

NUMBER: 01/2012

FEE: 300

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF ACTON – BOARD OF HEALTH

Hereby Certifies that **KING'S INK**
of 136 MAIN ST ACTON, MA 01720

IS HEREBY GRANTED A LICENSE

For **BODY ART ESTABLISHMENT-2012**

This license is granted in conformity with the statutes and ordinances relating thereto
and expires **12/31/2012** unless sooner suspended or revoked.

FOR THE BOARD OF HEALTH

Sheryl Baal for
Doug Halley, Health Director

ISSUED: 1/1/2012

APPROVED

JAN 30 2012

ACTON BOARD
OF HEALTH

NUMBER: 01/2012

FEE: 125

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF ACTON – BOARD OF HEALTH

Hereby Certifies that **KING'S INK**
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For **BODY ART PRACTITIONER-2012**

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and expires **12/31/2012** unless sooner suspended or revoked.

FOR THE BOARD OF HEALTH

Sheryl Baal for
Doug Halley, Health Director

ISSUED: 1/1/2012

APPROVED

JAN 30 2012

ACTON BOARD
OF HEALTH

01/2012

pd
\$425.00



TOWN OF ACTON
Health Department
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9634
Fax (978) 264-9630

(PAID)

Fee \$300

**Application
Body Art Establishment
Renewal**

Name of Establishment: King's Ink

Operator of Establishment: Stephen King

Address: 136 Main St. Acton MA 01720

Mailing Address (if different): Same

Phone Number: 978-263-7763

Body Art Practitioners Working on Site (include copies of licenses) : _____

Stephen King

Manufacturer, model number, model year and serial number of Autoclave used on site:

Prestige Medical, Model # 210006AC, 2011, Ser # 10041379

I have received, read and understand the requirements of the Acton Board of Health Regulations Article 17 – Regulations for Body Art Establishments.


Signature of Applicant

12/29/11
Date

01/2012



TOWN OF ACTON
Health Department
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9634
Fax (978) 264-9630



Fee \$125

**Application
Body Art Practitioner
Renewal**

Name: Stephen King

Date of Birth: 2-2-66

Address: 7 Fowler St. Maynard MA 01754

Mailing Address (if different): same

Phone Number: (H) 978-897-7475 (W) 978-263-7763

Training: See Attached

Education: (Please attach any diplomas or certifications) U Mass Lowell
B.A. Commercial Art / Illustration

Places of Employment as a Practitioner: (Please include copies of other licenses if within MA)
King's Ink, Ferry Street Ink (Everett MA), Main Street Tattoo (Gardner)

Have you ever been convicted of a felony? no

Name of business: King's Ink

Other practitioners working on site: Ø



Course Completion Date: **1-15-2010**
Expiration Date: **1-15-2012**

Security Control No.

005848

Name **Stephen King**
Address **7 Fowler St.**
Address
City, State, Zip **Maynard, MA 01754**

Training Center: **Life Support Solutions (888) 688 - 0063**
Instructor Name: **Bettina Small**
Instructor Number: **460543**

CPR Course
Stephen King

The person named above successfully completed a National Safety Council
CPR Course based on the current standards and guidelines for CPR and ECC.

NOT VALID IF REPRODUCED

Certificate of Completion



Is presented to

Stephen King

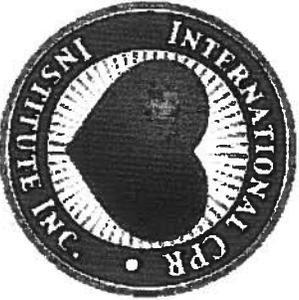
This certifies that the person named
above has successfully completed the
International CPR Institute

course in

First Aid

on

Feb-10-2011



www.icprl.com

Auth: 175944



www.icprl.com

Expires Feb-10-2013

Certificate of Completion



Is presented to
Stephen King

This certifies that the person named
above has successfully completed the
International CPR Institute

course in
Bloodborne Pathogens

on

Feb-22-2011



www.icpri.com

Auth: 178302



www.icpri.com

Expires Feb-22-2012

**CERTIFICATE OF
COMPLETION**

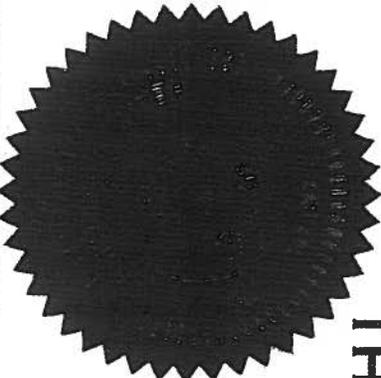
Steve King

**HAS SUCCESSFULLY COMPLETED THE
"SKIN COURSE
FOR TATTOO ARTISTS"**

CONDUCTED BY
THE QUINCY HEALTH DEPARTMENT

ON **August 3, 2004**

Ruth F. Jones RN, BS
Signature



CONCORD HILLSIDE MEDICAL ASSOCIATES

Internal Medicine

Noor A. Abraham, M.D.
Monica Gomez, M.D.
Sandeep Jain, M.D.
Melvyn W. Kramer, M.D.
Anthony P. Lopez, M.D.
C. Gregory Martin, M.D.
Denise Millstine, M.D.
Barbara T. Peters, D.O.
Leslie E. Schwab, M.D.
Dan S. Tilles, M.D.
Mary Cochran, M.H.P., PA.-C.
Ellen Crompton, R.N.C., G.N.P.
Susan Diver, C.F.N.P.
Nancy Herrlott, PA.-C.
Tina Reinhardt, R.N.-C.

Pediatrics

Charles A. Garabedian, M.D.
Ronni L. Goldsmith, M.D.
Karen Hiltunen, M.D.
Deborah R. Hoffer, M.D.
Julie M. Jankelson, M.D.
Stephen A. Jenkins, M.D.
Sandra M. Meyerson, M.D.
Jeffrey R. Ristafino, M.D.
Edward C. Saef, M.D.

Diabetes/Nutrition

Helene Clayton, R.N., BSN
Ileen Simoneau

Mental Health

Errell Fenn, LICSW
Marcia Melanson, LICSW
Donald S. Zall, Ph.D., LICSW

42 Baker Avenue
Concord, MA 01742-2188
Main Number
78-287-9300
Internal Medicine
78-287-9350
Fax: 978-287-9349
Pediatrics
78-287-9400
Fax: 978-287-9408
Administration
Fax: 978-287-9398

Lancaster County Road
Concord, MA 01451-1114
8-772-6161
Fax: 978-772-4144

4/5/05

To whom it may concern,
Stephen King (DOB: 2/2/66)
has completed his Hepatitis-B
Series. Any ?'s regarding this
matter feel free to call the
office.

Jeri S. Cannarino, LPN

HEARTSAVER FIRST AID CPR AED

Heartsaver[®]
First Aid CPR AED



STEPHEN KING

This card certifies that the above individual has successfully completed the objectives and skills evaluations in accordance with the curriculum of the AHA Heartsaver First Aid CPR AED Program. Optional completed modules are those **NOT** marked out:

Child CPR AED Infant CPR Written test

01/17/12
Issue Date

01/14
Recommended Renewal Date

HEARTSAVER FIRST AID CPR AED

Training Center Name T.M.T. Ma-670 TC ID # _____
TC Info Burl.Ma.01803 781-272-5360 TC _____
Course Location _____
Instructor Name Joel parilla Inst. ID # 02112305629
Holder's Signature _____

Oral Piercing Aftercare

King's Ink, 136 Main Street, Acton, MA 01720, Phone 978-263-7763

Tongue	3 to 6 weeks Healing Time
Lip / Labret	4 to 8 months Healing Time
Cheek	6 to 10 weeks Healing Time
Monroe	3 to 6 months Healing Time

Directions for Cleaning: Rinse with Tech 2000 or Listerine (be sure to dilute Listerine half-and-half with water) after every time you eat, drink or smoke (this applies to anything other than bottled water). With all piercings excluding the tongue, treat with H2Ocean by spraying it on inside and outside or After Piercing Lotion on a cotton swab three times a day and cleanse with antibacterial soap such as Satin or Dr. Bronner's Castile Soap once daily. Do not over clean.

