

**ACTON BOARD OF HEALTH
ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER**

Facility Name: Village Saab
 Type of Business: auto repair
 Address: 30 main st
 Telephone: 035-0070
 Contact Person: Bill Gormer

9:30 AM -
4.12.05

D. H.
4/12/05

Housekeeping:

Is area clean:	<input checked="" type="radio"/> yes	no
Are spills present:	<input checked="" type="radio"/> yes	no
Is there appropriate storage of materials:	<input checked="" type="radio"/> yes	no
Are materials and wastes kept separate:	<input checked="" type="radio"/> yes	no
Are spill cleanup materials available:	<input checked="" type="radio"/> yes	no
Materials have secondary containment:	<input checked="" type="radio"/> yes	no
Are materials and wastes labeled:	<input checked="" type="radio"/> yes	no

D. g mats

Safety:

Are MSDSs available on site:	<input checked="" type="radio"/> yes	no
Is employee personal protective equipment available on site:	<input checked="" type="radio"/> yes	no
Are employees trained in hazardous materials handling:	<input checked="" type="radio"/> yes	no
Are emergency procedures posted:	<input checked="" type="radio"/> yes	no

Site Management:

Are wastes removed by a licensed hauler:	<input checked="" type="radio"/> yes	no
Are floor drains present in any area with hazardous materials or waste:	<input checked="" type="radio"/> yes	no
Are sinks present in any area with hazardous materials or waste:	<input checked="" type="radio"/> no	yes
Is testing of septic system necessary:	yes	<input checked="" type="radio"/> no
Does site plan on file reflect current arrangement:	<input checked="" type="radio"/> yes	no
Any UST (underground storage tank) present:	<input checked="" type="radio"/> yes	<input checked="" type="radio"/> no
IF UST present is it alarmed:	yes	<input checked="" type="radio"/> no

Windriver - tank
 Northeast env. Services -
 Clean Harbors -

Action Items
Fill out poster w/ emergency numbers. —

Reinspection required? Yes No Date: _____

Bill Gormer
 Representative Signature

[Signature]
 Inspector Signature

Spill Prevention & Response Plan

R. Santilli Automotive INC D/B/A Village Saab
30 Main St
(978)-635-0070
Acton, MA 01720

Spill Prevention:

Ensure all hazardous substances are properly labeled. Store, dispense and/or use hazardous substances in a way that prevents release. Providing secondary containers when storing hazardous substances in bulk quantities. Maintain good housekeeping practices for all chemical materials at the facility.

Spill Containment:

The general spill response procedure at this facility is to stop the source of the spill, contain any spilled material, and clean up the spill timely to prevent accidental injury or other damage from occurring. Because of the low potential for spills occurring at this facility the most likely spills to occur are small or incidental spills.

Small spills will be contained by site personnel if they are able to do so without risking injury. Ensure spill clean up materials are properly characterized before disposal.

Emergency Procedures:

- Immediately call **911** in the event of injury, fire or potential fire, spill of a hazardous substance that gives rise to an emergency situation, or release of a hazardous substance to the environment (i.e. ground, surface water, floor drains or storm water drains).

Emergency Contacts:

- **Acton Health Department: (978) 929-6632**
- **Acton Fire Department: (978) 264-9645**
- **Acton Police Department: (978) 264-9638**
- **Massachusetts DEP (Central Region): (508) 792-7650**
- **R.M. Ratta Corp.: (978) 772-1600**
- **CYN Environmental (Hazmat Handler): (800) 899-1038**

By order of M.G.L. Chapter 270, Section 22

www.mass.gov/osh

Spill Prevention & Response Plan

8 South Automotive INC D.B.A Village South
30 Main St
(978) 635-4070
Acton, MA 01720

Spill Prevention:

Ensure all hazardous substances are properly labeled. Store, dispense and/or use hazardous substances in a way that prevents release. Providing secondary containers when storing hazardous substances in bulk quantities. Maintain good housekeeping practices for all chemical materials at the facility.

Spill Containment:

The general spill response procedure at this facility is to stop the source of the spill, contain any spilled material, and clean up the spill timely to prevent accidental injury or other damage from occurring. Because of the low potential for spills occurring at this facility the most likely spills to occur are small or incidental spills.

Small spills will be contained by site personnel if they are able to do so without risking injury. Ensure spill clean up materials are properly characterized before disposal.

Emergency Procedures:

- Immediately call 911 in the event of injury, fire or potential fire, spill of a hazardous substance that gives rise to an emergency situation, or release of a hazardous substance to the environment (i.e. ground, surface water, floor drains or storm water drains).

