



**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 929-6640  
Fax (978) 929-9333

**Recreation Department**

# MEMO

DATE: May 16, 2016  
TO: Steve Ledoux, Town Manager  
FROM: Maura Haberman  
RE: Donation Acceptance: Century Bank \$500

For your acceptance, a fiscal donation has been received in the amount of \$500 from Century Bank, 400 Mystic Ave., Medford, MA 02155-6316 to support production costs for our 2016 Summer Concert Series and Special Events.

These funds will be used directly to support production costs for the 2016 Summer Concert Series.

Thank you.

**Century Bank**  
Somerville, MA 02145

243378

DATE 5/03/16

**EXPENSE CHECK**

ACCOUNT NUMBER

114485

53-139  
113

Five hundred dollars

AMOUNT \$500.00

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TO  
THE  
ORDER OF

TOWN OF ACTON  
ACTON RECREATION DEPARTMENT  
472 MAIN ST  
ACTON MA 01720

*William P. Hendley*

TWO SIGNATURES REQUIRED IF OVER \$25,000.00