

# Acton Police Department

## InterDepartmental Memo

4/26

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**From:** Frank J. Widmayer, Chief of Police

**Date:** April 16, 2004

**To:** Don Johnson, Town Manager

**Subj:** Town Common Tent Request

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I have read the memo provided by the Municipal Properties Director regarding the auction to be held on May 1<sup>st</sup>.

I do not see the hours of the event in the information provided and that will be useful for us to know if the event is approved. 10 AM - 4 PM

I recommend that the Board tell Mr. York to have attendees park in the adjoining lots rather than on the roadway so that normal traffic may pass. We will provide signs for him if he wishes. Lt. Palma should be contacted in that regard.



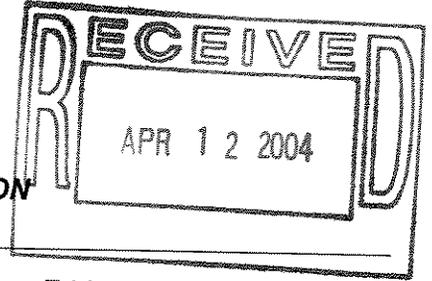
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Frank J. Widmayer  
Chief of Police

TOWN OF ACTON

Building Department

INTERDEPARTMENTAL COMMUNICATION



**To:** Don P. Johnson, Town Manager  
cc. Dean Charter, Municipal Properties Director  
**From:** Garry A. Rhodes, Building Commissioner *GAR*

**Date:** Friday, April 09, 2004

**Subject:** Town Common Tent request

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I have reviewed the request to hold an auction on the Town Common. It is not clear if they are proposing any temporary signs. Any temporary signs would need the approval of the Board of Selectmen. The applicant would also be required to have tent permit from the Building Department prior to the tent being erected.

As you may recall, I was appointed the Local Auction Permit Agent pursuant to MGL 100 § 1 through 13, some years ago. Once they have all the required approvals as listed in Dean Charters IDC, I will need to issue them a special permit.

# ACTON MUNICIPAL PROPERTIES DEPARTMENT

## INTERDEPARTMENTAL COMMUNICATION

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**To:** Don P. Johnson, Town Manager *Date: April 7, 2004*  
**From:** Dean A. Charter, Municipal Properties Director   
**Subject:** Town Common tent request

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I received the attached letter this morning from Ted York, requesting permission to erect a tent and hold an auction of the contents of the residence located at #491 Main Street on Saturday, May 1, 2004.

I expect that the tent would be similar in size to the one used by the Friends of the Acton Libraries for the book sale they conduct on the Town Common in front of the Memorial Library every June. My past experience with that tent and the heavy foot traffic it generates is that we can limit lawn damage due to compaction by aerating the lawn soon after the event, and I would propose to do that in this case, as routine maintenance.

To the best of my knowledge, the Board of Selectmen have not in recent years granted permission to hold a "private" event on the Common. However, I can testify that I have witnessed a number of yard sale type events conducted on Saturdays, without a tent, and without seeking permission.

I am forwarding copies of the request and this cover memo to various departments so that they can submit comments directly to you.

cc.:

Police  
Fire  
DPW  
Building

**YORK** *Associates*  
residential & commercial realtors

TO: Acton Board of Selectmen and  
Applicable Commissioners

On Behalf of Marie Morrissette, owner of 491 Main Street  
And by her appointed power of attorney Debra Black it is hereby  
Respectfully requested that a permit be issued for the installation  
Of a tent upon the premises and upon a portion of the Town  
Common directly in front of the house for the sole purpose of  
Displaying and the auction of Mrs. Morrissette's antiques that are now  
Contained within the house.

It is intended that this tent will be erected and used for one day only  
Which will be Saturday, May 1, 2004

Thank you for your consideration on behalf of Mrs Morrissette.

York Associates has been authorized by Debra Black  
to make this request for permit.

  
Edward L. York

4/6/04



**YORK** Associates  
residential & commercial realtors

CC: Bldg. Dept  
L For Permit  
4/7

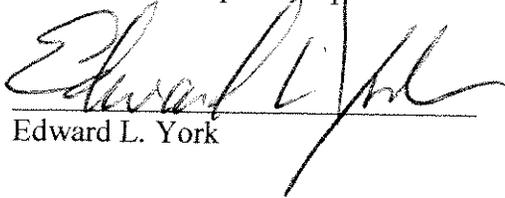
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4/6/04



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