Emergency Contacts:

- Acton Health Department: (978) 929-6632
- Acton Fire Department: (978) 264-9645
- Acton Police Department: (978) 264-9638

ENFORCEMENT

ADDITIONAL INFORMATION



Small vertical text, possibly a date or reference number.

Job and It's

EMPLOYEES:

- You have the right to ask OSHA about workplace safety.
- You have the right to request an OSHA inspection if you believe there is a safety hazard in your workplace. You can file a complaint with OSHA if you believe your employer is violating OSHA regulations.
- You can file a complaint with OSHA if you believe your employer is violating OSHA regulations.

NO SMOKING

It is illegal to smoke in this workplace.
Smoking is prohibited in all areas of the building.
No smoking in the building or on the grounds.



Responsible Adult Supervisors
No smoking in the building or on the grounds.

Job Safety and Health
It's the law!

OSHA
Occupational Safety and Health Administration

Job Safety and Health
It's the law!

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Occupational Safety and Health Administration

Job Safety and Health
It's the law!

OSHA
Occupational Safety and Health Administration

Job Safety and Health
It's the law!

OSHA
Occupational Safety and Health Administration

Federal Labor Law Poster

EMPLOYEE RIGHTS

1978

OSHA
Occupational Safety and Health Administration

OSHA

**Job Safety and Health
It's the law!**



OSHA
Occupational Safety and Health Administration

PAYCHECK

THE LAW

THE LAW

TOWN OF ACTON
HAZARDOUS MATERIALS CONTROL BYLAW

April 1, 2005

Due - \$235

Category 2, 4, 9, 12

PAID

Village Saab
30 Main Street
Acton, MA 01720

HAZARDOUS MATERIALS CONTROL PERMIT RENEWAL APPLICATION
Categories

- | | |
|--|---|
| 1. Hazardous Waste Generator (\$55) | 2. Small Hazardous Waste Generator (\$35) |
| 3. Hazardous Materials Generator (\$55) | 4. Hazardous Materials User (\$35) |
| 5. Discharge Permit (\$115) | 6. Remediation Permit (\$115) |
| 7. Hazardous Waste User (\$55) | 8. Haz. Mat. Storer Large Industry (\$195) |
| 9. Haz. Mat. Storer Small Industry (\$130) | 10. Haz. Mat. Storer Large Retail (\$140) |
| 11. Haz. Mat. Storer Small Retail (\$115) | 12. Haz. Waste Storer Small Industry (\$35) |
| 13. Haz. Waste Storer Retail (\$35) | 14. Haz Waste Storer Large Industry (\$55) |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: Village Saab
ESTABLISHMENT ADDRESS: 30 MAIN ST
ESTABLISHMENT TELEPHONE: 978 635 0070
OWNERS/CORPORATE OFFICERS: Ronald Sawtill
ADDRESS: 20 MARSHALL PATH Acton
TELEPHONE: 978 263 7574
ON-SITE MANAGER: Bill Gorman
OPERATING SCHEDULE: 7:30 AM - 6:00 PM

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of Owner/Applicant

043168796
S.S.I or F.I.N. Number

4/5/05
Date



Please remit to Acton Board of Health, 472 Main Street, Acton, MA 01720
No Later Than April 29, 2005.

Issued 4-13-05

\$235
Expires 5/1/06

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Village Saab of 30 Main Street, Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at **30 Main Street** Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 2, 4, 9, 12

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$130	\$55
2. Small Hazardous Waste Generator	\$50	\$35
3. Hazardous Materials Generator	\$130	\$55
4. Hazardous Materials User	\$50	\$35
5. Remediation Discharge Permit	\$505	\$115
6. Remediation Permit	\$505	\$115
7. Hazardous Waste User	\$130	\$55
8. Hazardous Materials Storer Large Industry	\$430	\$195
9. Hazardous Materials Storer Small Industry	\$315	\$130
10. Hazardous Materials Storer Large Retail	\$375	\$140
11. Hazardous Materials Storer Small Retail	\$270	\$115
12. Hazardous Waste Storer Large Industry	\$130	\$55
13. Hazardous Waste Storer Small Industry	\$50	\$35
14. Hazardous Waste Storer Retail	\$50	\$35

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions:

Village Saab
30 Main Street
Acton, MA 01720

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
17. A leak detector monitor and an over flow alarm shall be installed in the underground storage tank and the tank shall be tested annually for tightness with the results submitted to the Board of Health.

18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.