Suggestions: Never touch piercing unless you've just washed your hands with anti-bacterial soap, or the piercing could become irritated or infected. Do not use alcohol, peroxide, hibiclense, or any form of iodine to clean your piercing. Taking vitamin C and zinc orally can speed up healing time. Do not change jewelry until all soreness and swelling is gone. Do not remove the jewelry until piercing is COMPLETELY healed. Using a mixture of sea salt and water can also help healing (1/4 tsp to 8 oz. of very warm water, rinse and count to 10, and repeat until all 8 oz. are gone). Slight swelling may occur in freshly pierced tissue, along with tenderness and slightly red coloration. This is all normal. To help with swelling, keep your mouth cold by sucking ice chips or popsicles. Do not play with your piercing, only touch it to clean it. Do not let the piercing come in contact with anything other than cleanser or food while healing. Try to sleep with your head elevated, this will help your blood circulate and reduce swelling. It is also recommended to replace your toothbrush, since an old one is likely to have bacteria on it. Do not submerge piercing in chlorinated (pools) or salt water for at least 3 weeks and for fresh water (rivers/lakes) for at least 3 months.

If you have any questions, please stop in our shop or call 978-263-7763.

Acton Department of Health: 978-929-6632

Facial and Torso Piercing Aftercare

King's Ink, 136 Main Street, Acton, MA 01720, Phone 978-263-7763

Eyebrow	3 to 5 months Healing Time
Nostril	2 to 4 months Healing Time
Ear (lobe)	6 to 12 weeks Healing Time
Ear (cartilage)	4 to 8 months Healing Time
Bridge	4 to 6 months Healing Time
Septum	4 to 6 months Healing Time
Navel / Nipple	6 to 8 months Healing Time
Surface	8 to 12 months Healing Time

Directions for Cleaning: Wash piercing at least once daily in shower with a mild, liquid antimicrobial soap such as Satin or Dr. Bronner's castile soap. Do this by lathering on and around the piercing, rotating jewelry gently, then rinsing. Clean 2 to 3 times a day with H2Ocean by spraying directly onto area and dab off excess with a clean paper towel or tissue or use after piercing lotion (ear solution) on a cotton swab (make sure you wash your hands prior to touching or cleaning). Do not over clean.

Suggestions: Never touch piercing unless you've just washed your hands with anti-bacterial soap, or the piercing could become irritated or infected. Do not use alcohol, peroxide, hibiclense, or any form of iodine to clean your piercing. Taking vitamin C and zinc orally can speed up healing time. Do not change jewelry until all soreness and swelling is gone. Do not remove the jewelry until piercing is COMPLETELY healed. Using a mixture of sea salt and water can also help healing (1/4 tsp to 8 oz. of very warm water, rinse and count to 10, and repeat until all 8 oz. are gone). Do not play with your piercing, only touch it to clean it. Slight swelling may occur in freshly pierced tissue, along with tenderness and slightly red coloration. This is all normal. Do not submerge piercing in chlorinated (pools) or salt water for at least 3 weeks and for fresh water (rivers/lakes) for at least 3 months.

Sea Salt Instructions: Once daily, pour sea salt/water mixture into a shot glass and heat shot glass for approximately 8 to 10 seconds in microwave. Create a seal around the piercing with the shot glass for 15 minutes or take the heated shot glass and dip a folded towel and do a hot compress and repeat. If you have any questions, please stop in our shop or call (617).389.8280

Acton Department of Health: 978-929-6632



The Commonwealth of Massachusetts
CITY OF EVERETT
Board of Health

This is to Certify that
Stephen King

IS HEREBY GRANTED A
PERMIT TO PRACTICE BODY ART
(PIERCING & TATTOO)

To be served at
FERRY ST. INK
8 Ferry Street, Everett, MA

This Permit is granted in conformity with the Statutes and Ordinances relating thereto, and expires
November 30, 2012 unless suspended or revoked.

BOARD OF HEALTH
CITY HALL, RM. 20
EVERETT, MA 02149

CONCORD HILLSIDE MEDICAL ASSOCIATES

Internal Medicine

Noor A. Abraham, M.D.
Monica Gomez, M.D.
Sandeep Jain, M.D.
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Fax: 978-287-9398

16 Lancaster County Road
Harvard, MA 01451-1114
978-772-6161
Fax: 978-772-4144

4/5/05

To whom it may concern,
Stephen King (DOB: 2/2/66)
has completed his Hepatitis-B
Series. Any ?'s regarding this
matter feel free to call the
office.

Jeri S. Cannarino, LPN

In Case of Emergency Dial '911'

Important Phone Numbers

Police Dept., non-emergency: (978) 264-9638

Fire Dept., non-emergency: (978) 264-9645

Emerson Hospital: (978) 369-1400

Poison Control: (800) 222-1222

Health, Board of:..... (978) 264-9634

Landlords

Dmitry:..... (508) 294-1256

Lily:..... (508) 294-1226

Steve's Cell:..... (978) 270-0884

Aftercare for your Tattoo

King's Ink, 136 Main Street, Acton, MA 01720, Phone 978-263-7763

Careful steps have been taken to prevent infection during your tattoo procedure. **Infection is still possible during the healing process.** To properly care for your tattoo and reduce the risk of infection after the completion of your tattoo, please be sure to follow these aftercare instructions:

- Gently wash your tattoo with warm, soapy water and pat dry with a soft towel
- Let tattoo air out for **20-60 minutes** after washing
- Apply a small amount of vitamin A&D ointment (original formula only), Tattoo Goo, TAT Wax, or Aquaphor by Eucerin
- Repeat this process **2-3 times a day** for approximately five days
- **After approximately 3-5 days**, switch to a hypoallergenic skin lotion (for example Lubriderm, Curel or Eucerin)
- Continue to apply skin lotion for up to two weeks

Important **DO NOT** information

- **DO NOT** swim or soak in water
- **DO NOT** wrap up your tattoo after leaving unless otherwise instructed
- **DO NOT** expose your **UNHEALED** tattoo to direct sunlight or tanning booths
- **DO NOT** scratch or pick the tattoo
- **DO NOT** use Vaseline or Bacitracin on your tattoo
- **DO NOT** RELY ON INFORMATION FROM YOUR FRIENDS!!!

CALL US AT 617-389-8280

PLEASE consult a health care provider for:

- unexpected redness, tenderness or swelling at the site of the body art procedure;
- any rash;
- unexpected drainage at or from the site of the body art procedure; or
- a fever within 24 hours of the body art procedure

Acton Department of Health: 978-929-6632



Health Career Learning Systems, Inc.

Certificate of Training

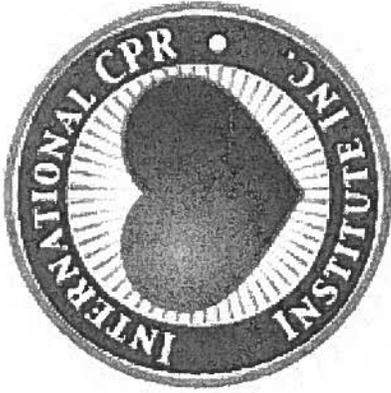
Let it be known that

Stephens A. King

has successfully completed training on OSHA regulations, Infection Control Guidelines as prescribed by the Centers for Disease Control and Prevention, Infectious Waste Management, and Safety in the Workplace.

5/21/05

Training Date



www.icpri.com

This page of your Certificate package contains your temporary wallet card. Your "official" card will be mailed within 24 hours by first class mail from the USPS so please allow a few days for the card to arrive.

INSTRUCTIONS FOR USE:

- Please cut the wallet card out along the solid black lines.
- Fold card along the dotted lines.
- Sign card on the back portion.
- Laminate card.

