

5. Communications

Communication is absolutely essential in promoting a culture of safety. In an ongoing effort to ensure that all employees are advised of HS&E Program matters, and to ensure that they report hazards at the work place, Geocomp/GeoTesting adheres to the following methods:

1. New employees are informed at the time of hire that they should report any and all hazardous conditions to their manager immediately. Further, they are informed that there will be no negative repercussions as a result of their reporting of unsafe conditions or unsafe work practice. Such reports can be made anonymously to the Safety Officer, if desired by the employee, to ensure confidentiality.
2. Employees are expected to communicate any time an unsafe work practice or unsafe condition is observed in the work place.
3. Tailgate Safety Meetings are held daily at job sites where field work is being performed. Employees are given the opportunity to give feedback on safety observations.
4. Periodic HS&E Meetings, including training, are conducted in Geocomp/GeoTesting's office locations. Information provided is to be discussed with field employees at the next regularly scheduled tailgate meeting.