



Town of Acton
Department of Public Health
 472 Main Street, Acton, MA 01720
 Phone: (978) 929-6632 Fax: (978) 929-6340
 www.acton-ma.gov

ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: J. Scott Motors Date 3/11/2014
 Address: 4 Eastern Road
 Type of Business: Auto Garage
 Telephone: 978-369-1108 Email: _____
 Contact Person: Jeff Scott Initial Inspection Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓		
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		
Safety:			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted	✓		
Site Management:			
Waste removed by licensed hauler	✓		
Floor drains present in area of Haz Mat or waste	✓		Plugged
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Re-inspection required? Yes No

 Inspector Signature Date

Re-inspection Date: _____

 Facility Representative Signature Date

D.H.
3/11/14

pd
270.- ✓

TOWN OF ACTON HAZARDOUS MATERIALS CONTROL ANNUAL PERMIT APPLICATION



Site Address	Mailing Address
J Scott Motors 16 Eastern Road Acton, MA 01720	4 Eastern Road Acton, MA 01720
Category: 4, 9, 12, ,	Fee: \$ 270

Hazardous Materials Permitting Categories (Renewal)

- | | |
|---|--|
| <ul style="list-style-type: none"> 1. Hazardous Waste Generator (\$65) 3. Hazardous Materials Generator (\$65) 5. Discharge Permit (\$140) 7. Hazardous Waste User (\$65) 9. Haz. Mat. Storer Small Industry (160) 11. Haz. Mat. Storer Small Retail (\$140) 13. Haz. Waste Storer Retail (\$45) | <ul style="list-style-type: none"> 2. Small Hazardous Waste Generator (\$45) 4. Hazardous Materials User (\$45) 6. Remediation Permit (\$140) 8. Haz. Mat. Storer Large Industry (\$235) 10. Haz. Mat. Storer Large Retail (\$170) 12. Haz. Waste Storer Industry (\$65) |
|---|--|

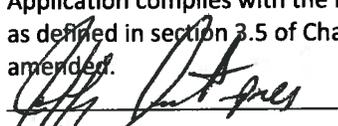
1. Are MSDS's readily available on-site? Yes No
2. Is employee personal protective equipment available on site? Yes No
3. Are emergency procedures posted? Yes No
4. Do all hazardous materials have 110% secondary containment? Yes No
5. Are all materials and wastes clearly labeled? Yes No
6. Are spill cleanup materials available? Yes No
7. Do you have a copy of the Hazardous Materials Control Bylaw on site? Yes No
8. Are you contracting with a DEP licensed waste hauler (if applicable)? Yes No

Name of hauler: Western Oil Co Inc

Address of hauler: ONE Duxnessway Lincoln RI 02865

9. Can you provide copies of waste shipping manifests if necessary? Yes No
10. Contact person for the site is Scott Scott

I hereby certify on behalf of J Scott Motors the applicant for a permit or permit renewal from the Acton Board of Health pursuant to Chapter I of the Town of Acton General By-laws (the "Permit Application") that (a) the information contained in the Permit Application is true, accurate and complete, and (b) the facility located/operating at the above noted site address, Acton, MA and that is the subject of the Permit Application complies with the requirements for Approval of Hazardous Material Waste and Special Waste Permits as defined in section 3.5 of Chapter I of the Town of Acton General By-laws, Hazardous Materials Control, as amended.


Authorized Signatory

4/28/14
Date

same

A. Hazardous Material (Non-Waste) Inventory Information

Complete the table below for all non-waste inventory. Use additional pages if necessary.

Chemical/Common Name	Max. Qty (at any one time)	Container Size (single largest container)	Location(s) (see section C)
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	

B. Hazardous Waste Inventory Information

(Hazardous Waste Generator Permit Application/Amendment)

Complete the table below for all waste inventory. Use additional pages if needed.

Name of Hazardous Waste	Treatment/Disposal Method(s) (Definitions provided on bottom of page)	Max. Qty. (at any one time)	Annual Qty. Generated	Location(s) (see Section C)
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/ treatment /disposal	_____ gal. _____ lbs. _____ cu. ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	

C. Facility Site Plan/Storage Map

Prepare and submit with this Registration Form a simple site map which shows the following information:

- North direction • Street(s) adjacent to facility • Electrical, water, and gas shutoff valves
- Basic floor plan for each building containing hazardous materials/wastes which indicates building entrance(s) and hazardous material/waste storage locations (use grid locations or assign a code - A, B, C, etc. - to clearly identify each storage location for use in the above inventories).

Site Address: 4 Easton Rd Rock City: Peter

Date Map Drawn: _____ Same AS Last year's

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
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D. Endorsement

I declare that the above information is true and correct to the best of my knowledge. I agree to comply with all applicable regulations regarding storage, handling, and disposal of hazardous materials and hazardous wastes.

Owner/Operator's Name (Print)

Owner/Operator's Signature

Date

----- Do Not Complete below This Line -----

5/1/2014

Expires 5/1/2015
Fee: **270.00**

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **J Scott Motors, 4 Eastern Road, Acton, MA 01720**. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **4,9,12,**

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

HAZARDOUS MATERIALS CONTROL PERMIT

**List of Conditions:
J SCOTT MOTORS
16 Eastern Road
Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.

26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
29. All exterior above ground storage tank areas shall have secondary containment, as well as be protected from the elements and have restricted access from the public.