 Stephen King This certifies that the person named above has completed the International CPR Institute Inc. FIRST AID COURSE www.icpri.com Completion Date: Feb-10-2011 Security Control No. 175944 Expiration: Feb-10-2013	 Basic First Aid <i>Cardholder's Signature</i> Has successfully completed the cognitive assessment of an International CPR Institute First Aid course. The course meets or exceeds OSHA standards.  Course Instructor Instructor Number D1317S
---	---

Keep this card for your records. Void if reproduced

Injury Report

King's Ink
136 Main St., Acton MA 01720
000-000-0000

Name of affected client:

Nature of injury, infection complication or disease:

Name and address of affected client's health provider:

Other relevant information:

Certificate of Completion



Is presented to

Stephen King

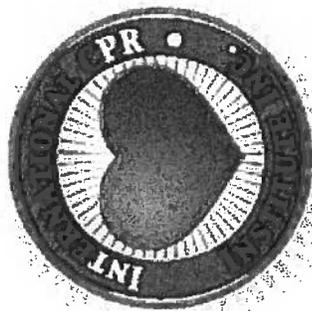
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course in

First Aid

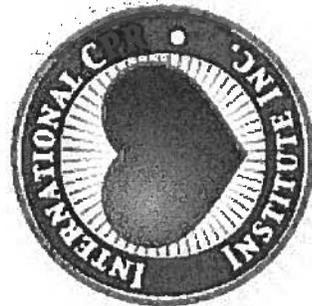
on

Feb-10-2011



www.icpri.com

Auth: 175944



www.icpri.com

Expires Feb-10-2013



Health Career Learning Systems, Inc.

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5/2/06

Training Date

BOARD OF HEALTH – BODY ART DISCLOSURE STATEMENTS

THIS STATEMENT IS TO BE GIVEN TO ALL BODY ART CLIENTS, AND IS TO BE SIGNED BY THE CLIENT, PRIOR TO PERFORMING ANY BODY ART PROCEDURE

BODY PIERCING DISCLOSURE STATEMENT

As with any invasive procedure, body piercing may involve possible health risks. These risks may include:

- Pain, bleeding, swelling, infection, scarring of the area and nerve damage.
- Unsterile equipment and needles can spread infectious diseases; it is extremely important to be sure that all equipment is clean and sanitary before use.
- You may not be allowed to donate blood either temporarily or permanently.

The Body Art Practitioner should

- Properly and thoroughly cleanse the area before the procedure
- Use sterilized equipment
- Use sterile techniques
- Provide information on the aftercare of the area receiving body art

TATTOO DISCLOSURE STATEMENT

As with any invasive procedure, tattooing may involve possible health risks. These risks may include:

- Pain, bleeding, swelling, infection, scarring of the area and nerve damage
- Unsterile equipment and needles can spread infectious diseases; it is extremely important to be sure that all equipment is clean and sanitary before use
- Tattoos and permanent makeup are not easily removed and in some cases may cause permanent discoloration; think carefully before getting a tattoo. There is also the possibility of an allergic reaction.
- The inks, or dyes, used for tattoos are color additives. Currently no color additives have been approved by FDA for tattoos, including those used in permanent makeup
- Blood donations cannot be made for a year after getting a tattoo or permanent makeup

The Body Art Practitioner should

- Properly and thoroughly cleanse the area before the procedure
- Use sterilized equipment
- Use sterile techniques
- Provide information on the aftercare of the area receiving body art

HEALTH HISTORY AND INFORMED CONSENT

The following conditions may increase health risks associated with receiving body art:

- (a) diabetes;
- (b) hemophilia (bleeding);
- (c) skin diseases, lesions, or skin sensitivities to soaps, disinfectants etc.;
- (d) history of allergies or adverse reactions to pigments, dyes, or other sensitivities;
- (e) history of epilepsy, seizures, fainting, or narcolepsy;
- (f) use of medications such as anticoagulants, (such as coumadin) which thin the blood and/or interfere with blood clotting; and
- (g) hepatitis or HIV infection

INSTRUCTIONS FOR THE AFTERCARE OF TATTOOS

Treat your new tattoo as an open wound. Keep it clean. Do not touch healing tattoos with dirty hands.

- Before cleaning the tattooed area, wash hands thoroughly with soap and warm water.
- Carefully remove the gauze bandage and tape. If the gauze sticks, use a tiny bit of warm water to remove. **DON'T RIP IT OFF!**
- Using mild soap and cool water, gently and carefully cleanse the area, and pat dry. Do not rub with washcloth or towel
- Apply a thin layer of antibiotic ointment (Bacitracin, Neomycin-Polymyxin) on the tattoo.
- Repeat cleansing and application of the antibiotic ointment 2-4 times a day for 3 days.
- Healing usually takes 7 to 10 days, depending on the size of the tattoo. As it heals, expect peeling like sunburned skin.
- Do not pick at scabs
- Avoid sunburn, salt or chlorinated pool water, hot tubs, saunas and steam baths while the tattoo is healing
- Itching is expected. **DO NOT SCRATCH THE TATTOO!**

Consult a health care provider for:

1. unexpected redness, tenderness or swelling at the site of the tattoo
2. rash
3. unexpected drainage at or from the site of the tattoo
4. fever within 24 hours of the tattoo

INSTRUCTIONS FOR THE AFTERCARE OF PIERCINGS

Treat your new piercing as an open wound. Keep it clean. Body piercings need to be cleaned once or twice daily, every day, for the entire initial healing time. Do not touch healing piercings with dirty hands.

- Before cleanings, wash hands thoroughly with soap and warm water.
- Rinse or soak the pierced area with warm water to remove any stubborn crust using a cotton swab and warm water.
- Apply a small handful of mild antibacterial soap to the area with your clean hands.
- Cleanse the area and the jewelry, and gently rotate the jewelry back and forth a few times to work the soap to the inside.
- Allow the solution to remain there for a minute. Bathe normally; don't purposely work anything other than the cleanser onto the inside of the piercing.
- Rinse the area thoroughly under running water, while rotating the jewelry back and forth to completely remove the cleanser from the inside and outside of the piercing.
- Gently pat dry with disposable paper products such as gauze or tissues, as cloth towels can harbor bacteria.

Consult a health care provider for:

1. unexpected redness, tenderness or swelling at the site of the piercing
2. rash
3. unexpected drainage at or from the site of the piercing
4. fever within 24 hours of the piercing

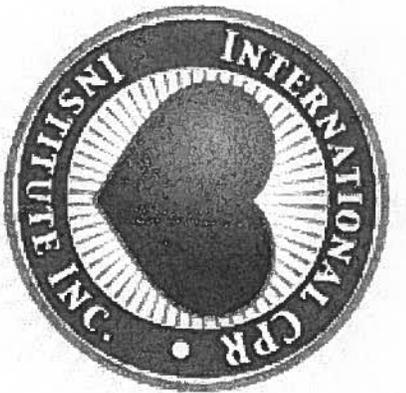
PROCEDURE FOR FILING A COMPLAINT

If there is any injury, infection complication or disease as a result of a body art procedure notify this establishment, and the following local board of health at (Name, address and telephone number of Board of Health): _____

CLIENT SIGNATURE

I have received the above information. I do not have a condition that prevents me from receiving body art. I consent to the performance of the body art procedure and I have been given verbal and written aftercare instructions as required by these regulations.

Signature* _____ Date: _____
*Parent or guardian signature required if under the age of 18. Relationship: _____



www.icpri.com

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INSTRUCTIONS FOR USE:

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This certifies that the person named above
has completed the International CPR Institute Inc.

Stephen King

BLOODBORNE PATHOGENS

www.icpri.com

Completion Date: Feb-22-2011

Security Control No.

