment/Disposal Method(s) (Definitions provided on bottom of page)	Max. Qty. (at any one time)	Annual Qty. Generated	Location(s) (see Section C)
motor oil	<input type="checkbox"/> Recycled on-site. <input type="checkbox"/> Treated on-site. <input checked="" type="checkbox"/> Shipped off-site for recycling/treatment/disposal	330 gal. ____ lbs. ____ cu. ft.	390 gal. ____ lbs. ____ cu. ft.	B
Used Coolant	<input type="checkbox"/> Recycled on-site. <input type="checkbox"/> Treated on-site. <input checked="" type="checkbox"/> Shipped off-site for recycling/treatment/disposal	15 gal. ____ lbs. ____ cu. ft.	180 gal. ____ lbs. ____ cu. ft.	
	<input type="checkbox"/> Recycled on-site. <input type="checkbox"/> Treated on-site. <input type="checkbox"/> Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	<input type="checkbox"/> Recycled on-site. <input type="checkbox"/> Treated on-site. <input type="checkbox"/> Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	<input type="checkbox"/> Recycled on-site. <input type="checkbox"/> Treated on-site. <input type="checkbox"/> Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	

C. Facility Site Plan/Storage Map

Prepare and submit with this Registration Form a simple site map which shows the following information:

- North direction • Street(s) adjacent to facility • Electrical, water, and gas shutoff valves
- Basic floor plan for each building containing hazardous materials/wastes which indicates building entrance(s) and hazardous material/waste storage locations (use grid locations or assign a code - A, B, C, etc. - to clearly identify each storage location for use in the above inventories).

Site Address: 12 Sudbury Rd City: Acton, Ma
 Date Map Drawn: 4-28-14



D. Endorsement

I declare that the above information is true and correct to the best of my knowledge. I agree to comply with all applicable regulations regarding storage, handling, and disposal of hazardous materials and hazardous wastes.

John E. Swanson [Signature] 04-28-14
 Owner/Operator's Name (Print) Owner/Operator's Signature Date

----- Do Not Complete below This Line -----

5/1/2014

Expires 5/1/2015

Fee: \$ 315

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **Swanson Pontiac, 12 Sudbury Road**, Acton MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **2, 4, 9, 12,**

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions:

**Swanson Pontiac
12 Sudbury Road
Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.

18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.