



August 17, 2016

Dear Chief Elected Official:

As a member community of the MBTA, you or your designee have the right to attend meetings of the MBTA Advisory Board. The Advisory Board serves as the public oversight of the MBTA examining and reporting on the MBTA's annual budget and 20-year Capital Plan. The Advisory Board also reviews and comments on a wide range of transit issues and serves as a venue for communities to speak directly to MBTA representatives.

All cities and town in the MBTA service area are members of the MBTA Advisory Board. The Advisory Board offers updates our mailing list annually. The Advisory Board notifies the Mayor (City) or Chairman of the Board of selectmen (Town) of our meetings. As a member of the Advisory Board you are able to appoint an MBTA designate to attend the meetings on your behalf. Your designee is empowered to vote and speak for your community.

On official letterhead, please return the attached Membership listing update form, as soon as possible. You may fax the letter to (617) 451-2054 Attn: Deborah Gaul, Office Manager. If you have any further questions, please contact my office at (617) 426-6054.

Sincerely,



Paul Regan  
Executive Director

MBTA Advisory Board  
MEMBERSHIP LISTING UPDATE FORM

(PLEASE PRINT)

date completed \_\_\_\_\_

TOWN OR CITY \_\_\_\_\_

(either) MAYOR OR CHAIRMAN BOARD OF SELECTMEN

\_\_\_\_\_

When does their Term Expire?(month/year) \_\_\_\_\_

MAILING  
ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

WORK TEL # (     ) \_\_\_\_\_ FAX TEL # (     ) \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**DESIGNEE APPOINTED TO ATTEND MEETINGS:**

ADVISORY BOARD DESIGNEE NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

WORK OR HOME # \_\_\_\_\_ FAX # \_\_\_\_\_

(PLEASE SPECIFY)

EMAIL ADDRESS \_\_\_\_\_