Expiration: Feb-22-2012

178302

Keep this card for your records. Void if reproduced

Bloodborne Pathogens



www.icpri.com

Cardholder's Signature

Has successfully passed the cognitive assessment of the
Bloodborne Pathogens class given by the International CPR Institute Inc.
The course meets or exceeds OSHA standards.



Course Instructor

D1317S

Instructor Number

Certificate of Completion



Is presented to
Stephen King

This certifies that the person named
above has successfully completed the
International CPR Institute

course in
Bloodborne Pathogens

on

Feb-22-2011



www.icpri.com

Auth: 178302



www.icpri.com

Expires Feb-22-2012



Course Completion Date: 1-15-2010

Expiration Date: 1-15-2012

Security Control No.

005848

Name

Address

Address

City, State, Zip

Stephen King

7 Fowler St.

Maynard, MA 01754

Training Center:

Life Support Solutions (888) 688 - 0063

Instructor Name:

Betina Small

Instructor Number:

460543

CPR Course

Stephen King

The person named above successfully completed a National Safety Council CPR Course based on the current standards and guidelines for CPR and ECC.

THIS DOCUMENT IS VOID IF REPRODUCED

**CERTIFICATION OF
COMPLETION**

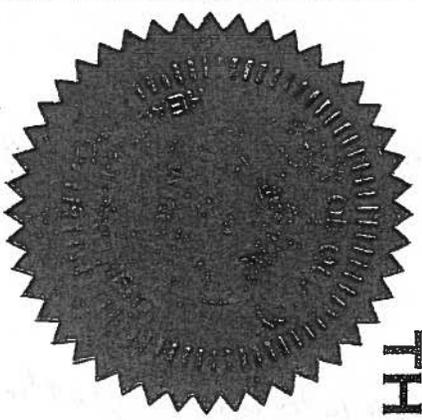
Steve King

**HAS SUCCESSFULLY COMPLETED THE
"SKIN COURSE
FOR TATTOO ARTISTS"**

**CONDUCTED BY
THE QUINCY HEALTH DEPARTMENT**

**ON
August 3, 2004**

Ruth F. Jovanis, BSN
Signature



King's Ink

Tattoo & Body Piercing

Guidelines to Following



ACTON BOARD OF HEALTH

RULES AND REGULATIONS

For Body Art Establishments

ARTICLE 17 - REGULATIONS FOR BODY ART ESTABLISHMENTS

Regulation 17-1. Purpose and Scope

The purpose of the Regulations for Body Art Establishments is to set forth a regulatory scheme governing the practice of body art in Acton.

Regulation 17-2. Definitions

Aftercare means written instructions given to the client, specific to the body art procedure(s) rendered, about caring for the body art and surrounding area, including information about conditions and/or symptoms which warrant medical care, if necessary.

Applicant means any person who applies to the Board of Health for either a body art establishment permit or practitioner permit.

Autoclave means an apparatus for sterilization utilizing steam pressure at a specific temperature over a period of time.

Autoclaving means a process which results in the destruction of all forms of microbial life, including highly resistant spores, by the use of an autoclave for a minimum of thirty minutes at 20 pounds of pressure (PSI) at a temperature of 270 degrees Fahrenheit.

Bloodborne Pathogens Standard means OSHA Guidelines contained in 29 CFR 1910.1030, entitled "Occupational Exposure to Bloodborne Pathogens."

Board of Health or Board means the Acton Board of Health, or it's Agent.

Body Art means the practice of physical body adornment by permitted establishments and practitioners using, but not limited to, the following techniques: body piercing, tattooing, cosmetic tattooing, branding, and scarification. This definition does not include practices that are considered medical procedures by the Board of Registration in Medicine, such as implants under the skin, which are to be performed only under the direction of a physician.

Body Art Establishment or establishment means a location, place, or business that has been granted a permit by the Board, where the practices of body art are performed, whether or not for profit.

Body Art Practitioner or practitioner means a specifically identified individual who has been granted a permit by the Board to perform body art in an establishment that has been granted a permit by the Board.

Body Piercing means puncturing or penetrating the skin of a client with presterilized single-use needles and the insertion of presterilized jewelry or other adornment into the opening. This definition excludes piercing of the earlobe with a presterilized single-use stud-and-clasp system manufactured exclusively for ear piercing.

Branding means inducing a pattern of scar tissue by use of a heated material (usually metal) to the skin, making a serious burn, which eventually becomes a scar.

Client means a member of the public who requests a body art procedure at a body art establishment.

Contaminated Waste means waste as defined in 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste, State Sanitary Code, Chapter VIII.

Department means the Department of Public Health or its authorized representatives.

Disinfectant means a product registered as a disinfectant by the U.S. Environmental Protection Agency (EPA).

Disinfection means the destruction of disease-causing microorganisms on inanimate objects or surfaces, thereby rendering these objects safe for use or handling.

Ear piercing means the puncturing of the lobe of the ear with a presterilized single-use stud-and-clasp ear-piercing system following the manufacturer's instructions.

Equipment means all machinery, including fixtures, containers, vessels, tools, devices, implements, furniture, display and storage areas, sinks, and all other apparatus and appurtenances used in connection with the operation of a body art establishment.

Hand Sink means a lavatory equipped with hot and cold running water under pressure, used solely for washing hands, arms, or other portions of the body.

Hot water means water that attains and maintains a temperature 110°-130°F.

Instruments Used for Body Art means hand pieces, needles, needle bars, and other instruments that may come in contact with a client's body or may be exposed to bodily fluids during any body art procedure.

Invasive means entry into the client's body either by incision or insertion of any instruments into or through the skin or mucosa, or by any other means intended to puncture, break, or otherwise compromise the skin or mucosa.

Jewelry means any ornament inserted into a newly pierced area, which must be made of surgical implant-grade stainless steel; solid 14k or 18k white or yellow gold, niobium, titanium, or platinum; or a dense, low-porosity plastic, which is free of nicks, scratches, or irregular surfaces and has been properly sterilized prior to use.

Minor means any person under the age of eighteen (18) years.

Operator means any person who individually, or jointly or severally with others, owns, or controls an establishment, but is not necessarily a body art practitioner.

Permit means Board approval in writing to either (1) operate a body art establishment or (2) operate as a body art practitioner within a body art establishment. Board approval shall be granted solely for the practice of body art pursuant to these regulations. Said permit is exclusive of the establishment's compliance with other licensing or permitting requirements that may exist within the Town of Acton.

Person means an individual, any form of business or social organization or any other non-governmental legal entity, including but not limited to corporations, partnerships, limited-liability companies, associations, trusts or unincorporated organizations.

Physician means an individual licensed as a qualified physician by the Board of Registration in Medicine pursuant to M.G.L. c. 112 § 2.

Procedure surface means any surface of an inanimate object that contacts the client's unclothed body during a body art procedure, skin preparation of the area adjacent to and including the body art procedure, or any associated work area which may require sanitizing.

Sanitary means clean and free of agents of infection or disease.

Sanitize means the application of an U.S. EPA registered sanitizer on a cleaned surface in accordance with the label instructions.

Scarification means altering skin texture by cutting the skin and controlling the body's healing process in order to produce wounds, which result in permanently raised wheals or bumps known as keloids.

Sharps means any object, sterile or contaminated, that may intentionally or accidentally cut or penetrate the skin or mucosa, including, but not limited to, needle devices, lancets, scalpel blades, razor blades, and broken glass.

Sharps Container means a puncture-resistant, leak-proof container that can be closed for handling, storage, transportation, and disposal and that is labeled with the International Biohazard Symbol.

Single Use Items means products or items that are intended for one-time, one-person use and are disposed of after use on each client, including, but not limited to, cotton swabs or balls, tissues or paper products, paper or plastic cups, gauze and sanitary coverings, razors, piercing needles, scalpel blades, stencils, ink cups, and protective gloves.

Sterilize means the use of a physical or chemical procedure to destroy all microbial life including highly resistant bacterial endospores.

