



TELECOPIER COVER SHEET

DATE: 10-11-00
FROM: WAYNE / SUBURBAN MANOR
PLEASE DELIVER TO: SHARON WALKER

TELECOPIER NUMBER: _____
TOTAL NUMBER OF PAGES, INCLUDING COVER SHEET: 2

MESSAGE: SHARON IF THERE IS ANYTHING
else you need AT THIS TIME PLEASE
GIVE ME A CALL MY HOURS ARE 7-3 M-F

THANKS
WAYNE

The information contained in this facsimile message is confidential and is intended only for the use of individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original of this transmittal to us at the above address via postal service. Thank you.

PLEASE CALL
AT (978) 263-9101 IMMEDIATELY IF YOU HAVE ANY PROBLEMS RECEIVING
THIS TRANSMITTAL.

DATE 10-11-00

Suburban Manor

CORRECTIONS FROM INSP ON 9-12-00

- 1) MONITORING PRIMING PUMP HANDLE FITTINGS
 - A. PLACED DRIP CONTAINER w/speedy dry under handle
- 2) PROVIDED HOSE CONTAINMENT FOR DOWNSTER HOSES
- 3) NEW DEDICATED PHONE LINE INSTALLED FOR EMERGENCY ALARM SYSTEM
 - A. PROBLEM WITH AUTO DIALER. ORDERED NEW ONE, AND WILL NOTIFY HEALTH DEPT. WHEN IT IS INSTALLED

Wayne Paikonen
PLANT MGR.



D.H
9/13/00

ACTON BOARD OF HEALTH
ANNUAL INSPECTION
HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Suburban Manor
Contact Person: Wayne Raikonen
Address: 1 Great Rd
Telephone: 263-8101
Type of Business: wastewater plant / nursing home

Housekeeping:

- Is area *clean* (yes) no
- Are *spills* present: yes (no)
- Is there *appropriate storage* of materials: (yes) no
- Are materials and wastes kept *separate* (yes) no
- Are *spill cleanup materials* available: (yes) no
- Do hazardous materials have *secondary containment* (yes) no
- Are materials and wastes *labeled*: (yes) no

spills dry in treatment plant
pads for bldg.

Safety:

- Are *MSDSs* available on site: (yes) no
- Is employee *personal protective equipment* available on site: (yes) no
- Are employees *trained* in hazardous materials handling: (yes) no
- Are *emergency procedures* posted: (yes) no

goggles, gloves
gloves, mask
Right to Know

Site Management:

- Are *wastes removed* by a licensed hauler: (yes) no
- Are *floor drains* present in any area with hazardous materials or waste: (yes) no
- Are *sinks* present in any area with hazardous materials or waste: (yes) no
- Is testing of *septic system* necessary: (yes) (no)
- Does *site plan* on file reflect current arrangement: (yes) no
- Any *UST (underground storage tank)* present: yes no
- If UST present, is it *alarmed*: yes no

Biohazard - Waste Mgt.

/ N/A

Comments:

- Now there is an automatic dialing system so that when the tank overflows, an alarm system ~~at the~~ makes a phone call Waste Mgt. who manages the waste water treatment plant.

Areas Needing Immediate Attention: switching from Pepsi to methanol for nitrogen control in the new filter

CORRECT BY ONE MONTH FROM TODAY

9-17-01

- monitor priming pump for generator to see if leak is active ✓
- place slc. containment under hydraulic lines when disconnecting dempstr to prevent spills on concrete ✓
- submit emergency plan for overflow ~~at~~ incident in treatment plant ✓

Health Representative Signature/Date:

Sharon Walker Masterbrook 9-17-00

Permit Holder Contact Person Signature/Date:

Wayne Paikumar

**TOWN OF ACTON
HAZARDOUS MATERIALS CONTROL BYLAW
PERMIT RENEWAL APPLICATION**

DATE DUE – APRIL 28, 2000

April 10, 2000

Renewal \$110
Permit Categories: 4, 9



Suburban Manor
One Great Road
Acton, MA 01720

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES

- | | |
|--|--|
| 1. Large Hazardous Waste Generator | 2. Small Hazardous Waste Generator |
| 3. Hazardous Materials Generator | 4. Hazardous Materials User |
| 5. Discharge Permit | 6. Remediation Permit |
| 7. Hazardous Waste User | 8. Hazardous Materials Storer Large Industry |
| 9. Hazardous Materials Storer Small Industry | 10. Hazardous Materials Storer Large Retail |
| 11. Hazardous Materials Storer Small Retail | 12. Hazardous Waste Storer Industry |
| 13. Hazardous Waste Storer Retail | |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: SUBURBAN MANOR REHAB NURSING CENTER

ESTABLISHMENT ADDRESS: ONE GREAT ROAD, ACTON

ESTABLISHMENT TELEPHONE: 978-363-9101

OWNERS/CORPORATE OFFICERS: LIFE CARE CENTERS OF AMERICA

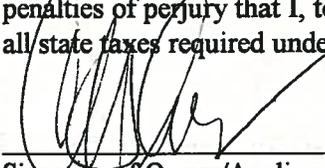
ADDRESS: 3570 KEITH ST NW CLEVELAND, TN 37320

TELEPHONE: _____

ON-SITE MANAGER: WAYNE RAIKUNEN

OPERATING SCHEDULE: _____

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



Signature of Owner/Applicant
EXECUTIVE DIRECTOR

62-0963862
S.S.I or F.I.N. Number

Date

Return application with application fee to: Acton Board of Health, 472 Main Street, Acton, MA 01720

Issued 5/1/00

\$110 paid
Expires 5/1/01

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW
ARTICLE 16 - 1991 ANNUAL TOWN MEETING**

Suburban Manor
of One Great Road , Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at One Great Road, Acton, MA. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 4, 9*

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$100	\$40
2. Small Hazardous Waste Generator	\$30	\$20
3. Hazardous Materials Generator	\$100	\$40
4. Hazardous Materials User	\$30	\$20
5. Remediation Discharge Permit	\$400	\$75
6. Remediation Permit	\$400	\$75
7. Hazardous Waste User	\$100	\$40
8. Hazardous Materials Storer Large Industry	\$350	\$150
9. Hazardous Materials Storer Small Industry	\$250	\$90
10. Hazardous Materials Storer Large Retail	\$300	\$100
11. Hazardous Materials Storer Small Retail	\$200	\$75
14. Hazardous Waste Storer Large Industry	\$100	\$40
12. Hazardous Waste Storer Small Industry	\$30	\$20
13. Hazardous Waste Storer Retail	\$30	\$20

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions:

**Suburban Manor Wastewater Treatment Plant
One Great Road
Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.

26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.