Tattoo means the indelible mark, figure or decorative design introduced by insertion of dyes or pigments into or under the subcutaneous portion of the skin.

Tattooing means any method of placing ink or other pigment into or under the skin or mucosa by the aid of needles or any other instrument used to puncture the skin, resulting in permanent coloration of the skin or mucosa. This term includes all forms of cosmetic tattooing.

Ultrasonic Cleaning Unit means a unit approved by the Board, physically large enough to fully submerge instruments in liquid, which removes all foreign matter from the instruments by means of high frequency oscillations transmitted through the contained liquid.

Universal Precautions means a set of guidelines and controls, published by the Centers for Disease Control and Prevention (CDC), as "Guidelines for Prevention of Transmission of Human Immunodeficiency Virus (HIV) and Hepatitis B Virus (HBV) to Health-Care and Public-Safety Workers" in Morbidity and Mortality Weekly Report (MMWR), June 23, 1989, Vo1.38 No. S-6, and as "Recommendations for Preventing Transmission of Human Immunodeficiency Virus and Hepatitis B Virus to Patients During Exposure-Prone Invasive Procedures" in MMWR, July 12,1991, Vo1.40, No. RR-8. This method of infection control requires the employer and the employee to assume that all human blood and specified human body fluids are infectious for HIV, HBV, and other blood pathogens. Precautions include hand washing; gloving; personal protective equipment; injury prevention; and proper handling and disposal of needles, other sharp instruments, and blood and body fluid-contaminated products.

Regulation 17- 3. Exemptions

- (A) Physicians licensed in accordance with M.G.L. c. 112 § 2 who perform body art procedures as part of patient treatment are exempt from these regulations.
- (B) Individuals who pierce only the lobe of the ear with a presterilized single-use stud-and-clasp ear-piercing system are exempt from these regulations.

Regulation 17-4. Restrictions

- (A) No tattooing, piercing of genitalia, branding or scarification shall be performed on a person under the age of 18. ✓
Staff will require proof of age prior to tattooing or piercing.
 - (B) Body piercing, other than piercing the genitalia, may be performed on a person under the age of 18 provided that the person is accompanied by a properly identified parent, legal custodial parent or legal guardian who has signed a form consenting to such procedure. ✓
Staff will require proof of age prior to body piercing. Persons under the age of 18 will, at a minimum, require a birth certificate and a parent or legal guardian present with proper identification to sign a consent form.
- (B) No piercing of genitalia, branding or scarification shall be performed on any person in Acton. Staff will not perform such piercings

Regulation 17-5. Operation of Body Art Establishments

Unless otherwise ordered or approved by the Board, each body art establishment shall be constructed, operated and maintained to meet the following minimum requirements:

(A) Physical Plant

- (1) Walls, floors, ceilings, and procedure surfaces shall be smooth, free of open holes or cracks, light-colored, washable, and in good repair. Walls, floors, and ceilings shall be maintained in a clean condition. All procedure surfaces, including client chairs/benches, shall be of such construction as to be easily cleaned and sanitized after each client.

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board

- (2) Solid partitions or walls extending from floor to ceiling shall separate the establishment's space from any other room used for human habitation, any food establishment or room where food is prepared, any hair salon, any retail sales, or any other such activity that may cause potential contamination of work surfaces.

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board

- (3) The establishment shall take all measures necessary to ensure against the presence or breeding of insects, vermin, and rodents within the establishment.

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board

- (4) Each body art station shall have a minimum of 45 square feet of floor space for each practitioner. Each establishment shall have an area that may be screened from public view for clients requesting privacy. Multiple body art stations shall be separated by a divider or partition at a minimum.

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board. A floor plan shall be submitted for the Board's review.

- (5) The establishment shall be well ventilated and provided with an artificial light source equivalent to at least 20 foot candles 3 feet off the floor, except that at least 100 foot candles shall be provided at the level where the body art procedure is being performed, and where instruments and sharps are assembled.

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board

- (6) A separate, readily accessible hand sink with hot and cold running water under pressure, preferably equipped with wrist- or foot-operated controls and supplied with liquid soap, and disposable paper towels stored in fixed dispensers shall be readily accessible within the establishment. Each operator area shall have a hand sink.

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board

- (7) **There shall be a minimum of one toilet room containing a toilet and sink. The toilet room shall be provided with toilet paper, liquid hand soap and paper towels stored in a fixed dispenser.**
King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board
- (8) **At least one covered, foot operated waste receptacle shall be provided in each operator area and each toilet room. Receptacles in the operator area shall be emptied daily. Solid waste shall be stored in covered, leakproof, rodent-resistant containers and shall be removed from the premises at least weekly.**
King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board
- (9) **At least one janitorial sink shall be provided in each body art establishment for use in cleaning the establishment and proper disposal of non-contaminated liquid wastes in accordance with all applicable Federal, state and local laws. Said sink shall be of adequate size equipped with hot and cold running water under pressure and permit the cleaning of the establishment and any equipment used for cleaning.**
King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board. A janitorial sink shall be installed by a licensed professional who has obtained all proper permits from the Town of Acton.
- (10) **All instruments and supplies shall be stored in clean, dry, and covered containers. Containers shall be kept in a secure area specifically dedicated to the storage of all instruments and supplies.**
King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board. Cabinets with doors will be installed in tattoo and piercing procedure areas to provide safe storage of instruments and supplies. A 'Clean Room' will be set up for additional storage and for the cleaning and sterilization of instruments used in procedures.
- (11) **The establishment shall have a cleaning area. Every cleaning area shall have an area for the placement of an autoclave or other sterilization unit located or positioned a minimum of 36 inches from the required ultrasonic cleaning unit.**
King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board. A 'Clean Room' will be set up according to the Boards guidelines for additional storage and for the cleaning and sterilization of instruments used in procedures.
- (12) **The establishment shall have a customer waiting area, exclusive and separate from any workstation, instrument storage area, cleaning area or any other area in the body art establishment used for body art activity.**
King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board
- (13) **No animals of any kind shall be allowed in a body art establishment except service animals used by persons with disabilities (e.g., Seeing Eye dogs). Fish aquariums shall be allowed in waiting rooms and nonprocedural areas.**

King's Ink shall prepare its physical plant to adhere to guidelines and receive approval by the Board

- (14) **Smoking, eating, or drinking is prohibited in the area where body art is performed, with the exception of fluids being offered to a client during or after a body art procedure.**

King's Ink shall conform to rules regarding smoking, eating and drinking in areas where body art is performed. Smoking will not be allowed anywhere within the establishment.

(B) Requirements for Single Use Items Including Inks, Dyes and Pigments

- (1) **Single-use items shall not be used on more than one client for any reason. After use, all single-use sharps shall be immediately disposed of in approved sharps containers pursuant to 105 CMR 480.000.**

Staff will dispose of all single-use items after each use. All single-use sharps shall be immediately disposed in approved sharps containers pursuant to 105 CMR 480.000.

- (2) **All products applied to the skin, such as but not limited to body art stencils, applicators, gauze and razors, shall be single use and disposable.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

- (3) **Hollow bore needles or needles with a cannula shall not be reused.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

- (4) **All inks, dyes, pigments, solid core needles, and equipment shall be specifically manufactured for performing body art procedures and shall be used according to manufacturer's instructions.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

- (5) **Inks, dyes or pigments may be mixed and may only be diluted with water from an approved potable source. Immediately before a tattoo is applied, the quantity of the dye to be used shall be transferred from the dye bottle and placed into single-use paper cups or plastic caps. Upon completion of the tattoo, these single-use cups or caps and their contents shall be discarded.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

(C) Sanitation and Sterilization Measures and Procedures

- (1) **All non-disposable instruments used for body art, including all reusable solid core needles, pins and stylets, shall be cleaned thoroughly after each use by scrubbing with an appropriate soap or disinfectant solution and hot water, (to remove blood and tissue residue), and shall be placed in an ultrasonic unit operated in accordance with manufacturer's instructions.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

- (2) **After being cleaned, all non-disposable instruments used for body art shall be packed individually in sterilizer packs and subsequently sterilized in a steam autoclave. All sterilizer packs shall contain either a sterilizer indicator or internal temperature indicator. Sterilizer packs must be dated with an expiration date not to exceed six (6) months.**
Staff will adhere to guideline. All procedures are subject to the Board's inspection
- (3) **The autoclave shall be used, cleaned, and maintained according to manufacturer's instruction. A copy of the manufacturer's recommended procedures for the operation of the autoclave must be available for inspection by the Board. Autoclaves shall be located away from workstations or areas frequented by the public.**
Staff will adhere to guideline. All procedures are subject to the Board's inspection. Autoclave will be located in 'Clean Room'.
- (4) **Each holder of a permit to operate a body art establishment shall demonstrate that the autoclave used is capable of attaining sterilization by monthly spore destruction tests. These tests shall be verified through an independent laboratory. The permit shall not be issued or renewed until documentation of the autoclave's ability to destroy spores is received by the Board. These test records shall be retained by the operator for a period of three (3) years and made available to the Board upon request.**
Staff will adhere to guideline. All procedures are subject to the Board's inspection. Monthly spore tests will be performed and verified and documentation will be available for review by the board.
- (5) **All instruments used for body art procedures shall remain stored in sterile packages until just prior to the performance of a body art procedure. After sterilization, the instruments used in body art procedures shall be stored in a dry, clean cabinet or other tightly covered container reserved for the storage of such instruments.**
Staff will adhere to guideline. All procedures are subject to the Board's inspection
- (6) **Sterile instruments may not be used if the package has been breached or after the expiration date without first repackaging and resterilizing.**
Staff will adhere to guideline. All procedures are subject to the Board's inspection
- (7) **If the body art establishment uses only sterile single-use, disposable instruments and products, and uses sterile supplies, an autoclave shall not be required.**
Staff will adhere to guideline. All procedures are subject to the Board's inspection
- (8) **When assembling instruments used for body art procedures, the operator shall wear disposable medical gloves and use medically recognized techniques as set forth in Section (C) and section 17-6 to ensure that the instruments and gloves are not contaminated.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

- (9) **Reusable cloth items shall be mechanically washed with detergent and dried after each use. The cloth items shall be stored in a dry, clean environment until used.**

Staff will adhere to guideline. All procedures are subject to the Board's inspection

(D) Posting Requirements

The following shall be prominently displayed:

- (1) **A Disclosure Statement, a model of which shall be available from the Department. A Disclosure Statement shall also be given to each client, advising him/her of the risks and possible consequences of body art procedures.** ✓

A disclosure statement is included for the Board's review.

- (2) **The name, address and phone number of the local Board of Health that has jurisdiction and the procedure for filing a complaint.** ✓

Above information will be provided on the client's aftercare sheet and will be given to each client

- (3) **An Emergency Plan, including:**

- (a) **a plan for the purpose of contacting police, fire or emergency medical services in the event of an emergency;** ✓

An Emergency Plan is included for the Board's review.

- (b) **a telephone in good working order shall be easily available and accessible to all employees and clients during all hours of operation; and**

A telephone will be available on site for the Board's review.

- (c) **a sign at or adjacent to the telephone indicating the correct emergency telephone numbers.**

Appropriate signs will be posted on site for the Board's review.

- (4) **An occupancy and use permit as issued by the local building official.**

Appropriate signs will be posted on site for the Board's review.

- (5) **A current establishment permit.**

Appropriate signs will be posted on site for the Board's review.

- (6) **Each practitioner's permit.**

Appropriate signs will be posted on site for the Board's review.

(E) Establishment Recordkeeping

The establishment shall maintain the following records in a secure place for a minimum of three (3) years, and such records shall be made available to the Board upon request:

- (1) Establishment information, which shall include:
 - (a) establishment name;
 - (b) hours of operation;
 - (c) owner's name and address;
 - (d) a complete description of all body art procedures performed;
 - (e) an inventory of all instruments and body jewelry, all sharps, and all inks used for any and all body art procedures, including names of manufacturers and serial or lot numbers, if applicable. Invoices or packing slips shall satisfy this requirement;
 - (f) A Material Safety Data Sheet, when available, for each ink and dye used by the establishment; and
 - (g) a copy of these regulations.

- (2) Employee information, which shall include:
 - (a) full names and exact duties;
 - (b) date of birth;
 - (c) home address;
 - (d) home /work phone numbers; and

- (3) Client Information, which shall include:
 - (a) name;
 - (b) date of birth;
 - (c) address of the client;
 - (d) date of the procedure;
 - (e) name of the practitioner who performed the procedure(s);
 - (f) description of procedure(s) performed and the location on the body;
 - (g) a signed consent form as specified by 6(D)(2); and,
 - (h) if the client is a person under the age of 18, proof of parental or guardian identification, presence and consent including a copy of the photographic identification of the parent or guardian.

- (4) All client information shall be considered confidential and shall not be provided to any persons except to the Board of Health or it's authorized agent.

All required records will be kept together and made available for the Board's review. Client information shall be kept separately on site for a minimum of 1 year. At which point , client records may be moved off site but will still be available for the Board's review.

- (F) The establishment shall require that all body art practitioners have either completed, or were offered and declined, in writing, the hepatitis B vaccination series. Records documenting compliance with this requirement shall be provided to the Board upon request. ✓

Vaccination records are included. Records for additional staff members will be provided upon request.

Regulation 17-6. Standards of Practice

Practitioners are required to comply with the following minimum health standards:

- (A) A practitioner shall perform all body art procedures in accordance with Universal Precautions set forth by the U.S Centers for Disease Control and Prevention. Staff will be trained and will follow Universal Precautions.
- (B) A practitioner shall refuse service to any person who appears to be under the influence of alcohol or drugs. Staff will refuse service to any person who appears to be under the influence of alcohol or drugs.
- (C) Practitioners who use ear-piercing systems must conform to the manufacturers directions for use, and to applicable U.S. Food and Drug Administration requirements. No practitioner shall use an ear piercing system on any part of the client's body other than the lobe of the ear. Staff will follow ear-piercing system directions, provided this service is offered.
- (D) **Health History and Client Informed Consent.** Prior to performing a body art procedure on a client, the practitioner shall:
- (1) Inform the client, verbally and in writing that the following health conditions may increase health risks associated with receiving a body art procedure:
 - (a) history of diabetes;
 - (b) history of hemophilia (bleeding);
 - (c) history of skin diseases, skin lesions, or skin sensitivities to soaps, disinfectants etc.;
 - (d) history of allergies or adverse reactions to pigments, dyes, or other sensitivities;
 - (e) history of epilepsy, seizures, fainting, or narcolepsy;
 - (f) use of medications such as anticoagulants, which thin the blood and/or interfere with blood clotting; and
 - (g) any other conditions such as hepatitis or HIV.

Staff will follow guidelines. A copy of the consent form is included for review
 - (2) Require that the client sign a form confirming that the above information was provided, that the client does not have a condition that prevents them from receiving body art, that the client consents to the performance of the body art procedure and that the client has been given the aftercare instructions as required by section 6(K).
Staff will follow guidelines. A copy of the consent form and after care sheets are included for review
- (E) A practitioner shall maintain the highest degree of personal cleanliness, conform to best standard hygienic practices, and wear clean clothes when performing body art procedures. Before performing body art procedures, the practitioner must thoroughly wash their hands in hot running water with liquid soap, then rinse hands and dry with disposable paper towels. This shall be done as often as necessary to remove contaminants.
Staff will follow guidelines.

- (F) In performing body art procedures, a practitioner shall wear disposable single-use gloves. Gloves shall be changed if they become pierced, torn, or otherwise contaminated by contact with any unclean surfaces or objects or by contact with a third person. The gloves shall be discarded, at a minimum, after the completion of each procedure on an individual client, and hands shall be washed in accordance with section (E) before the next set of gloves is put on. Under no circumstances shall a single pair of gloves be used on more than one person. The use of disposable single-use gloves does not preclude or substitute for handwashing procedures as part of a good personal hygiene program.
Staff will follow guidelines.
- (G) The skin of the practitioner shall be free of rash or infection. No practitioner affected with boils, infected wounds, open sores, abrasions, weeping dermatological lesions or acute respiratory infection shall work in any area of a body art establishment in any capacity which such practitioner is so affected.
Staff will follow guidelines.
- (H) Any item or instrument used for body art that is contaminated during the procedure shall be discarded and replaced immediately with a new disposable item or a new sterilized instrument or item before the procedure resumes.
Staff will follow guidelines.
- (I) Preparation and care of a client's skin area must comply with the following:
- (1) Any skin or mucosa surface to receive a body art procedure shall be free of rash or any visible infection.
 - (2) Before a body art procedure is performed, the immediate skin area and the areas of skin surrounding where body art procedure is to be placed shall be washed with soap and water or an approved surgical skin preparation. If shaving is necessary, single-use disposable razors or safety razors with single-service blades shall be used. Blades shall be discarded after each use, and reusable holders shall be cleaned and autoclaved after use. Following shaving, the skin and surrounding area shall be washed with soap and water. The washing pad shall be discarded after a single use.
 - (3) In the event of bleeding, all products used to stop the bleeding or to absorb blood shall be single use, and discarded immediately after use in appropriate covered containers, and disposed of in accordance with 105 CMR 480.000.
Staff will follow guidelines.
- (J) Petroleum jellies, soaps, and other products used in the application of stencils shall be dispensed and applied on the area to receive a body art procedure with sterile gauze or other sterile applicator to prevent contamination of the original container and its contents. The applicator or gauze shall be used once and then discarded.
Staff will follow guidelines.
- (K) The practitioner shall provide each client with verbal and written instructions on the aftercare of the body art site. The written instructions shall advise the client:

- (1) on the proper cleansing of the area which received the body art;
- (2) to consult a health care provider for:
 - (a) unexpected redness, tenderness or swelling at the site of the body art procedure;
 - (b) any rash;
 - (c) unexpected drainage at or from the site of the body art procedure; or
 - (d) a fever within 24 hours of the body art procedure; and
- (3) of the address, and phone number of the establishment. ✓

A copy shall be provided to the client. A model set of aftercare instructions shall be made available by the Department.

Staff will follow guidelines. A copy of the after care sheets are included for review

- (L) Contaminated waste shall be stored, treated and disposed in accordance with 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste, State Sanitary Code, Chapter VIII.

Regulation 17-7. Injury Reports

A written report of any injury, infection complication or disease as a result of a body art procedure, or complaint of injury, infection complication or disease, shall be forwarded by the operator to the Board which issued the permit, with a copy to the injured client within five working days of its occurrence or knowledge thereof. The report shall include:

- (A) the name of the affected client;
- (B) the name and location of the body art establishment involved;
- (C) the nature of the injury, infection complication or disease;
- (D) the name and address of the affected client's health care provider, if any;
- (E) any other information considered relevant to the situation.

An injury report form is included for the boards review

Regulation 17-8. Complaints

- (A) The Board shall investigate complaints received about an establishment or practitioner's practices or acts, which may violate any provision of the Board's regulations.
- (B) If the Board finds that an investigation is not required because the alleged act or practice is not in violation of the Board's regulations, then the Board shall notify the complainant of this finding and the reasons on which it is based.
- (C) If the Board finds that an investigation is required, because the alleged act or practice may be in violation of the Board's regulations, the Board shall investigate and if a finding is made that the act or practice is in violation of the Board's regulations, then the Board shall apply whatever enforcement action is appropriate to remedy the situation and shall notify the complainant of its action.

King's Ink and its staff will cooperate with the Board in the event of a complaint

Regulation 17-9. Application for Body Art Establishment Permit

- (A) No person may operate a body art establishment except with a valid permit from the Board.

- (B) Applications for a permit shall be made on forms prescribed by and available from the Board. An applicant shall submit all information required by the form and accompanying instructions. The term “application” as used herein shall include the original and renewal applications.
- (C) An establishment permit shall be valid from the date of issuance and shall automatically expire in one (1) year from the date of issuance unless revoked sooner by the Board.
- (D) The Board shall require that the applicant provide, at a minimum, the following information in order to be issued an establishment permit:
 - (1) Name, address, and telephone number of:
 - (a) the body art establishment;
 - (b) the operator of the establishment; and
 - (c) the body art practitioner(s) working at the establishment;
 - (d) a copy of the current permit for each body art practitioner who is hired to work at the establishment, before he or she begins work.
 - (2) The manufacturer, model number, model year, and serial number, where applicable, of the autoclave used in the establishment;
 - (3) A signed and dated acknowledgement that the applicant has received, read and understood the requirements of the Board’s body art regulations;
 - (4) A drawing of the floor plan of the proposed establishment to scale for a plan review by the Board, as part of the permit application process; and,
 - (5) Such additional information as the Board may reasonably require.
- (E) The application fee for a Body Art Establishment Permit shall be \$250 annually.
- (F) A permit for a body art establishment shall not be transferable from one place or person to another.

All applications, establishment information, autoclave information, acknowledgements, floor plans and fees will be provided when applying for a Body Art Establishment permit and before any procedures are performed.

Regulation 17-10. Application for Body Art Practitioner Permit

- (A) No person shall practice body art or perform any body art procedure without first obtaining a practitioner permit from the Board. The application fee for a Body Art Practitioner Permit shall be \$100 annually.
- (C) A practitioner shall be a minimum of 18 years of age.

- (D) A practitioner permit shall be valid from the date of issuance and shall automatically expire in two (2) years from the date of issuance unless revoked sooner by the Board.
- (E) Application for a practitioner permit shall include:
- (1) name;
 - (2) date of birth;
 - (3) residence address;
 - (4) mailing address;
 - (5) phone number;
 - (6) place(s) of employment as a practitioner
 - (a) name and address of any other body art establishment (s)he has operated (or worked at) for the last five years, or is in the process of applying for;
 - (b) a copy of the permit for that establishment, if it is located in Massachusetts or any other state that requires a permit;
 - (c) a statement under oath that no such permit has been revoked or suspended or
 - (7) training and/or experience as set out in (E) below.
 - (8) certification by physician that applicant is free of communicable disease
 - (9) statement of criminal record

All applications, establishment information, personal information and fees will be provided when applying for a Body Art Practitioner permit and before any procedures are performed by the applicant.

(F) Practitioner Training and Experience

- (1) In reviewing and application for a practitioner permit, the Board shall consider experience, training and/or certification acquired in other states that regulate body art.
- (2) Training for all practitioners shall be approved by the Board and, at a minimum, shall include the following:
 - (a) bloodborne pathogen training program (or equivalent) which includes infectious disease control; waste disposal; handwashing techniques; sterilization equipment operation and methods; and sanitization, disinfection and sterilization methods and techniques; and
 - (b) First Aid and cardiopulmonary resuscitation (CPR).

Examples of courses approved by the Board include "Preventing Disease Transmission" (American Red Cross) and "Bloodborne Pathogen Training" (U.S. OSHA). Training/courses provided by professional body art organizations or associations or by equipment manufacturers may also be submitted to the Board for approval.

- (3) Each applicant shall provide documentation, acceptable to the Board, that s/he completed a course on anatomy, completed an examination on anatomy, or possesses an equivalent combination of training and experience deemed acceptable to the Board.

- (4) Each applicant shall provide documentation, acceptable to the Board, that s/he completed a course on skin diseases, disorders and conditions, including diabetes, or completed an examination on skin diseases, disorders and conditions, including diabetes, or possesses a combination of training and experience deemed acceptable to the Board.

- (F) A practitioner's permit shall be conditioned upon continued compliance with all applicable provisions of these regulations.
Practitioners will provide all necessary information and certifications upon submitting their application to the Board

Regulation 17-11. Grounds for Denial of Permit, Revocation of Permit, or Refusal to Renew Permit

- (A) The Board may suspend or revoke a permit or refuse to renew a permit on the following grounds, each of which, in and of itself, shall constitute full and adequate grounds for revocation or refusal to renew:
 - (1) any actions which would indicate that the health or safety of the public may be at risk;
 - (2) fraud, deceit or misrepresentation in obtaining a permit, or its renewal;
 - (3) criminal conduct which the Board determines to be of such a nature as to render the establishment, practitioner or applicant unfit to practice body art as evidenced by criminal proceedings resulting in a conviction, guilty plea, or plea of nolo contendere or an admission of sufficient facts;
 - (4) any present or past violation of the Board's regulations governing the practice of body art;
 - (5) practicing body art while the ability to practice is impaired by alcohol, drugs, physical disability or mental instability;
 - (6) being habitually drunk or being dependent on, or a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects;
 - (7) knowingly permitting, aiding or abetting an unauthorized person to perform activities requiring a permit;
 - (8) continuing to practice while his/her permit is lapsed, suspended, or revoked;
and
 - (9) having been disciplined in another jurisdiction in any way by the proper permitting authority for reasons substantially the same as those set forth in the Board's regulations.
 - (10) other just and sufficient cause which the Board may determine would render the establishment, practitioner or applicant unfit to practice body art;

(B) **Notice of Violation and Action Thereon**

- (1) The Board shall give an applicant, establishment, or practitioner notice in writing of any violation of the Board's regulations, and the proposed action the Board intends to take with respect to such violations, which may include (a) a fine under regulation 17-4; (b) an order to cease and desist or to correct the violation, which shall specify a time for compliance; or (c) suspension or revocation of the permit for the establishment or practitioner. Such notice shall be delivered in hand or by certified mail to the permittee.
- (2) The permittee may either agree to pay fine or correct any condition within the time for compliance set forth in such notice of violation or request a hearing by the Board
- (3) Failure to comply with any notice of violation, or to request a hearing, shall be grounds for immediate suspension or revocation of the permit, or such other action as the Board determines.

(C) Applicants denied a permit may reapply at any time after denial.

Regulation 17-12. Grounds for Suspension of Permit

The Board or its agent may summarily suspend a permit pending a hearing on the merits on the question of revocation if, based on the evidence before it, the Board determines that an establishment and/or a practitioner is an immediate and serious threat to the public health, safety or welfare. The suspension of a permit shall take effect immediately upon written notice of such suspension by the Board or its agent.

Regulation 17-13. Procedure for Hearings

- A. Any person who has received a Notice of Violation under Regulation 17-11(b) may request a hearing thereon by filing a written request with the Board or its agent within seven (s) days after receipt of such notice. Receipt of the notice shall be deemed to occur on the date of delivery or receipt of certified mail, or on the date of the second notice of attempted delivery by the post office, if the addressee fails to pick up the certified mail.
- B. The Board shall schedule a hearing on such violation, as soon as practicable but in any case not more than 21 days after receipt of the request for a hearing, and shall notify the permittee of the date and time of such hearing in writing. If the permittee has been suspended in accordance with Regulation 17-12, it shall remain suspended pending the outcome of the hearing.
- C. The permittee shall be entitled to be heard with respect to any violations contained in the Notice of Violation. The applicant and any person testifying with respect to facts shall be sworn, but the Board need not otherwise observe the rules of evidence.
- D. The Board shall act by a majority vote of the members who attend the hearing, provided a quorum of the Board is present. The Board may affirm or modify the proposed action in its Notice of Violation or take such other action as it may determine.

- E. Following the hearing, the Board shall issue a written decision containing its findings of facts and a statement of its action.

Regulation 17-14. Unauthorized Practice of Body Art

The Board shall refer to the appropriate District Attorney, Attorney General, or other law enforcement official any incidents of unauthorized practice of body art.

Under Chapter E 45 of the Bylaws of Town of Acton, any person in violation of the Rules and Regulations of the Acton Board of Health shall be fined \$10.00 per offense per day.

Regulation 17-15. Severability

If any provision contained in this regulation is deemed invalid for any reason, it shall be severed and shall not affect the validity of the remaining provisions.

Establishment Information

King's Ink

Tattoo and Body Piercing

136 Main St., Acton MA 01720

Phone: 978-263-7763

Stephen King, sole proprietor

7 Fowler St., Maynard MA 01754

Cell: 978-270-0884

Home: 978-897-7475

Hours of Operation: Tues. – Sat. 12 Noon – 10 pm

Services: Tattoos and Body Piercing, and the sale of tattoo and piercing related materials.

King's Ink

136 Main St., Acton, Ma 01720

Body Art Disclosure Statements and Consent Form

Consent to application of tattoo release and waiver of all claims

I acknowledge by signing this form that I have been given the full opportunity to ask any and all questions which I had about obtaining a tattoo from King's Ink. All my questions have been answered to my full and total satisfaction. I specifically acknowledge that I have been advised of the facts and matters set forth below:

- As with any invasive procedure, tattooing may involve possible health risks. These risks may include pain, bleeding, swelling, infection, scarring of the area and nerve damage.
- Tattoos are not easily removed and in some cases may permanently scar your body, so think carefully before being tattooed.
- The inks or dyes used for tattoos are color additives and currently no color additive has been approved by the FDA for tattooing.
- Any skin or mucosa surface to receive body art procedure shall be free of rash or any visible infection.
- Blood donations cannot be made for a year after getting a tattoo.

The Tattoo Artist will :

- Properly and thoroughly cleanse and shave the area before beginning the tattoo.
- Use a new, one-use needle and sterile tubing (you will get your own needle that is prepackaged, sterilized, and has never been used.)
- Use proper techniques
- Provide information on the aftercare of your new tattoo.

The following conditions may increase health risks associated with receiving body art.

- Diabetes, Hemophilia, skin diseases, lesions, or skin sensitivity
- History of allergies or adverse reactions to pigments, dyes, metals, latex, shellfish, or other sensitivities.
- History of epilepsy, seizures, fainting, narcolepsy
- Any other conditions such as hepatitis or HIV
- Use of medications such as anticoagulants (blood thinners)

Please INITIAL each item:

- _____ I acknowledge that I am not under the influence of drugs or alcohol.
- _____ I acknowledge that I am not pregnant.
- _____ I acknowledge that I am free of communicable diseases.
- _____ I acknowledge that I have truthfully represented that I am 18 years old or older.
- _____ I acknowledge that an infection is always possible.
- _____ I acknowledge that variation in color and design may exist between selected design and the applied tattoo.
- _____ I acknowledge that obtaining the tattoo is my choice alone and I consent to the application of the tattoo and to any contact of the tattoo artist to reasonably perform the tattoo procedure.
- _____ I agree to release and forever discharge and hold harmless Ferry Street Ink, its owner, and its employees/tattoo artists from any and all claims, damages, or legal actions connected with any issue with my tattoo or procedures and conduct used to apply my tattoo.
- _____ I hereby give King's Ink consent to publish any and all photos of my tattoo without compensation.
- _____ I hereby acknowledge that all tattoo equipment will be new and sterile.

_____	_____	_____	
print name	sign name	date	
<hr/>			
_____	_____	_____	
home phone	cell phone	email	
<hr/>			
_____	_____	_____	_____
current mailing address	city	state	zip
<hr/>			
_____	_____	_____	
date of birth	occupation	how did you hear about us?	

You MUST be 18 years old or older to get tattooed. No exceptions or parent consent.
Acton Board of Health: Acton Town Hall, 472 Main Street, Acton, MA 01720, 978-929-6632

SHOP USE ONLY

Artist: _____ Tattoo: _____ Location: _____

NOTES: